

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

January 20, 1998

Supervisors Present: Stephen Lamphear, Chair; Susan Schmoll, Vice Chair; Chris Tiffany, Secretary/Treasurer; Richard VanDam, Member; Pat Brewington, Member.

Guests Present: Matt Livengood, Boone Barker, Kathryn Taylor, Greg Brewis, Henry Greenwald, Sue & David Chenault.

Staff Present: Nathan Jacobsen, Interim Manager; Lyle Stoltman; Steve Heacock; Gina Burger.

Agency Representatives: Joe Henry, USDA Natural Resources Conservation Service.

The meeting was called to order at 5:10 p.m. Chairman Stephen Lamphear, presided.

Agenda Confirmation: The Board agreed to change the agenda as follows: Addition of an Executive Session at the end of the meeting for 30 minutes, for the purpose of discussing the City of Federal Way's lawsuit. Chairman Lamphear announced no action would be taken and the meeting will adjourn after the Executive Session.

**M/S/P Minutes from December 16th, 1997 approved as presented.**

**M/S/P Minutes from January 6th, 1998 approved as presented with name spelling corrections and minor grammar changes.**

The meeting was opened to public comment and several speakers made comments on the Model Horse Farm Program.

Chairman Lamphear announced the floor was open for officer nominations. Chris Tiffany moved to nominate Stephen to continue as Chair, seconded by Susan Schmoll. Susan then nominated Richard Van Dam as Vice Chair. Chris Tiffany seconded. Richard Van Dam nominated Chris Tiffany as Secretary/Treasurer.

**M/S/P for unanimous approval of all nominations.**

Chairman Lamphear introduced a Resolution to adopt the 1998 budget. He pointed out that the Board has a policy requiring a budget to be adopted by resolution, while on January 6th action was taken by motion. The Chair noted that budget as presented should be titled "1998 Adopted Budget" rather than "1998 Actual Budget", and that the limit of liability statement in the notes should be \$10,000 rather than \$10,000,000. Staff

commented that both the limit of liability and limit of coverage statements would be corrected as directed by the Board.

**M/S/P to approve Resolution No. 98-01 A Resolution of the Board of Supervisors of the King Conservation District, Washington, Confirming the Adoption of the 1998 Annual Budget of the King Conservation District with Estimated Revenues and Appropriations.**

Chairman Lamphear reported on his assignment to research and recommend general legal counsel for the District. He interviewed three sets of attorneys, and recommended to the board the law firm of Inslee, Best, Doezie & Ryder. They are a full service firm which charges approximately \$125 - 145 per hour.

**M/S/P to approve Resolution No. 98-03 A Resolution of the Board of Supervisors of the King Conservation District, Washington, Retaining Legal Counsel.**

Chairman Lamphear opened a discussion on conducting supervisor elections. The Conservation Commission advised that District employees can not be involved in the election process, such as by staffing election booths or recruiting candidates for office. The Board previously authorized an election on March 24th, 1998. Locations and people to staff are needed. There was a suggestion to find volunteers from organizations such as

Audubon. Tiffany suggested that the Board contact groups that run general elections. Susan Schmoll and Pat Brewington volunteered to represent the Board on an election committee.

The Manager began a discussion of the Final Draft of the Strategic Plan. Consultant Greg Brewis noted that limited changes had been made to the draft as recommended by stakeholders and those changes were not substantive. Board members offered and accepted additional minor language changes. Staff was directed to prepare a final revision for adoption at the February Board meeting, with suggestions for layout and printing.

The Manager introduced a presentation by staff on a proposal for a Farm Education Program..

An extensive discussion ensued among the Board and staff regarding Alayne Blikle's contract and the effect of the annual work plan on the District's projects. Supervisors Schmoll and Brewington supported moving forward on projects until the work plan was adopted.. Supervisor Schmoll stated a desire to broaden the education program beyond horses.

Moved by Supervisor Brewington, seconded by Secretary/Treasurer Tiffany to request legal review of actions terminating prior contract with Alayne Blikle. Discussion ensued and Tiffany withdrew her second. Chairman Lamphear requested a further second, there was none and the motion died. Staff was directed to review this matter in work plan development.

Chairman Lamphear reintroduced a proposed Employee Discipline policy that was delayed from a prior meeting. A clerical error was noted and corrected.

**M/S/P to approve Resolution No. 98-02 A Resolution of the Board of Supervisors of the King Conservation District, Washington, Adopting a Policy on Employee Disciplinary Action.**

The Manager announced staff's initiative to develop the 1998 work plan and requested a Supervisor committee to assist. Supervisors Tiffany and Schmoll volunteered, with Supervisor Brewington as alternate.

The Board took a break at this point and reconvened at 7:25 p.m.

Lyle Stoltman reviewed developments for the Conservation Commission Dairy Implementation Grant introduced at previous meetings. With the assistance of Supervisor Van Dam, tasks had

92 been identified. Following discussion, the manager requested Board approval for the grant  
93 application.

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95 **M/S/P a motion to accept the work plan proposal and authorize grant application for the**  
96 **WCC Dairy Implementation Grant.**

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98 The Board reviewed the Treasurer's Report.

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100 **M/S/P a motion to ratify check numbers 3920-3960 totaling \$76,188.23 for the period**  
101 **dating 1/7/98 to 1/20/98 for the payment of obligations of the District.**

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103 Supervisor Brewington and Tiffany reported on the Executive Director search committee. They  
104 will put together a recommended list of where to advertise the position for the Board. They have  
105 also recommended that a natural resources background not be a requirement of the job. They will  
106 develop a job description shortly and present it to the Board. Lamphear added that they consider  
107 how long to keep the position open; who would be involved in the interview; and that they  
108 develop a list of questions.

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110 Supervisors Tiffany and Lamphear reported on the Federal Way litigation committee. They both  
111 attended a meeting with the Conservation Commission on 1/15/98, to consider the petition of  
112 Federal Way to de-annex from the District. No action was taken. Their next meeting will be in  
113 March.

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115 Supervisor Tiffany inquired about the KCD Foundation.

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117 The Board convened to executive session at 8:10 p.m. At this time, the note taker was excused  
118 for the rest of the Board meeting.

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120 The Board reconvened to regular session at 8:57 p.m. to discuss Federal Way litigation. It was  
121 announced no action would be taken and the Board would adjourn thereafter.

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129 **M/S/P Minutes from December 16th, 1997 approved as presented.**

132 **M/S/P for unanimous approval of all nominations.**

136 **M/S/P to approve Resolution No. 98-03 A Resolution of the Board of Supervisors of the**  
137 **King Conservation District, Washington, Retaining Legal Counsel.**

141 **M/S/P a motion to accept the work plan proposal and authorize grant application for the**  
142 **WCC Dairy Implementation Grant.**

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