

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

April 7, 1998

1 **Supervisors Present:** Stephen Lamphear, Chair; Chris Tiffany, Sec/Treasurer; Susan Schmoll,
2 Member.

3 **Guests Present:** Matt Livengood; Stu Trefry, Conservation Commission; Jackie Reid, Board
4 Member of the Conservation Commission; Kim Marousek, Supervisor Elect.

5 **Staff Present:** Nathan Jacobsen, Lyle Stoltman, Steve Heacock.

6 **NRCS Present:** Joe Henry

7 The meeting was called to order at 5:08 p.m. Stephen Lamphear, Chair presided.

8 Agenda Confirmation: The Board agreed to change the agenda as follows:

- 9 • Inserting the Puget Sound Action Team grant contract approval after item 6.
- 10 • Include a Conservation Commission report from Stu Trefry.
- 11 • Addition of committee report from Lamphear on Federal Way litigation.
- 12 • Addition of discussion from Schmoll on "Fish and Ditch" issue.

13 Supervisor election - Lamphear reported to the board that Kim Marousek received the greatest
14 number of votes cast in the election on March 24, 1998 and as a "write-in" candidate has
15 submitted the required petition to the Conservation Commission. Lamphear informed her that
16 she cannot act as a Board member until confirmed by the Conservation Commission. Their next
17 regular meeting is in May.

18 Election of Officers: Lamphear called for nominations to fill the Vice Chair position left vacant
19 by Rich Van Dam.

20 **M/S/P a motion to nominate Susan Schmoll for vacant Vice Chair Position. Schmoll**
21 **accepted the nomination and was elected unanimously as Vice Chair.**

22 A list of the Board committees was reviewed by the Board. The Board re-affirmed the
23 appointment of Tiffany and Lamphear to the Finance Committee and Schmoll and Tiffany to the
24 Program Evaluation and Development Committee. A new standing committee, in addition to
25 these two, was formed to address administration issues. Lamphear and Marousek volunteered to
26 serve on the Administration Committee. The Special Committees still conducting business are:
27 District Manager Search Committee, Annual Audit Committee, and Litigation Committee. The
28 Board reaffirmed the current appointments to these committees.

29 The Board discussed the March 17, 1998 minutes.

30 **M/S/P a motion to approve the March 17, 1998 minutes, as presented by the**
31 **Secretary/Treasurer.**

32 Future agenda topics:

- 33 • Supervisor retreat
- 34 • Adoption of the KCD Policy for Municipal and Watershed Noncompetitive Grants in
35 consideration of comments received from various parties.
- 36 • Report of Internal Audit
- 37 • Initiating 1999 plan of work

38 Public Comment- There was no public comment.

39 The business of the meeting was temporarily delayed as the Honorable Judge Harn of Renton
40 Municipal Court arrived to officially swear in Kim Marousek as a King Conservation District
41 Supervisor.

42 Trefry presented Stephan Lamphear with a certificate from the Conservation Commission
43 officially recognizing him as a KCD Supervisor.

44 The Finance Report was presented by Chris Tiffany, Secretary/Treasurer.

45 **M/S/P Resolution No. 98-05 amending the 1997 budget in its final form.**

46 **M/S/P Resolution No. 98-06 to amend the 1998 budget as shown in BUDGET**
47 **AMENDMENT ONE, (Exhibit A attached to the Resolution).**

48 The first quarter budget/actual finance report was presented. Carryover expenditures from 1997
49 regarding contractual services and district employee retirement benefits were discussed.
50 Lamphear noted that the bank interest earned so far is 13% and not the 25% as earlier estimated.
51 Schmoll asked why revenue from the plant sale was only 45% of budgeted. Jacobsen explained
52 that additional revenue would be forthcoming in December when pre-paid orders will be placed.

53 The Board reviewed the expenditures for the period dating 3/23/98 to 4/7/98.

54 **M/S/P a motion to ratify check numbers 4095-4162, totaling \$143,787.08 for the period**
55 **dating 3/23/98 to 4/7/98 for payment of salaries and obligations of the District.**

56 The subject of Supervisor and Employee indemnification was introduced by Chair Lamphear.

57 **M/S/P Resolution 98-07 holding harmless Supervisors and Employees against claims**
58 **arising out of their performance, purported performance, or failure of performance in**
59 **good faith of their duties for the District.**

60 Interim District Manager Jacobsen reported that the Conservation Commission approved the
61 scope of work for the grant titled "Water Improvement Information Specialist" and
62 recommended that the Board approve the contract. He advised the Board that no changes had
63 been made to the scope of work as originally shown in the Grant Project Pre-Application.

64 **M/S/P a motion to authorize the Chair to sign Contract No. 98-09-PS from the**
65 **Conservation Commission Water Quality Grant Program for KCD public information and**
66 **education activities.**

67 Trefry gave a Conservation Commission report. He notified the Board of important legislation
68 recently passed by the State and noted several upcoming meetings that Supervisors could attend
69 to become more informed about issues arising from the new legislation.

70 An Executive Search Committee report was given by Tiffany. Discussion ensued about
71 recommendations to sign an intergovernmental agreement with the Washington State
72 Department of Personnel for recruitment of the District Manager. The Board recommended that
73 the committee negotiate with the State to base the recruitment fee on a salary representing the
74 midpoint range between \$50,000.00 and \$65,000.00 which is \$57,500.00.

75 **M/S/P a motion to authorize the Chair to sign a Intergovernmental Agreement with the**
76 **State of Washington Department of Personnel to provide recruiting services for the**
77 **District Manager position.**

78 Lamphear gave a report on the status of the litigation with the City of Federal Way.

79 Old Business:

80 Schmoll brought up the topic of "Fish and Ditches", a cooperative effort by agencies, farmers,
81 and fisheries to agree upon Best Management Practices (BMP's) to maintain farm ditches in a
82 way that will not harm fish or habitat. She suggested that the District might be able to work with
83 King County and non-profit groups to assist farmers in implementing the BMP's. Tiffany
84 recommended that any work stemming from this new initiative not covered in the 1998 Work
85 Plan be fully funded by outside sources.

86 Livengood inquired about the status of the King Conservation Foundation. This subject may be
87 reviewed at future Board meeting.

88 There being no further business before the Board, the meeting adjourned at 7:05 p.m.

89 _____

90 Authorized Signature, Title

Date

91

92 **Index of Motions**

93 **M/S/P a motion to nominate Susan Schmoll for the vacant Vice Chair Position. Schmoll**
94 **accepted the nomination and was elected unanimously as Vice Chair.**

95 **M/S/P a motion to approve the March 17, 1998 minutes, as presented by the**
96 **Secretary/Treasurer.**

97 **M/S/P Resolution 98-05 amending the 1997 budget in its final form.**

98 **M/S/P Resolution 98-06 to amend the 1998 budget as shown in BUDGET AMENDMENT**
99 **ONE, (Exhibit A attached to the Resolution).**

100 **M/S/P a motion to ratify check numbers 4095-4162, totaling \$143,787.08 for the period**
101 **dating 3/23/98 to 4/7/98 for payment of salaries and obligations of the District.**

102 **M/S/P Resolution 98-07 holding harmless Supervisors and Employees against claims**
103 **arising out of performance, purported performance, or failure of performance in good**
104 **faith of their duties for the District.**

105 **M/S/P a motion to authorize the Chair to sign Contract No. 98-09-PS from the**
106 **Conservation Commission Water Quality Grant Program for KCD public information and**
107 **education activities.**

108 **M/S/P a motion to authorize the Chair to sign an Intergovernmental Agreement with the**
109 **State of Washington Department of Personnel to provide recruiting services for the District**
110 **Manager position.**

111

112