



Volunteer & Restoration Projects Coordinator

AmeriCorps Individual Placement – Washington Service Corps

General Description

This position is responsible for supporting the King Conservation District (KCD) Habitat Restoration Program and Volunteer Program. With service in the office and the field, this position involves labor intensive, multi-faceted duties that require a high level of motivation, versatility, and independence. Support to the Habitat Restoration Program includes learning about and becoming experienced in freshwater and marine riparian habitat project planning, providing technical assistance, implementing projects, performing invasive species removal, planting native species, monitoring vegetation, and recruiting and supervising community volunteers. Duties associated with administering the volunteer program include recruiting volunteers and planning, organizing, and coordinating volunteer events. Additional projects include assisting with the KCD Annual Native Plant Event, and native plant propagation and invasive species removal at the KCD Wetland Plant Co-operative Nursery. The individual holding this position serves independently and as part of a team of District staff and other AmeriCorps members. This position is contingent on funding.

The AmeriCorps member will treat up to 2 acres of public land and at least 1 acre of riparian buffer on private land. Restoration includes the removal of invasive species, planting native species, building riparian buffers, and maintenance of all project sites to increase survivability. These activities will be accomplished through direct project implementation and coordination of volunteer groups.

Essential Job Duties

The following list of duties is intended as an illustration of the various types of service performed. The omission of specific duties does not exclude them from the responsibilities of the position if the work is similar, related or a logical assignment to the position.

Public Land Habitat Restoration

- Participate in labor-intensive habitat restoration project planning, planting plan design, implementation, and monitoring on two KCD sponsored public land project sites. Activities include invasive species removal, planting native species, mulching, and maintenance.
- Facilitate community volunteer events at KCD sponsored public land restoration project sites. Activities include volunteer recruitment, training and coordination.

Private Land Habitat Restoration

- Participate in labor intensive habitat restoration project planning, planting plan design, implementation, and monitoring on at least one project. Activities include invasive species removal, planting native species, mulching, and maintenance.
- Assist with field-based vegetation monitoring of installed restoration projects.
- Facilitate community volunteer events at KCD sponsored habitat restoration project sites. Activities include volunteer recruitment, training and coordination.

Wetland Plant Co-operative & KCD Annual Bareroot Plant Event

- Support KCD Wetland Plant Co-operative native plant nursery with native plant propagation, watering, weeding, and various maintenance activities.
- Assist with KCD Wetland Plant Co-operative volunteer event facilitation.
- Assist with the KCD Annual Native Plant Community Fair including preparing materials and assisting with day of event coordination.

Qualifications

- AmeriCorps Requirement: over age 18 by start date.
- High School diploma.
- Currently hold or can obtain a valid Washington State Driver's License.
- Currently hold or can obtain a valid Washington Department of Agriculture Pesticide Applicator's license.
- Work at least 2 Saturdays per month.

Essential Job Functions

- Knowledge of or experience implementing stream, wetland and/or upland habitat restoration projects.
- Familiar with Pacific Northwest ecology and native plant species.
- Familiar with noxious weed identification and management techniques.
- Able to take direction and work as a member of a team.
- Communicate effectively orally and in writing with the public, youth and adult audiences, and diverse landowner populations.
- Use computer programs to write reports, track work progress, and prepare project data and records.
- Travel to various locations throughout King County.
- Apply appropriate safety practices in the office and the field.
- Able to perform physical work in all weather conditions.
- Lift up to 40 pounds.
- Use hand tools and operate small power tools.

Work Schedule

- Full time, Monday-Friday, September 16th, 2017 – August 1st, 2018.
- Flexible work schedule.
- Available for service at least 2 Saturday events per month and occasional weekday evenings.

Member Benefits

- Living stipend of \$1,195 per month provided by WSC (before taxes).
- A \$5,775 Education Award provided by the National Service Trust upon the successful completion of the member's 10.5 month term of service and 1700 hours of service.
- Training and experience.
- Health Insurance (member only and only if no other health insurance coverage).
- Student loan forbearance (on qualifying loans).
- Subsidized childcare provided by GAP Solutions Inc. (if qualified).

To Apply

Complete an application for the King Conservation District – Restoration Coordinator at:

<https://my.americorps.gov/mp/listing/viewListing.do?id=75411&fromSearch=true>

-AND-

Send a cover letter and resume to email address:

AmeriCorpsJobs@kingcd.org

*Submit applications, resumes and cover letters by **5:00 PM on Friday, July 14th**. Interviews will take place in late July. This position will be open until filled and is contingent upon funding.*