

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

November 13, 2002

1 **Supervisors Present:** Scott Wallace, Vice-Chair; Lynn Sullivan, Secretary Treasurer; Max
2 Prinsen, Member; Nancy Ahern, Member (arrived 6:30).

3 **Associate Supervisors Present:** None

4 **Guests Present:** Mark Clark, Washington Conservation Commission, Laurel Davis, Livable
5 Communities Coalition

6 **Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas

7 **NRCS Staff Present:** Pedro Ramos, District Conservationist

8

9 Meeting called to order at 6:10 PM with Scott Wallace, Vice-Chair, presiding. A revised agenda
10 was distributed, and the planned guest presentation from the King County Noxious Weed board
11 was postponed until December's meeting.

12 Introductions were made, and the revised agenda was reviewed. No changes were made to the
13 revised agenda.

14 The prior months board meeting minutes were reviewed and Sullivan suggested four changes:
15 line 27 change to "Grey to Green", line 29 clarify what the \$400,000 in assessment distributions
16 was used for, line 128 modify or remove the comment about the ADAP program, and line 166
17 clarify that the District will own a portion of the Shadow Lake bog.

18 **Sullivan moved, Prinsen seconded, Passed a motion to approve meeting minutes from the**
19 **October board meeting subject to the changes detailed above.**

20 Hamilton Lucas distributed the total monthly expenses report.

21 **Prinsen moved, Sullivan seconded Passed a motion to approve checks numbered 6810-6871**
22 **in the amount of \$147,200.46 for the month of October 2002 expenses.**

23 The state auditor has spent 10 days here and staff believes the audit report covering 2000 and
24 2001 will be clean. Hamilton Lucas said it went smoothly as far as she could tell. Prinsen asked
25 to revise the budget before year-end and Hamilton Lucas said she would work on it. The benefits
26 of cash basis accounting versus accrual based were discussed.

27 Hamilton Lucas distributed the October Budget Tracking report and it was reviewed.

28

29 **Sullivan moved, Prinsen seconded, Passed a motion to accept the October finance report.**

30 Sullivan distributed some information regarding lot clustering as background information for the
31 presentation.

32 Laurel Davis from the Livable Communities Coalition gave a presentation on current efforts by
33 the King County Council to approve lot clustering in rural areas, including the agricultural
34 protection areas. One of the concerns about this proposal is that there are very little specifics on
35 what will be done to preserve agricultural operations when a cluster is developed in the APD.
36 The state Growth Management Act supports development on poorer soils and not interfering
37 with farm operations. There was discussion about the impetus behind the issue, especially during
38 county budget time. Prinsen thought that it might be because the forest production district and
39 the agriculture production districts are being lumped together, and that cluster development
40 ability would be attractive to forest owners. Ahern asked if KCD had been contacted about a role
41 in the development of this policy. Davis said that she was looking for either the District or
42 individuals to testify at the KC Council meeting on Monday, where the issue would be up for a
43 vote. Discussion ensued regarding the specifics of the zoning.

44 It was decided that the current proposals were too vague and the District's position would be that
45 both proposals should be rejected as they do not protect farmland. Sullivan stated that KCD
46 should make the distinction that it wasn't necessarily against clustering, just that the current
47 proposals had the wrong perspective.

48 G. Reed asked if the board should have a consensus on the issue for the record. The county
49 Agriculture commission letter on the issue was distributed. Discussion ensued regarding strategy.

50 **Prinsen moved, Sullivan seconded Passed a motion to draft a letter to the KC Council**
51 **similar to the Agriculture Commission letter, and make the suggestion that the council look**
52 **at issues related to long term survival of agriculture in the county.**

53 B. Reed presented to the board various grant agreement issues. The actions taken by the board
54 are detailed in the motions documented here:

55 **Cedar-Lake Washington-Sammamish Watershed Forum Grant Application Packet:**

56 **Sullivan Moved, Prinsen Seconded; Passed a motion to approve the Cedar-Lake**
57 **Washington-Sammamish Watershed Forum non-competitive grant application for**
58 **\$150,000 from 2002 Assessments for the City of Seattle Salmon Bay Natural Area Acquisition**
59 **Project Phase II.** Ahern abstained.

60 **Ahern Moved, Sullivan Seconded; Passed a motion to approve the Cedar-Lake**
61 **Washington-Sammamish Watershed Forum non-competitive grant application for \$51,000**
62 **from 2002 Assessments for the City of Woodinville Sammamish Releaf 2003 Project.**

63 **Prinsen Moved, Sullivan Seconded; Passed a motion to approve the Cedar-Lake**
64 **Washington-Sammamish Watershed Forum non-competitive grant application for \$75,000**
65 **from 2002 Assessments for the King County WRIA 8 Strategic Assessment Project Phase II.**

66 **Ahern Moved, Prinsen Seconded; Passed a motion to approve the Cedar-Lake**
67 **Washington-Sammamish Watershed Forum non-competitive grant application for**
68 **\$150,000 from 2002 Assessments for the City of Redmond Sammamish River Habitat**
69 **Enhancement Project.**

70 **Prinsen Moved, Ahern Seconded; Passed a motion to approve the Cedar-Lake**
71 **Washington-Sammamish Watershed Forum non-competitive grant application for \$150,00**
72 **from 2002 Assessments for the City of Seattle Parks and Recreation Department Seward Park**
73 **Shoreline Restoration Project.** Sullivan abstained. Ahern stated that her employer is a principal
74 partner on the project, but the funding is not being distributed to Seattle Public Utilities.

75 **City of Kirkland Grant Application Packet:**

76 **Prinsen Moved, Ahern Seconded; Passed a motion to approve the City of Kirkland non-**
77 **competitive grant application for \$10,000 from 1999 and 2000 Assessments for the City of**
78 **Kirkland Everest Creek Restoration Project.**

79 **Revisions/Agreement Amendments:**

80 **Ahern Moved, Prinsen Seconded; Passed a motion to amend the City of Snoqualmie**
81 **Kimball Creek Water Quality Monitoring and Improvement grant award, approving the**
82 **revised budget as submitted.**

83 **Prinsen Moved, Sullivan Seconded; Passed a motion to amend the City of Bellevue Kelsey**
84 **Creek Fish Passage Improvements Project grant agreement, extending the project**
85 **completion date to January 31, 2003.**

86 **Ahern Moved, Prinsen Seconded; Passed a motion to amend the City of Carnation Storm**
87 **Water Master Plan and Manual grant agreement, extending the project completion date to**
88 **March 2003.**

89 **Prinsen Moved, Sullivan Seconded; Passed a motion to amend the City of Duvall Stream**
90 **Analysis and Mapping Project grant agreement, extending the project completion date to**
91 **December 2002.**

92 **Sullivan Moved, Ahern Seconded; Passed a motion to amend the King County 1998-1999**
93 **Fish Habitat and Passage Improvements Project grant agreement, extending the project**
94 **completion date to December 2004.**

95 **Sullivan Moved, Prinsen Seconded; Passed a motion to amend the King County 2000 Fish**
96 **Habitat and Passage Improvements Project grant agreement, extending the project**
97 **completion date to December 2004.**

98 G. Reed said the District has two service contracts up for renewal. The first one is with Sara
99 Hemphill of Natural Resources Consultants. Hemphill is leaving the Board of NRC, but will
100 remain associated with the company for a time. The District would have to work out a contract
101 with Hemphill individually. Larry Phillips wants her to meet with KC Natural Resources as KC

102 is amending the Critical Areas Ordinance. Ahern asked if there was money in the budget, it
103 appears that there is. Estimated cost for Hemphill's services is \$700-800 per month.

104 **Ahern moved, Prinsen seconded Passed a motion to approve G. Reed working with Sara**
105 **Hemphill to negotiate a contract for her services for approx 10 hours per month for 3**
106 **months.**

107 The AFW meeting planned for December will likely be the last one for a while, and the Critical
108 Areas Ordinance will likely be revised in February 2003.

109 The discussion of Triangle Associates contract was moved to the strategic planning portion of
110 the meeting agenda.

111 G. Reed presented the Dairy Nutrient Management Plan revision for Smith Brothers Dairy. The
112 revision was needed because the dairy moved their herd (except for 40 cows) to Eastern
113 Washington.

114 **Sullivan moved, Prinsen seconded Passed a motion to approve the revised Dairy Nutrient**
115 **Management Plan for the Smith Brothers Dairy.**

116 B. Reed distributed a summary of the proposed workplan for 2003. She said that she would
117 present a complete draft at December's meeting.

118 Prinsen asked that if there were some items being added to the plan, what items or programs
119 would be reduced or eliminated. B. Reed responded that the dairy planner would have less work
120 to do with licensed dairies, as the farm plans have been completed, so she will begin working
121 more with cow raising operations. Sullivan asked if the emphasis on row crops would include
122 specialty and nursery programs as well. Another new idea in the workplan is the production of a
123 community outreach television program similar to what the Thurston CD does. Clark was asked
124 to get tapes of the Thurston broadcast for review. Sullivan distributed two articles about CD
125 promotion activities, such as publishing a monthly insert on conservation issues for the local
126 newspaper or partnering with another CD with similar issues to develop strategies. Another
127 promotional idea is the production of a "Hedgerows of the Northwest" poster, partnering with
128 Good Nature publishing. Estimated cost is about \$8,000. Prinsen asked about partnerships with
129 native plant nurseries.

130 Discussion ensued regarding the Board retreat, that it might be a good idea to piggyback on
131 another event, such as farm or project tour. Prinsen and Ahern liked the idea.

132 As regards the in-process strategic plan, implementation ideas can be added at a later date.
133 Another item for inclusion in the workplan would be a feasibility study for a small grant
134 program, which could be used as a match to help direct where other money goes.

135 The new item about connecting district volunteers with the weed board grew out of a situation
136 where the CD was asked to help a landowner who was unable to cope with the noxious weeds on
137 his property.

138 B. Reed stated that she distributed this draft summary of the workplan just to give the board an
139 idea of the suggested direction of the CD in the next year.

140 Prinsen proposed that the District create an internal policy regarding how proposals are brought
141 forward for action by the board and staff.

142 Prinsen and Wallace will be attending the annual meeting in Wenatchee on December 1. The
143 KCD Wildlife Habitat Farm winner was also selected as the Washington State winner of the
144 award.

145 Pedro Ramos gave the NRCS report. He said that as a result of the reorganization there would be
146 a new person in Puyallup to supervise NRCS personnel in the Renton office.

147 The local work group has finished the proposal to determine cost share dollars and the state
148 office is now reviewing the proposal. Grants for innovative projects like the dairy waste digester
149 are about a year from availability.

150 Under the new Conservation Security program, every farm that has a plan will be able to get cash
151 to implement practices.

152 Mark Clark gave the Conservation Commission report. The Commission may start sharing the
153 cost of state audits for districts with assessment. At this time there is no determination of the
154 dollar amounts involved.

155 The District Operations Review needs to be scheduled. Dates that would work include the last
156 part of the second week of December or the first part of the third week.

157 There are seven candidates for the WCC Executive Director position.

158 The current state budget shortfall may affect support for audit costs, even the operations and
159 existence of the Commission itself.

160 A lively discussion ensued regarding the treatment of Freedom of Information Act requests by
161 the CD and NRCS. The decision was made to have the District landowner files in a common
162 area- NRCS may have access to them, and will keep a separate file that will not be subject to
163 FOIA as per NRCS policy as a federal agency.

164 Forms for the election policy have been forwarded to G. Reed.

165 As there had been little progress on the various strategic planning tasks, with the exception of
166 Sullivan and Josh Monaghan (CD lead farm planner), it was decided to defer action until next
167 meeting. The board decided to contract with Triangle associates on an as needed basis for further
168 work on the strategic plan.

169 **Prinsen moved, Sullivan seconded, Passed a motion to allow renegotiation of contract for**
170 **the services of Triangle Associates on an as needed basis up to a limit of \$5,000.**

171

172 There being no more business before the board,

173 **(unclear who moved and seconded), Passed unanimously a motion to adjourn the meeting**
174 **at 9:15 pm.**

175

176 _____

177 Authorized Signature

Date

178

179

Summary of Motions

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181 **October board meeting subject to the changes detailed above.**

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