



Location: King County South Wastewater Treatment Plant, Renton 4-6pm

1. Welcome & Introductions of New Committee Members

Chair John Stokes welcomed the Committee to the September 21, 2016 meeting. There were no new members present. **Chair Stokes** took time to remember **George Irwin** (Rural Land Representative) who passed away in July.

2. Review 2016 Urban Forestry Proposed Projects

KCD Staff Brandy Reed and **Urban Forestry Working Group Member Patrick Boyd** reviewed the [Recommended 2016 Urban Forestry Projects & Technical Assistance Priorities](#) handout. **Patrick Boyd** told the Committee that after reviewing the inaugural year's work, the Urban Forestry Working Group determined six major recommendations:

- Continue to implement an RFP that solicits and develops dual project types – Technical assistance and Project Implementation
- Integrate an Equity & Social Justice criterion into the project review and selection process
- Integrate storm water runoff offset/mitigation as a guiding principle in the KCD Urban Forest Health Management program
- Continue to explore opportunities to integrate WA DNR Urban and Community Forestry support
- Integrate webinars into the RFP / project identification process
- Continue to develop KCD UFHM program elements that link private land stewardship with MJ urban forestry initiatives

A March 1st webinar has been scheduled for municipalities to get information about submitting an RFP due on July 1st.

The Urban Forestry Working Group met three times to review the 2016 proposals. Three proposals were received and all three are being recommended for funding. The projects include both Implementation of urban forest health management practices on private holdings adjacent to current Green Partnership investments on public Property (Seattle/Redmond) and Technical Assistance (Clyde Hill/Hunts Point/Yarrow Point)

Nancy Tosta asked how the work being completed can be turned into a toolbox for other municipalities to follow. **Brandy Reed** noted specifically that the Green Partnership model teaches

HOA groups how to steward the care of trees on private property and that the Redmond project will be a test case for its success.

3. ACTION ITEM: Recommend 2016 Urban Forestry Projects and forward to KCD Board of Supervisors for Approval

Chair John Stokes asked for a vote to recommend approval of 2016 Urban Forestry Proposed Projects. By show of thumbs up, the Committee approved the recommendation unanimously.

4. Review 2016 Regional Food System Grant Proposals

KCD Staff Josh Monaghan started the conversation about the Regional Food System Grant proposals by reminding the Committee of the impetus of the grants being the nexus between natural resource priorities and agricultural economic viability. He also noted the priorities the Advisory Committee set out from the 2015 grant process:

- Get feedback from all parties involved in the process (grant submitters, reviewers, staff)
- Use Equity & Social Justice as an awarding criteria

KCD Staff Mary Embleton reviewed the [2015 Regional Food Grant projects awarded](#) as well as the Early Action Projects. Mary went on to review [the proposed 2016 project funding spreadsheet](#) (see attached) that had been finalized with input from 30 pre-proposal reviewers, 18 external and technical reviewers and 9 RFSG Working Group members.

Chair John Stokes asked whether the reviewers noted an improvement in grant applications this year. Siting Elk Run Farm as an example, **Mary Embleton** shared that they applied for a grant in 2015, but were denied. They went back and re-worked their proposal after receiving assistance from a grant writing mentor at the KCD Regional Food System Grant Event at Brightwater this spring and with the extra help they made it to the top of the funding list.

Chair John Stokes asked about the reduction in award to Forterra, noting the importance to the program's credibility in offering an explanation and justification when making reductions in award amounts.

Nancy Tosta shared some observations from the Regional Food System Grant Working Group:

- Disparity between scores from reviewers
- Use strategic initiatives to increase leverage
- Nexus scoring based on KCD Guiding Principles needs refinement

5. ACTION ITEM: Recommend 2016 Regional Food System Grant Proposals and forward to KCD Board of Supervisors for Approval

Chair John Stokes asked for a vote to recommend approval of 2016 Regional Food System Grant Proposals. By show of thumbs up, the Committee approved the recommendation unanimously.

6. Updates:

- a. **Chair John Stokes** updated the Committee on the successful presentation of the 2017 Program of Work to the Metro King County Council Meeting on August 17. He noted that the Council was very engaged in the presentation.
- b. **KCD Staff Melissa Tatro** updated the Committee on the status of vacancies on the Advisory Committee roster. Current vacancies include: Rural Landowner, Environmental Partner, and Forestry Commission representative. **John Taylor** announced that King County had appointed Tahmina Martelly to be the Equity & Social Justice representative going forward.
- c. **Dick Ryon** announced that Burr Mosby of [Mosby Farms, Kent](#) has been appointed to fill the board vacancy left by Jason Salvo's resignation.
- d. **KCD Staff Ava Souza** announced that KCD would be holding our Annual Meeting & Dinner on Tuesday, February 7, 2017 at Maple Greens in Renton from 4 -10 pm. There will be a silent auction.

7. Next Steps

- a. Next Advisory Committee meeting will be held **Wednesday, November 16**, at the King County South Wastewater Treatment Plant in Renton.
- b. Save the Dates: End of Year Advisory Committee Celebration – December 14
 KCD Annual Meeting, Dinner & Silent Auction – February 7

Meeting Adjourned

In Attendance:

Name	Representing
John Stokes, Chair	City of Bellevue
Jim Berger, Vice Chair	SCA, City of Carnation
Brenda Fincher	SCA, City of Kent
Dick Ryon	KCD, Board of Supervisors, Chair
Erika Morgan	SCA, City of Black Diamond
Alison Bennett	City of Bellevue
John Taylor	King County
Shelby Jors	King County Ag Commission
Nancy Tosta	SCA, City of Burien
Doreen Booth	SCA Staff
Josh Monaghan	KCD Staff
Melissa Tatro	KCD Staff
Deirdre Grace	KCD Staff
Brandy Reed	KCD Staff
Mary Embleton	KCD Staff
Ava Souza	KCD Staff
Jessica Saavedra	KCD Staff
Shawn Bunney	Facilitator
Patrick Boyd	KCD Urban Forestry Working Group/Mayor, City of Medina

Attachments:

Recommended 2016 Urban Forestry Projects & Technical Assistance
Priorities

PowerPoint Review of 2015 Regional Food System Grant/Early Action Items
Status

Recommended 2016 Regional Food System Grant Proposed Projects

Cover Letter Tahmina Martelly