

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

May 19, 1998

Supervisors Present: Stephen Lamphear, Chair; Susan Schmoll, Vice-Chair, Chris Tiffany, Sec/Treasurer; Pat Brewington, Member, Kim Marousek, Member (unconfirmed).

Guests Present: none

Staff Present: Lyle Stoltman, Steve Heacock

NRCS Present: none

The meeting was called to order at 5:09 p.m. Stephen Lamphear, Chair presided.

It was announced the Board would hold an Executive session to discuss the RIF policies in more detail.

The Board convened to executive session at 5:11 p.m.

The board reconvened to regular session at 5:40 p.m.

Agenda Confirmation:

No public comment

The meeting was opened to the minutes for May 5, 1998.

Schmoll referred to line 66 inquiring about the status of the manure share program. Lamphear said it had been terminated.

A discussion ensued regarding the way motions and resolutions are adopted. Lamphear stated they have to be adopted by title. Schmoll said its helpful when looking back at it. Tiffany said she'll start doing it that way. Lamphear said he likes the Counties system when they number motions.

M/S/P a motion to amend minutes for acting manager ?

M/S/P a motion to approve the May 5, 1998 minutes, as presented by the Secretary/Treasurer.

Future Agenda Topics include: 1) June 16th meeting with Stu Trefry regarding Board orientation.

Reduction in Force- Board members were informed that warning letters were sent out to District employees on May 7th. Attrition at District would affect those on RIF. Supervisors were informed that they do not need to accept voluntary RIF.

28 At this point Lamphear asked the Board to accept the RIF policy.

29 **Tiffany moved, Schmoll seconded “to accept the recommendation of the Chair**
30 **implementing the Reduction In Force declared by the Board at its regular meeting on May**
31 **5, 1998, including: exemption of the Financial Officer from the RIF due to the essential**
32 **nature of her position in the District’s ongoing financial planning, and the separation from**
33 **employment, pursuant to policy, of the necessary employees to achieve the budgetary**
34 **adjustments to personnel costs required by Resolution No. 98-09.” The resolution passed**
35 **unanimously.**

36 KCD Board Committee Reports included:

37 **Executive Search Committee-** Contract has been signed and base of pay was agreed upon.
38 That would be 15% or based on pay of \$57,500.00. Closing date is May 27th. Interviews will be
39 in June sometime. One interested applicant from Colorado has called to get more information.

40 **Finance Committee report - M/S/P a motion to ratify checks number 4173 to check**
41 **number 4236 to be used as payment for salaries, benefits, and other obligations of the**
42 **District.**

43 **Board Retreat** - June 16th is new target date. Several ideas of bringing in facilitators have
44 been proposed. Ray Ledgerwood was suggested, Henry suggests an NRCS person from
45 Spokane, and Tiffany knows of a guy used by King County but it would probably cost between
46 \$900.00 and \$1200.00 for him to do it. A discussion ensued about the importance of team
47 building and pulling together especially when a new guy (manager) will be coming on board
48 soon. It was agreed that although expensive, the retreat if done correctly would be an investment
49 in the District’s future. Schmoll wondered if there is a formal committee for the retreat issue.
50 Tiffany responded that it had been an Ad Hoc committee. Schmoll brought up Ledgerwood’s
51 name again as a possible speaker and Lamphear then asked if she could call to determine his
52 availability. An increase in the Retreat’s budget may be necessary to accommodate paying a
53 speaker.

54 **Managers Report** - Heacock brought up new information he has received regarding a grants
55 program to improve salmon habitat. The life of the grants would be July 98 to June 99.
56 Applications are due June 12 and no match is required.

57 Heacock will be participating in an event at REI on May 20th concerning urban related programs.
58 The event is cosponsored by the Forest Service and NRCS.

59 **Old Business** - Idea of cutting costs or adding items to coffers.

60 Heacock said he has discussed vacation plans with Nathan before he left and will not be present
61 for second Board meeting of June.

62 The meeting was adjourned at 6:53 PM.

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64 Authorized Signature Date

65 **Index of Motions:**

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