

KING CONSERVATION DISTRICT

Board of Supervisors

Meeting Minutes

July 10, 2006

1 **Supervisors Present:** Matt Livengood, Chair; Scott Wallace, Vice Chair; Richard Gelb,
2 Sec/Treas; Bobbi Lindemulder, Member; Bill Knudsen, Member.

3 **Associate Supervisors Present:** None

4 **Guests Present:** None, except as noted in Public Hearing records

5 **Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas

6 **NRCS Staff Present:** None

7 Chair Livengood called the meeting to order at 6:00pm and after introductions and a review of
8 the proposed agenda were completed, opened the scheduled public hearing on the District
9 Preliminary Special Assessment Proposal. R. Gelb made some brief comments regarding the
10 public hearing and special assessment proposal process.

11 Chair Livengood suspended the public comment period at 7:00pm as all attending had been able
12 to make comment on the assessment proposal. The Board started working on the agenda items at
13 this time.

14 Two sets of meeting minutes were reviewed. One change to the June 12 minutes was requested,
15 as Livengood was in attendance at the meeting.

16 **Wallace Moved, Lindemulder Seconded, Passed Unanimously a motion to approve the**
17 **minutes of the Board of Supervisors meeting of June 12, 2006 as read subject to the**
18 **changed requested by Livengood.**

19 **Wallace Moved, Lindemulder Seconded, Passed Unanimously a motion to approve the**
20 **minutes of the Board of Supervisors meeting of June 26, 2006 as read.**

21 G. Reed requested that the board consider refunding special assessment collections from 2003,
22 2004 and 2005 on Department of Natural Resources forest parcels that had been incorrectly
23 assessed. G. Reed said he had an itemized list of the affected parcels.

24 **Wallace Moved, Knudsen Seconded, Passed Unanimously a motion to approve the**
25 **refunding of assessment collections from 2003, 2004 and 2005 on Department of Natural**
26 **Resources owned forested parcels. The amount of the refund is \$ 3,675.**

27 G. Reed presented information on the District Annual Meeting and Awards Presentation. The
28 annual meeting is scheduled to take place at the SHADOW environmental education center
29 during their annual Frog Frolic. The date is Sunday August 13, 2006. There will be a tour of the

30 property recently purchased by the District in 2005 using ALEA and Conservation Futures grant
31 funds. G. Reed distributed the proposed agenda and discussion ensued regarding the turnout and
32 inviting legislators. Gelb asked about the timing of awards and coordinating with the Frolic
33 activities. He felt the agenda should be clearer - Annual Meeting and Frog Frolic. G. Reed
34 distributed the list of award nominees for the Board to approve. Discussion ensued.

35 B. Reed reviewed the Watershed Forum non-competitive grant applications.

36 **Wallace Moved, Gelb Seconded, Passed unanimously a motion to approve the City of**
37 **Kirkland grant application for \$38,260 from 2002-2005 assessments for the Green**
38 **Kirkland Project.**

39 The City of Issaquah application is placed on hold due to a miscommunication and will be
40 presented at a subsequent board meeting.

41 District staff has been requesting some training that exceeds the current training budget of \$750
42 per employee per year. Discussion ensued. Geoff suggested keeping the training budget as it is
43 for now and he would come up with a proposal. Livengood thought that professional licensing
44 should be covered by the District training budget.

45 G. Reed presented current hiring situation at the District. One employee has resigned and
46 Livengood expressed concern about covering the work. Because of the assessment proposal
47 situation it is difficult to support the hiring of permanent positions at this time. Knudsen suggests
48 subcontracting, and B. Reed said she would consider it. B. Reed wants to focus on staffing for
49 the grant program. She also said that she is moving forward with finishing the installation of the
50 new office cubicles. The Board agreed that this was a good idea.

51 G. Reed said that the Gallatin Group wanted to extend their contract with the District. The Board
52 decided to discuss this item at a later time.

53 A plan for attending the various WRIA watershed forum meetings was discussed. Gelb
54 suggested a detailed review of the WRIA watershed forum salmon recovery plans to determine
55 which capital projects or watershed wide programs might be best implemented by member
56 jurisdictions.

57 As it was now 8:00pm, the stated ending time for public hearing and there were no additional
58 comments, the hearing was reopened and formally closed so the Board could relocate to the
59 District office at 935 Powell Avenue SW Suite D to complete the published agenda items.

60 The board meeting was reconvened in the District office at 8:12pm.

61 Hamilton Lucas gave the Financial Report. She asked the Board to review the June Expenses.
62 Gelb asked about Hemphill's contract and whether she should be hired as staff rather than
63 continue as a contractor.

64 **Lindemulder Moved, Wallace Seconded, Passed Unanimously a motion to approve the**
65 **issue of checks number 9327-9391 in the amount of \$ _____ for June expenses.**

66 The budget tracking report and the balance sheet was distributed. \$2 million in assessment
67 collections had been recently received. Hamilton Lucas expressed concern about the longer than
68 expected delay in receiving grant funds that the District anticipates using to offset the cost of
69 acquiring the Shadow Lake property. Livengood has been in contact with Max Prinsen,
70 Shadow's Chair, to review the status and to discuss the process for the District to receive their
71 reimbursements through the funding entities. B. Reed reiterated that it takes time for the process
72 to work through the bureaucracy. Discussion ensued regarding the District's reserve account.
73 Halfway through the year, 69.78% of the budget remains to be spent, with 50% of the year
74 remaining.

75 **Wallace Moved, Knudsen Seconded, Passed Unanimously a motion to approve the June**
76 **Financial Report.**

77 The Board wanted to know if the public hearing and written comments could be transcribed and
78 distributed by next week.

79 Hamilton Lucas gave the Board an update on the progress of the Special Benefit Analysis. She
80 said that a representative of the contractor would attend the next board meeting and make a
81 presentation on the results of the analysis.

82 More discussion ensued regarding submitted public comments, especially the verbal ones.

83 The letter to the Board from Redmond regarding the assessment was distributed and future
84 member jurisdictions outreach efforts were discussed. Hemphill was to review the WRIA
85 watershed forum salmon recovery plans for projects that are the responsibility of member
86 jurisdictions.

87 District Counsel, Eric Frimodt, joined the meeting via telephone conference at approximately
88 9:00 p.m. Frimodt discussed various issues relating to the current assessment proposal with the
89 Board. Frimodt suggested that the Board consider modifying the system of assessments to
90 include both a flat per parcel amount and an additional amount based on the per acre size of the
91 property. The Board discussed various options to meet the intent of Chapter 89.08 RCW.

92 **Gelb Moved, Wallace Seconded, Passed Unanimously a Motion to amend the Preliminary**
93 **Special Assessment proposal to a rate of \$9.98 per parcel with an additional charge of \$0.00**
94 **per parcel for parcel less than 1 acre, \$0.01 per parcel for parcels one to five acres, and**
95 **\$0.02 per parcel for parcels greater than five acres.**

96 Frimodt also discussed with the Board the issue of providing notice to the State if any state lands
97 are to be assessed. Frimodt's participation in the meeting concluded at this point.

98 Discussion ensued about county reaction to the revised Preliminary Special Assessment
99 proposal. The Board was reminded that e-mails sent by Board members should be sent to District
100 staff and not to each other in order to comply with the open meeting act. Board members were
101 reminded to be careful when forwarding e-mails as well.

102 **There being no more business before the board, the meeting was adjourned at 10:30 pm.**

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106 _____
Authorized Signature

_____ Date

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Summary of Motions

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