

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

December 16, 1997

Supervisors Present: Stephen Lamphear, Chair; Susan Schmoll, Vice Chair; Chris Tiffany, Sec/Treas; Richard Van Dam, Member

Supervisors Absent: Patricia Brewington, Member

Associate Supervisors: Matt Livengood

Guests Present: Boone Barker

Staff Present: Nathan Jacobsen, Joe Henry, Lyle Stoltman, Steve Heacock, Brandy Reed

The meeting was called to order at 5:10 p.m. Stephen Lamphear, Chair presided.

Minutes from Novembers' meeting were not ready for review.

Agenda Confirmation: Interim District Manager requested changes to the agenda as follows:

- Move Reeds' Leave of Absence report to 7:00pm
- Add NRCS report
- Add discussion of Staff recruitment

No Financial Report was presented.

Future Agenda Topics:

- Budget Adoption
- Election of Officers
- Strategic Plan

Assessment Hearing: Chair Lamphear handed out prepared testimony from yesterday's KC assessment hearing where he was directed to stop his testimony due to a three minute time limit. Lamphear stated that the District's position has still not been fully presented to the KC Council.

Lamphear stated that credibility is a problem for the District and that we have to get better at it and that 1998 has to be a base year for financial reasons.

Vice Chair Schmoll said that we started doing that two years ago. And that accountability should not be only to County but to partners too.

At this point Lamphear said he wanted to do budget items later & other items now.

Grant Issues: Car Wash Program - The District has requested \$36,000.00 to keep the program going. King County has approved \$25,000.00 to keep the program going.

M/S to accept grant award at amount said or pump in an additional \$11,754

Discussion- Jacobsen asked the Board if they wanted to continue the car wash program and if they were happy with it or not.

Tiffany said she didn't think they should pump more money into it.

Amendment- Schmoll, to accept the \$25,000.00 and renegotiate scope of work.

Friendly amendment- Approved Unanimous

Hamm Creek- Marra Project:

Discussion- No changes to budget made.

Two staff people involved

Office overhead will go into contractual services

Lamphear pointed out that there is no District engineer

M/S a motion to accept King County project to daylight Hamm Creek.

Discussion: Question was raised about three year maintenance agreement. Heacock said that John Beal is contractor and lives near them. He is the volunteer coordinator for IMAPAL. The need for a maintenance plan and budget was brought up.

M/S/P a motion to table King County project to daylight Hamm Creek.

Wetland Nursery Co-op: Concept of part time assistant has been dropped. Cash out reduced from \$ 50,000.00 to \$9,700.00.

\$23,950.00 is correct amount. Has a block grant to develop nursery for Green-Duwamish watershed.

Steven expressed that he has a problem with in-kind costs versus real costs.

M/S/P a motion to go forward with EPA Grant of \$ 23,800.00

Check Signing policy: M/S/P a motion to accept resolution adopting policy for budget adoption and expense approval.

Treasurers Report:

Jacobsen stated that as checks are written he would like to see the YTD budget with it.

Hamm Creek Project revisited: Culvert work will be with City of Seattle. Right now water goes right over the road. Needs to be redone. Goes with P-Patch project.

permits will be taken care of with a City of Seattle Permit exemption. IMAPAL is the project coordinator.

Jacobsen pointed out that maintenance is not stated to be by the KCD and that is not even in the work plan.

M/S/P/ a motion to approve contract with King County in the amount of \$70,000.00 to daylight Hamm Creek.

Brandy Reeds' leave of absence report: Refined her skills as a botanist with US Forest Service. Testing practices they used would be good for erosion control and restoration here.

Was able to study native ecology and restoration ecology and determine why certain plant communities are in certain areas. E.g. salal

Budget for 1997:

Resolution amending budget- Proposed budget amendment

There are no changes to revenues.

Amended budget \$17,376.00

M/S/P a motion to approve resolution amending budget

M/S/P resolution to allow District to operate until budget is in place into 1998 with 1997 budget

Staff recruitment: District Executive and Financial Officer

Nathan Jacobsen commented there should be a plan or strategy in mind before January 6th. Maybe we should look to Commission and WACD for methodology.

Lamphear suggested using an Executive Recruitment Agency. He knew of two, one being Oldani in Bellevue.

Livengood noted that there are no qualifications listed. He would like to see a Natural Resources background. Tiffany said administration skills are very important too.

Financial officer: Salary \$42,500.00 per year proposed by Nathan. Will work under District Executive. Portion of duties will include; tracking of grants, invoices, contracts, prepare payroll. Position is identified in 1998 budget.

M/S/P a motion to eliminate Business Manager position and create a Financial Officer position at the Senior Project Specialist Step 1 salary.

Discussion: Schmoll pointed out that she felt uncomfortable many times dealing with the financial matters of the District as did Tiffany.

NRCS Report - Joe Henry: The issue of the cleaning out of farm ditches in the Snoqualmie Valley was brought up and plans for approval and procedure is still being worked on.

Joe passed out a Fact Sheet and told the board about a new provision to the 1996 Farm Bill regarding a Wildlife Habitat Incentive program where the NRCS will provide technical assistance and cost share opportunities to landowners who wish to improve the wildlife habitat on their farms.

Dairies: The EPA has been in our office looking over conservation plans and making copies. He thought they were done here and now will be going on specific farms.

Supervisor Retreat: Lamphear talked about a January 22, 1998 training opportunity in Fife for public officials. The cost is to be \$100.00 for each official. Other possible locations for a supervisor retreat were discussed too.

Model Horse Farm Project/ Alayne Blickle: The board would like to see a report on the effectiveness with long term objectives. End of year scope of work.

January 20th meeting: Would like Alayne to come and give oral presentation with slide show.

There was a discussion of retroactive payments and billings from Alayne that have not been paid. The classes will go on as scheduled.

Budget Draft for 1998: Continue to work with staff before January 6th meeting. Schmoll informed the board that she would not be there.

It was determined that meeting with attorney's was not in budget. A discussion about creating new categories for legal services was needed. Categories for a Fisheries Biologist and a Public Engineer could also be created. Along with this discussion was the idea of possible sharing of these positions with other CDs.

Tiffany suggested putting strategic plan on agenda for the January 6th meeting. Will be looking for approval of the final version at that time. It was brought up that Greg Brewis should work with the staff on the graphics for the strategic plan.

Jacobsen suggests that if additional comments are requested for the plan those comments should be on content only, not format.

There being no further business before the Board, the meeting was adjourned at 9:02pm.

Sec/Treas.

Recording Secretary

Index of Meeting Motions

Motion to accept grant award for Car Wash Program as stated or with added District funds

M- Lamphear/ S- Schmoll,

Amendment- Schmoll, to accept the \$25,000.00 and renegotiate scope of work.

Friendly amendment- Approved unanimous

Motion to accept King County project to daylight Hamm Creek.

M- Tiffany /S- Schmoll

Motion to table Hamm Creek project

M-Tiffany/S- Schmoll /P- unanimous a motion to table King County project to daylight

Hamm Creek.

Motion to go forward with EPA Grant of \$ 23,800.00 for Wetland Nursery Co-op

M-Van Dam/ S- Tiffany /P- unanimous a motion to go ahead with Wetland Nursery Co-op

Motion for adopting policy for budgets and expense approval

M- Tiffany/S- Van Dam/P- unanimous a motion to accept resolution adopting policy for budget adoption and expense approval.

Tabled Motion

M/S/P/ a motion to approve contract with King County in the amount of \$70,000.00 to daylight Hamm Creek. Unanimous approval

A motion for a budget resolution

M- Schmoll/S- Tiffany/P- unanimous a motion to approve resolution amending budget

Index of Motions

Motion to operate District until budget is in place.

M-Tiffany/S- Van Dam/P- unanimous a resolution to allow District to operate until budget is in place into 1998 with 1997 budget

Motion to eliminate position and create another

M-Schmoll/S- Tiffany/P- unanimous a motion to eliminate Business Manager position and create a Financial Officer position at the Senior Project Specialist Step 1 salary.

.

Motion to adjourn the meeting

MS/P motion to adjourn the meeting.