

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

November 10, 1999

1 **Supervisors Present:** Bill Niccolls, Chair; Scott Wallace, Vice Chair; Lynn Sullivan, Secretary
2 /Treasurer; Max Prinsen, Member, Nancy Hansen, Member.

3 **Associate Supervisors Present:** Pat O’Hanley

4 **Staff Present:** Geoff Reed, Brandy Reed

5 **Guests Present:** Selena Corwin

6 **NRCS Present:** Joe Henry

7 The meeting was called to order at 6:10 p.m. Bill Niccolls, Chair presided.

8 **Agenda Confirmation:**

9 Approval of previous meeting minutes

10 **M(Wallace)S(Sullivan) P a motion to accept the previous meeting minutes for Oct. 19,26**
11 **and 27, 1999.**

12 **Update on Financial situation**

13 Selena Corwin from the Pierce Conservation District reviewed the financial status and
14 bookkeeping procedures for KCD that she had been exploring. She recommended establishing a
15 new chart of accounts to more effectively utilize Quickbooks and manage the Districts programs.
16 She notified the Board that Greg Stapp, a consulting CPA would assist Selena in this task. The
17 Board thanked Selena for her hard work and assistance with KCD bookkeeping and payroll
18 tasks.

19 **NRCS Report**

20 Joe Henry briefed the Board regarding work load analysis and coordinating work with the local
21 districts, as well as dairy farm funding and regulatory issues.

22 **Dairy Waste Cost Share Approval and Updates**

23 Geoff Reed discussed the status and progress of the dairy nutrient management plans. The cost
24 share funds from the new dairy waste grant will need to be allocated and prioritized by the Board
25 and staff. Clare Flanagan Lubinda is the KCD lead on the dairy grant.

26 **New Wetland Plant Cooperative Relocation Expenses and Status**

27 Brandy Reed discussed the status of moving the District’s wetland plant nursery and asked the
28 Board for spending authority to cover relocation expenses.

29 **M(Hansen)/S(Wallace) P a motion to approve expenditure of funds to relocate nursery,**
30 **provided amount doesn't exceed the remaining amount in the 99 nursery budget.**

31 Brandy Reed presented two contracts for services to be provided by KCD to the City of Kent
32 with special assessment funds. A contract for a Sammamish Watershed Forum competitive grant
33 for the City of Issaquah was also presented.

34 **M(Wallace)/S(Sullivan) P a motion to approve 2 contracts for City of Kent**

35 **M(Wallace) /S (Sullivan)P a motion to approve a contract for the City of Issaquah**

36 **Board of Supervisors Election:** A discussion ensued regarding the upcoming election for one
37 position on the Board.

38 **M(Hansen) S(Wallace) P a motion to hold the election on March 7, 2000 at five polling**
39 **locations in King County.**

40 These locations are: UW Center for Urban Horticulture, Nestle/ Carnation Farm, Enumclaw
41 Library, Redmond Library and City of Kent Commons- Interurban Room.

42 **Other Business:** Geoff Reed led a discussion as to how to proceed in the search for a new
43 District Manager. The Board agreed to meet in a special work session to address this issue.
44 Brandy Reed then discussed the status of the 2000 work plan and budget. Boardmember Nancy
45 Hansen then briefed the group on King County's Rural Drainage Proposal. It was agreed that the
46 4 other boardmembers would draft a letter of support. Brandy Reed notified the board that a
47 special session was mistakenly advertised for Oct. 28. and this was documented in the files.

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49 There being no further business before the Board, the meeting adjourned at 9:15 p.m.

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52 _____
Authorized Signature

_____ Date

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Summary of Motions

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56 **and 27, 1999.**

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64 The meeting adjourned at 9:15 p.m.