

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

July 13, 2005

Supervisors Present: Max Prinsen, Chairman, Scott Wallace, Vice- Chairman, Matt Livengood, Secretary/ Treasurer, Bobbi Lindemulder, Member, Richard Gelb, Member (via phone during a part of the meeting).

Associate Supervisors Present: Bill Knutsen.

Guests Present: Linda Hansen WRIA 9 Project Coordinator, Mike Maktudas, City of Kent Environmental Engineer, Perry Falcone, Snoqualmie Watershed Forum, Laura Thomas, City of Duvall, Doug Dobkins, Resident of King County, Sylvia Kantor, WSU Extension, Sara Hemphill, District Consultant (arrived later in meeting).

Staff Present: Geoff Reed, Brandy Reed, Marla Hamilton Lucas, Roseanne Campagna

NRCS Staff Present: Clare Flanagan (arrived later)

Chairman Max Prinsen called the meeting to order at 6:00.

There were a couple of additions to the agenda: Discuss the natural resources inventory, and the Notice of Assignment regarding the SHADOW property purchase. Extra agendas were distributed to the group.

Introductions were made around the table.

June 8 meeting minutes were distributed and reviewed.

Wallace Moved, Livengood Seconded, Passed Unanimously a motion to accept the June 8, 2005 minutes as read.

B. Reed presented the non-competitive grants to the board for approval:

Green-Duwamish-CPS Watershed Forum Grant Application Packet:

Lindemulder Moved, Livengood Seconded; Passed unanimously a motion to approve the Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$70,000 from 2004 Assessments for the City of Kent Confluence of the Green River and Mill Creek Riparian Restoration Project.

Snoqualmie Watershed Forum Grant Application Packet:

Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to approve the Snoqualmie Watershed Forum non-competitive grant application for \$79,385 from 2005

Assessments for the King County WLRD Community Outreach and Capacity Building for Salmon Recovery Project Implementation in the Snoqualmie Watershed Project.

Lindemulder Moved, Wallace Seconded; Passed unanimously a motion to approve the Snoqualmie Watershed Forum non-competitive grant application for \$25,000 from 2005 Assessments for the City of Duvall Lower Snoqualmie Restoration Duvall Reach Riparian Awareness Project.

Livengood Moved, Wallace Seconded; Passed unanimously a motion to approve the Snoqualmie Watershed Forum non-competitive grant application for \$14,000 from 2005 Assessments for the King County Wastewater Treatment Division Wetland Enhancement and Creation at Chinook Bend Natural Area Project. Prinsen abstained, as he is associated with one of the partners in the project.

Livengood Moved, Wallace Seconded; Passed unanimously a motion to approve the Snoqualmie Watershed Forum non-competitive grant application for \$6,586 from 2004 Assessments for the City of Carnation Wetland Inventory Project.

City of Kirkland Grant Application Packet:

Lindemulder Moved, Wallace Seconded; Passed unanimously a motion to approve the City of Kirkland non-competitive grant application for \$4,000 from 2000 Assessments for the Bridal Trails Neighborhood Horses for Clean Water Project.

City of Kent Grant Application Packet:

Livengood Moved, Lindemulder Seconded; Passed unanimously a motion to approve the City of Kent non-competitive grant application for \$8,581.61 from 2001-2002 Assessments for the Clark Lake Inlet Restoration Project.

Livengood Moved, Wallace Seconded; Passed unanimously a motion to approve the City of Kent non-competitive grant application for \$5,320 from 2002 Assessments for the Glenn Nelson Forest Management Project.

City of Kent Contract

Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve the Agreement for Performance of Conservation Services contract with the City of Kent for a native tree and shrub plant order through the 2005 King Conservation District Bare-root Plant Sale, and authorizing the District to deduct \$5,629.31 from the City of Kent allocation of the King Conservation District special assessment.

Revisions/Agreement Amendments:

Livengood Moved, Wallace Seconded; Passed unanimously a motion to amend the King County WLRD 2000-2001 Nearshore Boat Tours grant agreement, extending the project completion date to December 31, 2004, revising the budget as submitted, and approving the return of \$1,698.78 in grant funds.

Lindemulder Moved, Wallace Seconded; Passed unanimously a motion to amend the City of Carnation Farmers Market grant agreement, revising the budget as submitted.

Gelb joined the meeting by phone at this time.

Campagna presented a proposal to the board that the KCD host the 2006 Envirothon state finals. The District has been increasing its involvement in the program over the last few years. She wanted to see if the Board had any interest in hosting the finals. Some funding (\$15,000) comes from WCC and WACD, but most likely the District would have to provide some additional funding as costs are higher on the west side. Campagna has been researching campgrounds as a possible site to help hold down costs, as the finals are an overnight event. In the past, the cost has been approx \$50 per participant, but it looks more like \$78 per person now. Selection of the site will be in September, and the theme of the event is affected by the location chosen. Prinsen said the schools love the program. Wallace asked for cost information.

Campagna did say that the issue regarding separate insurance for the event has been resolved; WGEP determined that each district is covered under its existing insurance.

It was decided to have a tentative decision about hosting the 2006 Envirothon finals by the next Board meeting. The possible theme will be discussed at that time.

G. Reed said that the second public hearing period closed last Friday. There were 10 in person comments, 40 comments in total. Gelb attended the hearing. G. Reed distributed a summary of the comments. There was a mix of responses, ranging from supporting an increase of \$1 to \$2 on top of the current assessment to supporting the \$10 per parcel assessment. Livengood and Wallace expressed interest in reading the actual comments made. Gelb attended the WRIA 8 meeting and there was a clear message supporting an increase to \$10. There was support for maintaining the current split between the WRIAs. The general direction was to double the WRIA share to \$6 from \$3. The cities would get \$2 and the District would get \$2.

Prinsen asked for input from board members. Wallace felt that KCD's mission was not fish recovery. The bias of the WRIAs is to get as much money as possible for their projects. Wallace felt that the District needs to look at the whole picture. Lindemulder agreed and said the District needs to be careful to not be seen as part of the County, and giving funding to the WRIAs gives that impression to her landowner contacts. Livengood wanted to look at the comments as well, it's pretty obvious that the government agencies are for giving the WRIAs more money and the landowners are against more money for WRIAs. The District needs to consider those views and not look like it's tied to government.

Prinsen reviewed the WRIA process and noted the difficulties of transferring money for projects between jurisdictions. WRIAs allow grant funding to be used in multiple jurisdictions. This is of strategic importance and has not really been explained before. The question of WRIAs partnering with cities was brought up.

A date for a special session on the assessment resolution was discussed. It was decided to hold the special session on Wednesday, July 27th at 4pm. A public meeting notice is required. The revision of the medical benefits policy will be discussed as well.

G.Reed asked if anyone who attended the meeting with WRIA leaders today to give an update to the other board members. Discussion ensued regarding the issues raised at the meeting.

Hemphill arrived at this time.

Gelb hung up.

G. Reed said that the District's annual meeting is scheduled for Sunday August 14 at the Shadow Lake Bog Annual Frog Frolic. G. Reed said that he needs to figure out who some of the District awards should be given to this year. Discussion ensued.

Hamilton Lucas presented the list of checks for June for the board's review.

Wallace Moved, Lindemulder Seconded, passed Unanimously a motion to approve checks 8605 through 8653 in the amount of \$ 183,754.43.

The balance sheet and budget tracking reports were distributed and reviewed.

Lindemulder Moved, Livengood Seconded, passed Unanimously a motion to approve the financial report.

Hamilton Lucas distributed an estimated budget and projected income statement for the years 2006 to 2015. Discussion ensued based on a \$3 assessment for District operations. Hemphill brought up the assessment resolution and discussion ensued on preparing the final copy of the resolution for the July 27th special session. A discussion developed surrounding the overhead charges that King County charges for county projects. More discussion ensued on this subject.

Flanagan-Lubinda gave the NRCS report. The Snoqualmie Watershed has been nominated for the Conservation Security Program. The signup will be during the fall or winter. Flanagan-Lubinda asked if the District could keep their eyes open for producers that might be eligible in the future and to think about what records they might need for application to the program- the application process is tough.

There will be farm planning training in August in Olympia for farm planner certification.

127 G. Reed asked the board to approve the contracts related to the awarding to the District of 5 new
128 WCC grants.

129 **Wallace moved, Livengood seconded, Passed Unanimously a motion to approve the**
130 **contracts for 5 new Washington Conservation Commission grants to the KCD.**

131 G. Reed said that the District has also obtained 2 Department of Ecology grants. These grants are
132 for work that the District is already doing. The new Engineering grant will allow for Snohomish
133 CD engineer to work on projects for the District. Discussion ensued.

134 The Sustainable Solutions scope of work and prioritization of tasks were discussed. G. Reed
135 pointed out that there is a maximum payment for 80 hours of work per month and payment for
136 those hours was due at the end of the month. The maximum monthly expense is \$4,000. G. Reed
137 proposed having one person be responsible for contacting Hemphill about what her activities
138 would be. Discussion ensued about whether this would be done monthly or weekly. Hemphill
139 said goals need to be set and the schedule would go from there. She stated that a comfort level is
140 important as to the performance of her activities. Discussion ensued regarding the timing of
141 invoice payment. The word "retainer" was struck from the contract and replaced with maximum.
142 Payment terms were determined to be net 15. More discussion ensued regarding a project
143 manager to supervise the contract. Prinsen volunteered to be the project manager.

144 **Wallace moved, Livengood seconded, Passed Unanimously a motion to approve**
145 **Sustainable Solutions contract with the above noted changes.**

146 G. Reed asked the board for guidance on the treatment of riding arenas. Are they considered to
147 be agriculture related and eligible for farm planning assistance? Wallace said that the Ag
148 Commission needed to be consulted regarding this issue- is teaching riding lessons an agriculture
149 activity? The board decided to treat arenas as ag related buildings with all the associated rights
150 and responsibilities.

151 G. Reed said the CAO Memorandum of Understanding between the District and the County for
152 assistance to landowners is next on the agenda.

153 Lindemulder gave an update about a meeting she attended with a property rights group. She said
154 there is general support for funding the District but not the County or WRIAs. She also met with
155 Johanna Ritchie. Discussion ensued.

156 There is a County Council meeting scheduled at the King County Fairgrounds. The Board
157 decided to make no comment at that meeting.

158 B. Reed presented a draft scope of work for the Natural Resources Inventory that Gelb is
159 working on. The scope of work has not yet been signed, but B. Reed distributed the draft to the
160 board so they can review and approve at the next meeting. There will probably be a retroactive
161 contract, as the work has already started. Gelb will come back with a final version.

Wallace moved, Lindemulder seconded, Passed Unanimously a motion to approve the Draft Scope of Work for the KCD Natural Resources Inventory contingent on possible revisions.

Prinsen presented information on the SHADOW land purchase. He asked if the board would approve the assignment of the proceeds of the sale to a 1031 exchange- this would allow for the purchase of more property.

Wallace moved, Lindemulder seconded, Passed a motion approving of the assignment of the proceeds of sale to a 1031 exchange. Prinsen abstained.

Prinsen said one of the purchasers of the SHADOW property will need a letter for documentation her donation to SHADOW.

Lindemulder asked about progress in finding a replacement truck for the District and the poster. B. Reed is thinking of purchasing a truck from the state program. She is not ready to ask for a budget amendment. Possibly consider buying next year. Wallace said that now is the time to buy a truck.

G. Reed said that the Board election will be certified tomorrow at the WCC. He also presented an application from Dobkins to be an associate supervisor.

Wallace moved, Livengood seconded, Passed unanimously a motion to accept Doug Dobkins application and appoint him as an Associate Supervisor of the King Conservation District.

B. Reed said the hedgerow poster is not completed; the publisher is having trouble getting the artist to complete it.

There being no more business before the board, the meeting was adjourned at 10:15 pm.

Authorized Signature

Date

Summary of Motions

Wallace Moved, Livengood Seconded, Passed Unanimously a motion to accept the June 8, 2005 minutes as read.

192 **Green-Duwamish-CPS Watershed Forum Grant Application Packet:**

193 **Lindemulder Moved, Livengood Seconded; Passed unanimously a motion to approve the**
194 **Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$70,000**
195 **from 2004 Assessments for the City of Kent Confluence of the Green River and Mill Creek**
196 **Riparian Restoration Project.**

197 **Snoqualmie Watershed Forum Grant Application Packet:**

198 **Wallace Moved, Lindemulder Seconded; Passed unanimously a motion to approve the**
199 **Snoqualmie Watershed Forum non-competitive grant application for \$79,385 from 2005**
200 **Assessments for the King County WLRD Community Outreach and Capacity Building for**
201 **Salmon Recovery Project Implementation in the Snoqualmie Watershed Project.**

202 **Lindemulder Moved, Wallace Seconded; Passed unanimously a motion to approve the**
203 **Snoqualmie Watershed Forum non-competitive grant application for \$25,000 from 2005**
204 **Assessments for the City of Duvall Lower Snoqualmie Restoration Duvall Reach Riparian**
205 **Awareness Project.**

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207 **Snoqualmie Watershed Forum non-competitive grant application for \$14,000 from 2005**
208 **Assessments for the King County Wastewater Treatment Division Wetland Enhancement and**
209 **Creation at Chinook Bend Natural Area Project. Prinsen abstained, as he is associated with**
210 **one of the partners in the project.**

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212 **Snoqualmie Watershed Forum non-competitive grant application for \$6,586 from 2004**
213 **Assessments for the City of Carnation Wetland Inventory Project.**

214 **City of Kirkland Grant Application Packet:**

215 **Lindemulder Moved, Wallace Seconded; Passed unanimously a motion to approve the City**
216 **of Kirkland non-competitive grant application for \$4,000 from 2000 Assessments for the**
217 **Bridal Trails Neighborhood Horses for Clean Water Project.**

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220 **City of Kent non-competitive grant application for \$8,581.61 from 2001-2002 Assessments**
221 **for the Clark Lake Inlet Restoration Project.**

222 **Livengood Moved, Wallace Seconded; Passed unanimously a motion to approve the City of**
223 **Kent non-competitive grant application for \$5,320 from 2002 Assessments for the Glenn**
224 **Nelson Forest Management Project.**

225 **City of Kent Contract**

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227 Agreement for Performance of Conservation Services contract with the City of Kent for a
228 native tree and shrub plant order through the 2005 King Conservation District Bare-root
229 Plant Sale, and authorizing the District to deduct \$5,629.31 from the City of Kent
230 allocation of the King Conservation District special assessment.

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