

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

April 9, 2012

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague by phone –Vice Chair, Max Prinsen
2 Auditor

3 **Associate Supervisors Present:** Kit Ledbetter

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Josh Monaghan, Jessica
5 Saavedra, Lou Beck, Amy Franks

6 **Guests Present:** Elizabeth Walker Consultant, Joan Lee

7 Chair Knutsen called the meeting to order at 6:08 pm.

8 Introductions were made and the agenda was reviewed a change was made to the agenda to move
9 the Executive Session to 8:00 pm and have Kathy Weber sit in as Eric is not available.

10 **Prinsen Moved; McKague Seconded Passed unanimously a motion to approve the change**
11 **to the agenda. (3ayes, 0 nays)**

12 CONSENT AGENDA:

13 PUBLIC COMMENT: None

14 PRESENTATIONS:

15 Contractor Rosters through MRSC & Public Works for Engineering Project- Lou Beck

16 Beck presented that the KCD is required to use the public work bid law when soliciting projects.
17 The Limited Public Work processes are a simplified set of procedures for small public works
18 projects. An authorized agency must adopt these procedures, which KCD will do. Adopting these
19 procedures will give us better tools to efficiently contract public work. Once adopted, we can
20 choose to use a 3rd party to manage our small public works roster and notice requirements. One
21 such 3rd party is MRSC, the Municipal Research & Services Center. Twice yearly, in May and
22 December, an organization may contract with MRSC for the Management of the rosters and
23 posting of notices.

24

25 REGULARLY SCHEDULED ITEMS:

26 Advisory Committee Report –Walker

27 Walker gave the Advisory Committee report, which included the work plan, brainstorming
28 messaging and planning.

29 Finance Report: Franks

30 Franks reported on new bank account and asked for any City of Seattle contacts for Employee
31 Giving Program

32 Implementation Report :Reed

33 Applied for grant with Fish America funding program

34 Planning & Initiaves Report: Monaghan

35 Monaghan gave a brief report on the planning team, 40% planning assistance is ball park figure
36 of expectation and gave an update on the manure spreader.

37 Grants: Saavedra

38 KCD outreach to jurisdictions and what services they value most hand-out discussed, discuss the
39 rescinding of the hold on grant payments. Prinsen suggested the tabling of this discussion until
40 the next board meeting to get legal advice. Knutsen tabled discussion until 04/21/2012 meeting

41 NEW BUSINESS:

42 Budgets

43 Monaghan gave the board a copy of the 2012 Budget Work Plan Summary and Prinsen requested
44 a more detailed budget review. Reed explained budget to BOS. Monaghan explained that rates
45 & charges, outreach, and donations were not included in the budget. Prinsen responded that it is
46 key to be able to react and capture the finance numbers at any time.

47 7:30-7:40 break

48 Puget Sound Caucus

49 Reed provided a report on Implementation Team activities where she and Lou Beck updated the
50 Board on additional efforts to secure funding for the Issaquah Creek Crossing project on the
51 Bonomi property. Reed also reported on a recent submittal to the Green Mountain Coffee
52 Roaster Employee Giving Program. Reed provided an update on recent Puget Sound
53 Conservation Districts Caucus activity. On behalf of the Caucus, King CD staff populated and
54 submitted several program questionnaires in association with the PSP Model Stewardship
55 Program RFI. At the Caucus meeting on March 26, 2012, the group determined it would move
56 forward with the development of a PSCD Caucus ILA. Reed will provide a copy of the Draft
57 ILA for Board member review and comment as soon as one is available. Reed reported on the
58 Caucus discussion of the NRCS Puget Sound Initiative and US EPA funding for Puget Sound.
59 The NRCS funding source is a work in progress, involving the efforts of the WACD and the
60 NRCS Local Work Groups. We expect to have additional details by early April. The US EPA

61 funding is being distributed at this time, and it was the consensus of the Caucus that our efforts
62 should be directed at messaging on the effectiveness and efficiency of the CD system. The
63 Caucus also established a regular meeting schedule where it will hold a meeting on the fourth
64 Monday of the months of February, April, June, August, October, and November. In person
65 meetings will be held in June at the WADE training and in November at the WACD annual
66 meeting. Reed also provided an update on the WSCC FY 13 budget, noting that a cut in grant
67 funding is anticipated. Additionally, the WACD budget request process is fully underway, and
68 the Board should expect to review the prepared budget request submittal for approval at its
69 regularly scheduled May Board meeting.

70 Knutsen stressed the importance of ILA re-work.

71 Executive Session Hammond Case ensued from 8:05-8:25.

72 Executive session KCD Operations ensued from 8:25-9:00.

73 Knutsen adjourned the meeting at 9:04 p.m.

74

75

76 _____
Authorized Signature

_____ Date

77

Summary of Motions

78 **Prinsen Moved; McKague Seconded Passed unanimously a motion to approve the change**
79 **to the agenda. (3aves, 0 nays)**

80