

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

April 10, 2006

1 **Supervisors Present:** Scott Wallace, Vice Chair, Matt Livengood, Sec/Treas Richard Gelb,
2 Member (by speakerphone), Bobbi Lindemulder, Member, Bill Knudsen, Member.

3 **Associate Supervisors Present:** None

4 **Guests Present:** Max Prinsen, Citizen, Stu Trefry, Washington Conservation Commission, Sara
5 Hemphill, Sustainable Solutions, Bob Voss, Citizen.

6 **Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas

7 **NRCS Staff Present:** Clare Flanagan (arrived later)

8 Vice Chair Wallace called the meeting to order at 6:00 pm. Introductions were made around the
9 room. The agenda was confirmed and G. Reed wished to add completion of the Management
10 Standards and Satisfaction Survey from the Washington Conservation Commission.

11 Recent board changes were presented. In the March 29 election, Lindemulder was reelected to
12 her 3 year position on the board by a 518-316 vote margin. Knudsen was appointed to one of the
13 two 3 year appointed supervisor positions, replacing Prinsen. Wallace has taken over the Chair
14 duties until a new Chair is elected by the Board.

15 Wallace thanked Prinsen for his service to the KCD and conservation, including 4 years as chair
16 of the Board of Supervisors. G. Reed said there would be a gift for Prinsen available at the May
17 Board meeting. Other Board members thanked Prinsen for his service on the Board.

18 **Livengood Moved, Knudsen Seconded, Passed Unanimously a motion to appoint Prinsen as**
19 **an Associate Supervisor to the KCD Board of Supervisors.**

20 Scott introduced Bob Voss to the Board and asked if he was interested in becoming an Associate
21 Supervisor. Livengood suggested that Voss submit an application form to the Board.

22 Wallace presented an engraved plaque to Prinsen and Prinsen made a short speech. Knudsen
23 took the oath of office as a Supervisor of the KCD. It was decided to delay the election for Board
24 chair until Gelb was on the speakerphone.

25 Prior meeting minutes were reviewed by the Board.

26 **Livengood Moved, Lindemulder Seconded; Passed Unanimously a motion to accept the**
27 **March 10, 2006 Regular Session meeting minutes as read.**

28 B. Reed presented information on the Non-Competitive grants. She had an informational item on
29 the Issaquah Creek grant. The grant had been approved, but the Board had asked for additional
30 information which she presented. The second item was an amendment of the Maple Leaf grant,
31 as when the original agreement was approved by the Board, the motion did not include \$10,000
32 of the grant amount. B. Reed asked for an amendment to be approved.

33 **Lindemulder Moved, Livengood Seconded, Passed Unanimously a Motion to amend the**
34 **October 12, 2005 motion amending the Seattle Public Utilities Maple Leaf Reach**
35 **Restoration Project grant agreement to reflect an additional \$10,000 that was awarded to**
36 **the project from 2004 Assessments.**

37 B. Reed updated the group on the draft Non-Competitive grant application packet and a
38 discussion ensued regarding the specific proposed changes. B. Reed asked for approval of the
39 draft packet by the Board after they had a chance to review it.

40 **Lindemulder Moved, Knudsen Seconded, Passed Unanimously a motion to approve the**
41 **draft Noncompetitive Grant Application Packet as presented.**

42 Wallace recognized two guests that arrived at this time; Linda Vane of the King County Forestry
43 Program and Kathy Cray of the King County Ag and Forestry Program.

44 Gelb joined the meeting at this point. Discussion began about the proposed District competitive
45 grant program, known as the Conservation Partnerships Program. Vane and Cray gave a
46 presentation to the Board about their programs and projects and how the grant program might
47 benefit them as well as getting the program off the ground working with established programs.
48 The board discussed next steps and Knudsen volunteered to assist. Prinsen said he would assist
49 also. Other Board members offered to be involved in review, Trefry reminded them of the open
50 meeting laws which require that a meeting of more than two Board members requires public
51 meeting notice.

52 There was a short break for cake.

53 Trefry gave a report on the Pioneers in Conservation program. He said funding did not look good
54 at this time for the program. He thought pursuing funding thru administrative channels rather
55 than legislative channels might be more successful. He thanked Wallace for his work on the
56 Puget Sound Task Force.

57 Vice Chair Wallace called for election of Board Officers. Lindemulder nominated Livengood for
58 Board Chair.

59 **Lindemulder Moved, Knudsen Seconded, Passed Unanimously a motion to appoint Matt**
60 **Livengood as King Conservation District Board Chair.**

61 Livengood called for nominations for Secretary/Treasurer/Auditor. Lindemulder nominated Gelb
62 for the Secretary/Treasurer/Auditor position.

63 **Lindemulder Moved, Knudsen Seconded, Passed Unanimously a motion to appoint**
64 **Richard Gelb as King Conservation District Board Secretary/Treasurer and District**
65 **Auditor.**

66 Newly elected Chair Livengood asked Wallace to remain as Vice-Chair for the next year,
67 Wallace agreed to serve.

68 Hamilton Lucas presented the list of expenses/deposits for March 2006 as well as the Visa credit
69 card statement for the month. The Board asked for an explanation of the payment to Quest which
70 covered repair of a broken cable associated with the KCD/City of Black Diamond Abrams Road
71 Culvert Replacement project. Staff said the problem has been corrected and will not re-occur.

72 **Lindemulder Moved, Knudsen Seconded, Passed Unanimously a motion to approve checks**
73 **numbered 9110 thru 9177 in the amount of \$ 89,705.56 for March expenses.**

74 Hamilton Lucas distributed the balance sheet and budget tracking report for March 2006. On the
75 balance sheet the district has approximately \$300,000 in restricted funds. On the tracking report
76 the District is slightly under budget for wages and benefits at 86% of budget remaining for 75%
77 of the year remaining.

78 **Wallace Moved, Lindemulder Seconded, Passed Unanimously a motion to accept the**
79 **March 2006 Finance Report.**

80 Hamilton Lucas reviewed the 2004 State Auditor Report with the Board there were no findings
81 or management letter items. The auditor did have an exit item, which was a request to provide a
82 list of all non-competitive grant projects approved during the year under audit. Discussion
83 ensued regarding how best to provide the information requested by the auditor. Staff was
84 directed to come up with a solution before the next time the auditor is at the District. Hamilton
85 Lucas said she needed to set up an internal review for the WCC Basic Funding application. Irons
86 and Livengood said they would assist in completing this task.

87 G. Reed said there were 299 parcels belonging to the State Department of Natural Resources that
88 are forested and thus need to be removed from the list of parcels subject to the District
89 assessment. Forest zoning is not subject to the assessment according to the County ordinance.

90 **Wallace Moved, Knudsen Seconded, Passed Unanimously a motion to authorize the**
91 **removal of 299 forested parcels from the KCD assessment rolls.**

92 The Seattle Office of Housing and Development has a “ghost parcel” (one created when
93 development rights are transferred) that needs to be removed from the District assessment rolls.
94 Prinsen explained how this could occur.

95 **Lindemulder Moved, Knudsen Seconded, Passed Unanimously a motion to approve the**
96 **removal of parcel # 8592900107 owned by the City of Seattle Office of Housing and**
97 **Development from the King Conservation District assessment rolls.**

98 G. Reed asked for guidance on the public hearing process required for the assessment approval
99 process. After much discussion of options and strategies, the Board decided to have a minimum
100 of 5 public hearings to gather input on the District's program of work and budget. Each hearing
101 would be hosted by a Board member. The proposed locations are: Sammamish Valley, Bellevue,
102 Maple Valley, Kent/Auburn, and someplace in Seattle like the Center for Urban Horticulture.
103 The exact locations will be subject to space availability. The discussions will be guided by
104 questions to be developed by Board/District Staff to keep the information useful in creating the
105 plan.

106 After a draft program of work and associated assessment proposal have been drafted, a second
107 round of public hearings will be held to allow for comment on an assessment proposal.

108 The Attorney General Opinion regarding the District Assessment should be released before the
109 end of April. Hemphill updated the group on the letter written by the Senate Ag Committee
110 regarding the work session held in March in Olympia.

111 Outside meetings attended by Board/Staff members were discussed.

112 Gelb suggested that the District continue to try to meet with the Suburban Cities association. G.
113 Reed said he had tried to have a meeting, but had not had much luck in setting one up. He will
114 continue to try for a meeting with the cities.

115 Gelb updated the group on the Natural Resources Inventory. He has talked with King County
116 and is trying to address the issue of some of the information being proprietary to the County and
117 the possible need to partner with them to avoid problems with using the data. Lindemulder
118 expressed concerns about a conservation district program being done by the County. B. Reed
119 suggested reviewing the WCC information on NRI to evaluate partnering with King County.

120 B. Reed said she went to a Puget Sound Partnership/Task force meeting and she felt that the
121 District should not seek a position on the partnership, that is would be better to work thru the
122 various agencies involved in developing the position papers that will inform the Partnership's
123 recommendation to the Governor.

124 The Board completed the WCC Satisfaction Survey and reviewed the Management Standards.

125 Hemphill's contract renewal was discussed. Discussion ensued about the relative merits of a
126 consultant versus an employee performing the required duties.

127 **Wallace Moved, Knudsen Seconded, Passed a motion to authorize Livengood, District**
128 **Counsel Eric Frimodt, Hemphill and G. Reed to draw up a contract for Hemphill's services**
129 **in 2 phases, the first from now to December 2006, with a review in November 2006, the**
130 **second phase for the 2007 Legislative Session. The contract would be retroactive to April 1,**
131 **2006. Gelb Opposed.**

132 Wallace said he would approach the Snohomish and Pierce Conservation Districts about splitting
133 the cost of Hemphill's contract with District.

134 Livengood believes that the Board should plan a Board Retreat. Discussion ensued about who
135 should facilitate. Proposed timeframe is June or July, and the purpose would be to discuss long
136 range issues beyond the District's assessment. The Retreat must be advertised as a special
137 session.

138 B. Reed distributed a printout of the final draft of the Hedgerow poster. Production is
139 anticipated by mid-May.

140 Knudsen wanted to know if the water quality information currently being gathered would be
141 distributed to farmers before it was made public. G. Reed will look into the issue.

142 **Knudsen Moved, Lindemulder Seconded, Passed Unanimously a motion to adjourn at**
143 **10:30pm.**

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147 _____
Authorized Signature

_____ Date

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Summary of Motions

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151 **an Associate Supervisor to the KCD Board of Supervisors.**

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178 second phase for the 2007 Legislative Session. The contract would be retroactive to April 1,
179 2006. Gelb Opposed.

180 Knudsen Moved, Lindemulder Seconded, Passed Unanimously a motion to adjourn at
181 10:30pm.