

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

January 12, 2005

1 **Supervisors Present:** Max Prinsen, Chairman, Scott Wallace, Vice Chairman, Matt Livengood,  
2 Secretary/Treasurer, Richard Gelb, Member, Bobbi Lindemulder, Member.

3 **Associate Supervisors Present:** None

4 **Guests Present:** Sara Hemphill, Sustainable Solutions, Aaron Nix and Linda Hansen, WRIA 9,  
5 Judith Noble, Seattle Public Utilities

6 **Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas

7 **NRCS Staff Present:** Clare Flanagan (arrived later)

8 Chairman Prinsen called meeting to order at 6:02pm.

9 Introductions were made and the agenda was reviewed. B. Reed wished to cancel the scheduled  
10 discussion on Policy and Procedures for Non-Competitive Grants.

11 **Wallace moved, Livengood seconded, Passed Unanimously a motion to approve the**  
12 **minutes as read for the December 2004 King Conservation District Board of Supervisors**  
13 **meeting.**

14 The Board decided to complete the Non-Competitive Grant Program approvals first.

15 **Green-Duwamish-CPS Watershed Forum Grant Application:**

16 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve the Green-**  
17 **Duwamish-CPS Watershed Forum non-competitive grant application for \$32,000 from**  
18 **2003 Assessments for the City of Auburn Olson Creek Habitat Restoration Project.**

19 **City of Kent Grant Application:**

20 **Wallace Moved, Gelb Seconded; Passed unanimously a motion to approve the City of Kent**  
21 **non-competitive grant application for \$2,342.87 from 2000 Assessments for the City of Kent**  
22 **Green River Greenbelt Plating PII Project.**

23 **Revisions/Agreement Amendments:**

24 **Wallace Moved, Gelb Seconded; Passed unanimously a motion to amend the King County**  
25 **Snoqualmie Small Habitat Restoration Program grant agreement, revising the scope of work**  
26 **and date of completion as submitted.**

27 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to amend the City of**  
28 **North Bend Flood Regulations Consistency Project grant agreement, extending the project**  
29 **completion date to June 30, 2005.**

30 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to amend the City**  
31 **of Seattle Hiram M. Chittenden Locks fish Passage PIT Tag Detection Project grant**  
32 **agreement, revising the scope of work as submitted and extending the project completion**  
33 **date to March 31, 2005.**

34 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to amend the City of**  
35 **Seattle 1<sup>st</sup> Avenue South Duwamish Boat Ramp Bank Improvement Project grant agreement,**  
36 **revising the budget as submitted and awarding an additional \$9,668 from 2001 assessments**  
37 **to the project.**

38 B. Reed reviewed with the Board the Sea Grant (U of W program) presentation from the  
39 previous meeting. Andrea Copping of Sea Grant had proposed that the KCD fund part of a FTE  
40 that would provide education regarding shoreline issues. 25% of the position would be paid for  
41 by KCD and 25% of that persons time would be spent on the KCD scope of work, including  
42 research and development of an education plan for shoreline landowners, and identification and  
43 implementation of shoreline demonstration projects. Total cost for the KCD is estimated to be  
44 \$36,000 per year. B. Reed wanted the board to determine what they wanted to emphasize-  
45 deliverables or portion of position costs. Gelb stated that this amount of money would pay for  
46 one half of a District employee. Prinsen suggested that the budget for the position be changed so  
47 the District would be paying for position costs, not U of W overhead, which is 50% and not  
48 negotiable. Discussion ensued regarding deliverables and how to relate the duties of the position  
49 with what B. Reed has already been doing with shoreline property owners. Prinsen suggested a  
50 one year trial with an option to renew. B. Reed will work with Copping on the proposal and  
51 bring it to the next meeting. Wallace felt that being involved with this program would give the  
52 KCD an opportunity to work with the U of W in the future.

53 Judith Noble of Seattle Public Utilities explained the difference in costs on the First Ave South  
54 bridge project being due to sediments having to be disposed of in a low level hazardous waste  
55 dump. She expressed her appreciation for the District funding the project.

56 B. Reed presented the final workplan and operations budget to the board for approval. It  
57 reflected all the changes made to the draft at the previous board meeting. The workplan was  
58 presented in the more detailed format and B. Reed tried to tease apart the planning and  
59 implementation functions in the plan. There was an extended discussion regarding the workplan,  
60 budget and assessment strategy. Gelb brought up the resource inventory item and there was more  
61 discussion about its scope and funding.

62 As of yet there has been no hiring for expected CAO related work, G. Reed said that he was  
63 waiting on the promised funding from King County. The CAO funding is responsible for most of  
64 the increase in budgeted revenue for the District in 2005. Wallace was concerned about  
65 budgeting for providing information to the Legislature regarding increasing the assessment limit

66 to \$ 10 per parcel. Discussion ensued, and turned back towards the issue of the resource  
67 inventory and how it should be undertaken- as a compilation of currently existing information of  
68 which there is a great deal, or should it be created from “scratch”?. Prinsen suggested that Gelb  
69 head up the inventory effort. Gelb will bring a proposal to the next meeting.

70 Livengood mentioned that Sara Hemphill’s budget item seemed low based upon past spending,  
71 but cautioned that her contract cannot go over \$15,000 per year.

72 B. Reed distributed the 5-year projection and noted that requested changes had been made.

73 Lindemulder asked about AFO/CAFO and where it was included, as it includes more than just  
74 dairy. It has been included as farm planning. Discussion ensued about how to support economic  
75 viability of farming.

76 **Wallace moved, Gelb seconded, Passed unanimously a motion to accept as amended the**  
77 **2005 Workplan and Budget for the King Conservation District.**

78 Clare Flanagan gave the NRCS report. EQIP Puget Sound Team has approx. 70+ applications  
79 currently in King County they have 20+. Applications will be accepted until Jan 15<sup>th</sup>.

80 Sign up for Conservation Innovation Grants is open now, March 31<sup>st</sup> is the application cut off  
81 date. \$15 million available nationally this year.

82 \$78 million is available nationally for FPP, now FRPP. King County is applying but is not  
83 confident of getting any more funds until they spend the 2 allocations received previously. There  
84 is a waiting list in King and Judy is taking names of all interested applicants. KC will submit an  
85 application for this years funds as well.

86 Hamilton Lucas presented the list of checks for December and the Visa bill for board review.

87 **Livengood Moved, Lindemulder Seconded, Passed unanimously a motion to approve**  
88 **checks # 8259-8310 in the amount of \$ 83,385 for the month of December 2004.**

89 Hamilton Lucas distributed copies of the 2003 Audit reports that were recently completed by the  
90 State Auditor.

91 The budget tracking report was distributed for 2004, along with an analysis of major deviations  
92 from budget. The District was 6.1% under budget for 2004. Prinsen asked the board if there were  
93 any changes desired in the reports for 2005, but no changes were requested. Wallace expressed  
94 his satisfaction with District management since 2000 when a lot of financial troubles were  
95 experienced by the District. The balance sheet was distributed. Approx. \$1.2 million remains in  
96 the unrestricted fund balance. A discussion on stolen District vehicles (2 in the last month)  
97 ensued.

98 **Wallace Moved, Lindemulder Seconded, and Passed Unanimously a motion to accept the**  
99 **December Finance Report as presented.**

100 Hamilton Lucas said that she would be moving soon and needed to discuss her job duties and  
101 work situation at the District. She proposed a reduced office schedule and distributed a proposal  
102 for Board consideration. The issue was deferred to be taken up at an Executive Session at the end  
103 of tonight's meeting.

104 Prinsen said that a bill has been submitted to the Legislature regarding raising the allowable  
105 District assessment limit from \$5 to \$10 per parcel. Discussion ensued regarding the bill. Prinsen  
106 distributed a letter of support for the board to sign. G. Reed asked for a spending plan if the bill  
107 passes and will write up a resolution to that effect for the February Board meeting.

108 Prinsen updated the board on the WRIA leadership meeting. He felt it went well and showed that  
109 the District was organized and strategic. There were some new faces at the meeting.

110 CAO Ag rule update. Interagency training is scheduled for tomorrow, with a full day in the field  
111 next week. Stu Trefry of the Washington Conservation Commission will facilitate both events.  
112 Discussion ensued regarding DDES funding and how it can be spent.

113 Last day to comment on the CAO Agriculture rule is tomorrow. The \$250,000 funding for the  
114 District to assist landowners with CAO has to be developed into an Interlocal agreement and has  
115 to be approved by the County Council.

116 **The board adjourned to Executive Session at 9:19 to discuss Hamilton Lucas' proposed**  
117 **work schedule.**

118 **The board adjourned the Executive Session at 10:03.**

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120 **There being no more business before the board, the meeting was adjourned at 10:04 pm.**

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123 \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_ Date

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### **Summary of Motions**

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