

KING CONSERVATION DISTRICT
Board of Supervisors Meeting Minutes
REGULAR MEETING

July 9th, 2012

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Max Prinsen – Auditor
2 Eric Nelson, Kit Ledbetter

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Josh Monaghan, Jessica
5 Saavedra,

6 **Guests Present:** Joanna Richey, Elizabeth Walker, David Finley, Kollin Higgins, Catherine
7 Otten, Tom Beavis, Kerry Ritland

8 Chair Knutsen called the meeting to order at 6:02 p.m.

9 Introductions were made and the agenda was changed to move the officer election following the
10 consent agenda.

11 **Nelson Moved; Prinsen Seconded Passed unanimously a motion to amend the agenda to**
12 **move the officer election up on the agenda (5ayes, 0 nays)**

13 CONSENT AGENDA:

14 **Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve the consent**
15 **agenda. (5ayes, 0 nays)**

16 Officer Election

17 **Nelson Moved; McKague Seconded Passed unanimously a motion to re-elect Bill Knutsen**
18 **to the Chair position (5ayes, 0 nays)**

19 **Prinsen Moved; Nelson Seconded Passed unanimously a motion to re-elect Jeanette**
20 **McKague to Vice Chair position (5ayes, 0 nays)**

21 **Nelson Moved; McKague Seconded Passed unanimously a motion to re-elect Max Prinsen**
22 **to Auditor position (5ayes, 0 nays)**

23 PUBLIC COMMENT: None

24 PRESENTATIONS: FCS Rates & Charges presentation:

25 David Findley gave a presentation that defined the assessment and rates that would cover
26 services received. Indirect and direct services were covered in the presentation. The full rates and
27 charges model was reviewed in addition to a customer database. Conversation then ensued by

28 Joanna Richey, Board members and meeting attendees on the model presented by FCS and
29 actions going forward.

30 Joann Richey stated that the flood district met with the WRIA's today and reviewed the program
31 as well as KCD's previous grant program. Both the Executive and Council would like to know
32 that there is a logical process and that the benefits are truly there. They will be very interested in
33 the final model.

34 REGULARLY SCHEDULED ITEMS: None

35 Supervisor Reports:

36 Board Chair – None

37 Supervisor:

38 Nelson commented that of the 9 projects he has been working on all of them will be moving
39 forward.

40 Executive Director Report:

41 Hemphill stated the settlement requires a 10 day time period we will monitor and release as
42 needed. Prinsen requested that the checks have a trail that we can monitor.

43 Elizabeth Walker reviewed the questions asked at the last Advisory Committee meeting and the
44 results of the survey monkey on the KCD work plan. The next meeting is scheduled on July 17th,
45 2012, prior to next Rates and Charges meeting.

46 Hemphill stated that she sent a memo to the Suburban Cities Association regarding the creation
47 of the subcommittee that will be reviewing the budget, she will be working with Joanna Richey
48 on this initiative. Hemphill stated that she is also working on the budget and rates and charges
49 and that staff is putting in double time. Hemphill stated that we will need to use contract labor to
50 get through the rest of the year, such as outreach, finance and engineering. The proposal for the
51 rest of year will bring us back to the original budget and restore our reserve account.

52 **Nelson Moved; McKague Seconded Passed unanimously a motion to restore the budget to**
53 **2012 levels to a maximum of 2.4 million (5ayes, 0 nays)**

54 Saavedra asked about the jurisdictional money and funds and requested the board advise on
55 actions going forward.

56 **Prinsen Moved; McKague Seconded Passed unanimously a motion to resume the**
57 **jurisdictional grant programs for funds collected prior to 2012 (5ayes, 0 nays)**

58 **Nelson Moved; Prinsen Seconded a motion to approve the (pending) the final signature of**
59 **the ILA by King County Executive, KCD will release \$1.2million of 2012 special assessment**
60 **collections less KCD admin fees for member jurisdiction grant program (5ayes, 0 nays)**

61 Knutsen called for a break at 8:25 p.m. and reconvened at 8:35 p.m.

62 **Prinsen Moved; McKague Seconded, Passed unanimously a motion to request to give**
63 **Executive Director, Sara Hemphill the authority to contract for program development and**
64 **outreach consultants for a period of 3 months up to a max of \$50,000. (5 ayes, 0 nays)**

65 Knutsen then asked that we revisit this decision in 2 months.

66 UNFINISHED BUSINESS:

67 AI 12-039 Review / Approve the PS CD Caucus ILA

68 Reed commented that we would roll up the Northwest and Southwest meetings and present the
69 ideas to the Caucus. Reed stated that today she is presenting the June 18th version with the
70 comments from the Board.

71 **Nelson Moved; McKague Seconded, Passed unanimously a motion to approve AI 12-039**
72 **Review / Approve the PS CD Caucus ILA (5 ayes, 0 nays)**

73 NEW BUSINESS:

74 AI 12-040 Review / Approve the King/ Snohomish / Pierce Clallum CD's Cluster Engineer
75 Grant ILA

76 Reed stated that we are part of the cluster engineering program and the agreement that we had
77 for the last funding period has expired. This is an agreement for the new cycle of the program
78 and to renew the agreement effective July 1, on the new grant.

79 **Nelson Moved; Prinsen Seconded a motion to approve AI 12-040 Review / Approve the**
80 **King/ Snohomish / Pierce Clallum CD's Cluster Engineer Grant ILA (5ayes, 0 nays).**

81 Review Results of Public Hearings & KCD Objectives-

82 Hemphill commented that she is working on plans for the cities and cost share programs for
83 individuals that want more than farm plans. Walker commented that forestry has also come up
84 and that we need to put value in that program. Walker also thanked staff for their participation at
85 the meeting on the 26th of June.

86 Review 2013 Program of Work & Budget Process

87 Monaghan presented to the Board the 2012 program listing with notes for 2013 work plan.
88 Monaghan then reviewed the spreadsheet and plans for moving forward. Conversation then
89 ensued regarding the worksheet. Reed requested that the Board ask staff to focus on a few key
90 areas. Knutsen asked that the staff entertain the notion of an Engineering Intern and training
91 sessions as well as Board education.

92 Loans with CD's

93 Knutsen stated that Pierce Conservation District is in need of funding and Frimodt has
94 recommended a rate of 2%

95 **McKague Moved; Prinsen Seconded a motion to approve a loan amount of \$50,000 to**
96 **Pierce Conservation District (5ayes, 0 nays)**

97 Knutsen would like to have admin and staff budget review meeting Friday morning to review the
98 2013 budget with staff.

99 Knutsen adjourned the meeting at 10:06 p.m.

100

101 

102 Authorized Signature

101 

Date

103

Summary of Motions

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105 **move the officer election up on the agenda (5ayes, 0 nays)**

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109 **to the Chair position (5ayes, 0 nays)**

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123 **outreach consultants for a period of 3 months up to a max of \$50,000 (5 ayes, 0 nays)**
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127 **King/ Snohomish / Pierce Clallum CD's Cluster Engineer Grant ILA (5aves, 0 nays).**
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129 **Pierce Conservation District (5aves, 0 nays).**