

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

August 19, 1997

1 **Supervisors Present:** Stephen Lamphear, Chair; Susan Schmoll, Vice Chair; Chris
2 Tiffany, Sec/Treas; Pat Brewington, Member

3 **Supervisors Absent:** Richard Van Dam, Member

4 **Associate Supervisors:** Matt Livengood

5 **Staff Present:** Jack Davis, Lyle Stoltman, Jack Smith, Kay Lasco

6 The meeting was called to order at 5:19 p.m. Stephen Lamphear, Chair presided.

7 Agenda Confirmation:

8 District Manager Jack Davis requested changes to the agenda as follows:

- 9 • Delete Dairy and Puget Sound Grant Applications and add a report about District
10 attendance at a meeting concerning the Special Assessment
- 11 • Delete Revised District Budget presentation

12 M/S/P Minutes of August 5th approved as written.

13 The July Financial Report was accepted as filed.

14 Future Agenda Topics:

- 15 • September 2nd - Presentation regarding planning and staff recommendations for a
16 proposed awards banquet in the fall
- 17 • September 16th - Presentation about the Coached Farm Planning Class review
- 18 • Preview of the Small Farms brochure

19 King County Livestock Report - Eric Nelson, as told to Jack Davis:

- 20 • A consultant has been hired to begin work on the Agriculture Production survey
- 21 • The County has hired a Farmbudsman
- 22 • Creek cleaning efforts near Woodinville and Duvall were described.
- 23 • Eric will enjoy a leave of absence for the month of September.

24 Employee Hiring Classification Revisited - District Manager Jack Davis recommended an
25 amendment to the employee classification policy in the Policy and Procedures Manual with the

26 addition of language to address the provision of benefits in the Project Employee classification
27 description. Discussion: The Board accepted the proposal to award benefits within the project
28 employee description based on the same work hours schedule as other eligible classifications,
29 with editorial changes to make the language throughout the project employee classification
30 description consistent.

31 M/S/P a motion to accept a proposal to amend the Policy and Procedures Manual, with editorial
32 changes, adding language to the project employee classification description.

33 Purchase Request - Jack Davis requested authority to purchase culvert pipe for use in creek
34 diversion projects.

35 M/S/P A motion authorizing the District Manager to purchase corrugated HDPE pipe for creek
36 projects in an amount not to exceed \$400.00.

37 Grant Application Approval - Jack Davis reported that a 1998 Wetland Nursery Block Grant Pre-
38 Application has been submitted for \$40,000. Discussion: the Board directed staff to return with a
39 budget summary and additional information about the final proposal before a final determination
40 is made.

41 Basic Funding Expenditures - Jack Davis reported on a new Washington Conservation
42 Commission directive requiring a report describing the District's use of the Basic Funding Grant.
43 Discussion: The Board will report to the Commission that the money has assisted in supporting
44 wetlands, Naturescaping and hedgerow projects.

45 Attendance at Assessment Planning Meeting: Supervisors Stephen Lamphear and Jack Davis
46 reported on a meeting they attended in Bellevue with member city representatives. Outcome:
47 The District was offered the services of a consultant to help prepare a financial analysis of
48 District programs.

49 NRCS Report - Jack Smith, Conservation Technician:

- 50 • EQIP - Three (3) Enumclaw dairies were selected for the program.
- 51 • The Commission is funding the NRCS program to hire four (4) Agricultural Waste
52 engineers.

53 Pat Brewington arrived at this point in the meeting, 6:40 p.m.

- 54 • Preparation is underway for two (2) Dairy farm waste ponds.

55 District Manager's Report:

- 56 • Jack Davis reported the following cities have provided agenda time for a District
57 presentation. Assignments are as follows:

August 28	Duvall	Susan Schmoll
September 2	SeaTac	Reschedule or staff presence only
September 9	Normandy Park	Chris Tiffany
September 11	Des Moines	Chris, Pat Brewington
September 23	Covington	Pat
October 6	Hunts Point	Stephen Lamphear
October 27	Renton	Stephen

November 10 Burien

Chris

- 58 • DOE Inspections program - A kitchen meeting with B. Amos of Carnation is
59 scheduled for August 29.
- 60 • A newly hired replacement farm planner begins work on 9/15.
- 61 • An open house at the Wetlands Plant Nursery is scheduled for September 18; Larry
62 Phillips and Ron Sims are expected.
- 63 • Jack related information about the NACD regional meeting, scheduled for Kauai
64 September 13-16.
- 65 *The Board convened to executive session at 7:15 p.m. to discuss personnel matters.*
66 *The Board reconvened to regular session at 10.35 p.m.*
- 67 No action was taken from the discussions held during Executive Session.
- 68 There being no further business before the Board, the meeting adjourned at 10:36 p.m.

Secretary/Treas

Recording Secretary

Index of Meeting Motions

Motion

to approve previous meeting minutes

M-Schmoll/S-Tiffany/P-Unanimous Minutes of August 8th approved as written.

Motion to approve wording change to Policy and Procedures Manual

M-Tiffany/S-Schmoll/P-Unanimous a motion to accept a proposal to amend the Policy and Procedures Manual, with editorial changes, adding language to the project employee classification description.

Motion to authorize a special purchase

M-Schmoll/S-Tiffany/P-Unanimous a motion authorizing the District Manager to purchase corrugated HDPE pipe for creek projects in an amount not to exceed \$400.00.

Motion to convene to Executive Session to discuss personnel matters

M-Tiffany/S-Brewington/P-Unanimous a motion to convene to Executive Session.

Motion to Adjourn the Meeting

M/S/P to adjourn the meeting.