

# KING CONSERVATION DISTRICT

## Board of Supervisors

### Meeting Minutes

May 11, 2005

**Supervisors Present:** Matt Livengood, Secretary/ Treasurer, Bobbi Lindemulder, Member, Richard Gelb, Member.

**Associate Supervisors Present:** None

**Guests Present:** Stu Trefry, Washington Conservation Commission, Linda Hansen, WRIA 9 Project Coordinator, Loren Reinhelt, King County, Mike Maktudas, City of Kent, Linda Scott, City of Carnation.

**Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas

**NRCS Staff Present:** None

Secretary/Treasurer Matt Livengood called the meeting to order at 6:00.

The agenda was modified to add an a couple of non-competitive grant revision approvals, a revision of Sustainable Solutions (Sara Hemphill) contract, a review of the progress on the natural resources inventory, questions about inclusion of federal parcels on the assessment rolls and discussion/approval of a letter of support for the WRIA 7 Salmon Recovery plan.

April meeting minutes were reviewed. Lindemulder indicated that lines #70 and #71 needed to included “as requested” to accurately reflect Lindemulder’s statement. Gelb said that #101 needed to include a statement about a template for reporting progress to other CD’s – sort of a final report.

**Lindemulder Moved, Gelb Seconded, Passed Unanimously a motion to accept the April 2005 minutes as read subject to the corrections proposed by Lindemulder and Gelb.**

G. Reed read the April 25 Special Session board minutes to the board.

**Gelb Moved, Lindemulder Seconded, Passed Unanimously a motion to accept the April 25, 2005 Special Session minutes as read.**

B. Reed said that the Rite Aid mitigation proposal was not ready to discuss and Rite Aid representatives were not in attendance. She gave an overview of the proposal, which involves creating new wetlands at Totem Lake in exchange for allowing development of a store on a site currently occupied by a gas station. B. Reed said that she felt that partnering with Rite Aid was a good deal for the District, although constraints at Totem Lake may not allow the necessary mitigation. She said she had contacted a biologist regarding the possible project.

Lindemulder asked about what is happening at Totem Lake currently and B. Reed explained about weed control, water quality and hydrology issues at the wetland, which the District owns. Gelb suggested that Rite Aid could buy some water quality monitoring equipment as part of mitigation.

B. Reed presented the non-competitive grants to the board for approval.

The first project, the City of Kent ERP Report Finalization and Approval Project, was discussed and the board had concerns about the activities included in the grant being essentially lobbying and wanted Eric Fremodt, District Counsel, to review the grant request and advise the board on the appropriateness of the grant activities to be funded with District non-competitive grant funds.

**Lindemulder Moved, Gelb Seconded; Passed Unanimously a motion to approve the Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$50,000 from 2004 Assessments for the King County Middle Green Chinook Spawning Habitat and Flow Regime Assessment.**

**Gelb Moved, Lindemulder Seconded; Passed Unanimously a motion to approve the Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$ 30,000 from 2004 Assessments for the King County Adaptive Management Program Habitat and Baseline Monitoring Project.**

**Revisions/Agreement Amendments:**

**Lindemulder Moved, Gelb Seconded; Passed Unanimously a motion to amend the King County Ecosystem Restoration Project grant agreement, revising the budget as submitted and authorizing the return of \$240,971 in grant funds.**

**Gelb Moved, Lindemulder Seconded; Passed Unanimously a motion to amend the Seattle Aquarium 2005 Beach Naturalist Program grant by awarding the grant to the Seattle Aquarium Society instead of the Seattle Aquarium.**

**Lindemulder Moved, Gelb Seconded; Passed Unanimously a motion to cancel the City of Carnation Tolt River WRIA 7 Chinook Focus Area Acquisition Project grant award, allocate the \$86,000 in grant funds originally awarded to this project to the City of Carnation Lower Tolt River Acquisition Project, and amend the agreement for this second project by revising the scope of work and budget as submitted, thereby increasing the total grant award from \$50,000 to \$136,000.**

B. Reed led the board in a discussion about a proposed WRIA 7 grant for the City of Carnation to delineate wetlands within the city limits. The issue is that grant funds are not to be used by municipalities to complete work they are required to do as part of being a city. B. Reed thought that this project would help the City with implementing the Critical Areas Ordinance, as the County would not perform delineation services within the city limits. Lindemulder thought that since the grant was only \$6,500 and the services provided would help landowners, that the grant,

65 should it be submitted, would be approved. The board agreed that the grant should be submitted  
66 for approval.

67 B. Reed distributed the PSNERP initial report regarding nearshore conditions in Puget Sound.

68 Hamilton Lucas presented the financial report. The monthly expenses for April 2005 were  
69 reviewed. Livengood asked about the web page expenses we are incurring and how we could  
70 improve the web page. Livengood asked about office furniture purchases and was told that new  
71 cubes needed to be added for the anticipated new hires at the District. Livengood asked about the  
72 Red Cross first aid training (required annually for staff) and Gelb asked about the network  
73 maintenance provider. Hamilton Lucas explained the recent ALEA grant purchase of wetlands  
74 for SHADOW.

75 **Gelb Moved, Lindemulder Seconded, passed Unanimously a motion to approve checks**  
76 **8480 through 8530 in the amount of \$ 1,975,849.33.**

77 Hamilton Lucas distributed the balance sheet as of the end of April. The unrestricted balance was  
78 \$243,055 due to the aforementioned ALEA/SHADOW purchase. The District expects to be  
79 reimbursed over the next several months to bring the unrestricted balance back up to normal.

80 The budget tracking report was distributed and reviewed by the Board. Clarification was  
81 requested on a couple of the line items.

82 Hamilton Lucas outlined the medical reimbursement policy for employees that the staff is  
83 proposing. This policy is to go with the insurance premium policy that was adopted last July.  
84 Livengood asked to see the final form before formal adoption. The concept was approved and  
85 staff was directed to prepare a formal addition to the District Employee Policy and Procedure  
86 manual.

87 The surplus inventory list was reviewed in order to dispose of old equipment such as computers,  
88 broken tools and miscellaneous items.

89 **Gelb Moved, Lindemulder Seconded; Passed Unanimously a motion to approve the surplus**  
90 **of the assets contained in the surplus inventory list.**

91 G. Reed reported on the actions of the Local Working Group.

92 Trefry asked for a date for an annual District Operations Review and Grant Review. He reported  
93 on District election procedures that were followed during the recent KCD Board of Supervisors  
94 election. Discussion ensued.

95 G. Reed gave a report on the public hearing on the renewal of the District assessment. Eight  
96 people showed up and three gave testimony. He is accepting written testimony until the 27<sup>th</sup> of  
97 May. There is lots of interest on the part of the cities in the county.

98 The work occurring as a result of the Critical Areas Ordinance is going well. The District has  
99 hired one new person to help with the increased workload and is anticipating hiring another  
100 soon. The Interlocal agreement that is required for the County to pay the District for CAO  
101 related work is currently in the County Executive's office and will be referred to the council for  
102 approval hopefully soon.

103 Sustainable Solutions (Sara Hemphill) has exceeded the contract amount approved by the Board.  
104 G. Reed asked if the Board wanted to approve another contract with her. Discussion ensued. It  
105 was decided to amend the Sustainable Solutions contract for an additional \$15,000.

106 **Lindemulder Moved, Gelb Seconded; Passed Unanimously a motion to authorize G. Reed**  
107 **to increase Sustainable Solutions contract amount by \$15,000.**

108 Gelb reported on the Natural Resources Inventory. He proposed that the District use a graduate  
109 student in forestry/public affairs to survey the already available information on the county's  
110 resources. There was discussion about how much data management the District wanted to get  
111 involved in.

112 Livengood and Lindemulder expressed support for the idea. Trefry said that it should be clear  
113 who is in charge of the project. Livengood said it will be detailed out for staff and the board what  
114 the student will be doing for the District.

115 Trefry felt that the resources inventory process could serve as a model for other districts in the  
116 state. More discussion ensued regarding the use of the term "natural resource inventory", use of  
117 the information for long range planning at the District and the details of compensating the  
118 student for the work on the inventory.

119 Lindemulder reported on attending the National CAFO meeting in Baltimore.

120 G. Reed asked for a Board volunteer to help select the Wildlife Farm of the Year award.

121 B. Reed asked for information on the proposed Program of Work in advance of the May 18<sup>th</sup>  
122 special session. Discussion ensued.

123 There was a discussion about the Forest Service asking to remove parcels it owns from the  
124 assessment collection. The King County prosecuting attorney has requested the District authorize  
125 removing the parcels. There appears to be a difference in definitions of parcels eligible for  
126 exclusion from the assessment between the Board resolution and the County ordinance. No  
127 decision was made about these specific parcels as the District Counsel has not had a chance to  
128 give an opinion on what should be done.

129 The Board discussed how to handle writing a letter of support for the WRIA 7 Salmon Recovery  
130 Plan. No action was taken at this time.

131

**There being no more business before the board, the meeting was adjourned at 9:30 pm.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Summary of Motions**

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