

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

November 13, 2006

Supervisors Present: Matt Livengood, Chair, Scott Wallace, Vice-Chair, Bill Knutsen, Secretary/
Auditor, Bobbi Lindemulder, Member, Bob Vos, Member

Associate Supervisors Present: David Irons, Tony Zraggen

Guests Present: Sara Hemphill, District Consultant, Perry Falcone, WRIA 7, Mike McNeilly,
Alda McNeilly, Bio Diesel, Eric Frimodt, District Counsel (arrived later)

Staff Present: Geoff Reed, Brandy Reed, Marla Hamilton Lucas, Jessica Paige

NRCS Staff Present: None

Chairman Livengood called the meeting to order at 6:04pm.

Introductions were made. The approval of minutes was moved so as to allow the Bio Diesel
presentation to be first. There were no other changes to the published agenda.

Mike McNeilly was introduced by Vos and gave a presentation on the home production of
biodiesel from used restaurant fry oil. He distributed information about the process and pictures of
his production setup.

Minutes from the October 9, and 23rd board meetings were reviewed.

**Knutsen Moved, Lindemulder Seconded, Passed Unanimously a motion to approve the
October 9, 2006 Board of Supervisors meeting minutes as read.**

**Wallace Moved, Knutsen Seconded, Passed Unanimously a motion to approve the October
23, 2006 Board of Supervisors meeting minutes as read.**

The non-competitive grant applications were presented for board approval.

Cedar-Lake Washington-Sammamish Watershed Grant Application:

**Knutsen Moved, Wallace Seconded; Passed Unanimously a motion to approve the Cedar-
Lake Washington-Sammamish non-competitive grant application for \$40,330 from
2006 Assessments for the City of Seattle Lakeshore Salmon Friendly Design Guidebook
Project.**

Snoqualmie Watershed Forum Grant Application Packet:

**Knutsen Moved, Lindemulder Seconded; Passed Unanimously a motion to approve the
Snoqualmie Watershed Forum non-competitive grant application for 26,220 from 2001
Assessments for the Mountains to Sound Green Way Trust Upper Snoqualmie Restoration**

Site Maintenance/Plant Establishment Project, contingent upon receiving a revised budget with a revised overhead percentage.

Cedar-Lake Washington-Sammamish Watershed Forum Grant Application Packet:

Knutsen Moved, Wallace Seconded; Passed Unanimously a motion to approve the Cedar-Lake Washington-Sammamish Watershed Forum non-competitive grant application for 70,000 from 2006 Assessments for the Seattle Parks Seward Park Riparian Habitat Restoration Site Maintenance/Plant Establishment Project, contingent upon correcting the budget total to equal \$70,000.

Snoqualmie Watershed Forum Grant Application Packet:

Knutsen Moved, Lindemulder Seconded; Passed a motion to approve the Snoqualmie Watershed Forum non-competitive grant application for 49,750 from 2001 Assessments for the Stilly-Snohomish Fisheries Enhancement Task Force Lower Snoqualmie Restoration Duvall Reach PII Project.

Revisions/Agreement Amendments:

Knutsen Moved, Lindemulder Seconded; Passed Unanimously a motion to amend the grant agreement for the City of Redmond Sammamish Valley Floor Open Space Purchase – Site 74 Project, canceling the project and approving return of the grant funds in the amount of \$150,000.

Hamilton Lucas presented the financial report for October. The monthly expenses and deposits were reviewed.

Lindemulder Moved, Knutsen Seconded, Passed Unanimously a motion to approve checks numbered 9561-9632 in the amount of \$ 471,631.90.

The Balance sheet and the Budget Tracking report were distributed for review. The final grant payment for the SHADOW land purchase has been received. \$1.3 million remains in the unrestricted balance and \$4.7 million in the restricted account. \$214,000 has been received in YTD interest which is a large increase over previous years and due to larger balances on hand and recent increases in interest rates. 46% of the budget remains with 17% of the year remaining. Other significant items as noted on the Tracking report were detailed.

Hamilton Lucas updated the board on the preliminary results of the State Auditor's Office audit of the 2005 financial statements. The fieldwork is completed and if there are any issues they are likely to be minor, based upon discussion with the audit staff.

Wallace Moved, Vos Seconded, Passed Unanimously a Motion to approve the October 2006 Finance Report.

B. Reed distributed copies of the workplan and budget for 2007, as well as a list of programs that have been proposed as part of the Strategic Initiatives. She asked the Board to review the documents and forward requested changes to members of the Budget subcommittee. The budget will be approved in a draft form at the December 11 board meeting with any changes that are requested. The budget will be finalized at the January board meeting.

B. Reed summarized the documents. The workplan is similar to this year's with a few new items added. She emphasized items where the board needed to make a decision about what activities they wanted to keep in the workplan, especially Strategic Initiative programs. Discussion ensued.

The Board discussed the County's response to the proposed Interlocal Agreement submitted by the Board to the County. Discussion ensued about the County's changes to the Interlocal Agreement, many of which were not acceptable to the Board. District legal counsel was directed to revise the District's version of the Interlocal Agreement reflect the Board's discussions. The revised Interlocal Agreement will then be provided to the County.

G. Reed presented the draft plan for the 2007 Board of Supervisors election. He asked the board for 3 decisions on the date, polling places and polling hours. Discussion ensued about the polling places and it was decided to change the downtown Seattle polling place to somewhere else to be determined by the December meeting and move the District office polling place to the Renton City Hall. The plan will be final and need Board approval at the December 11 meeting.

Wallace said that the Suburban Cities association has a process that would help the District create an advisory committee and asked the Board if they would authorize Wallace to go through the process to set up an Advisory Committee for the District.

Wallace Moved, Knutsen Seconded, Passed Unanimously a motion to authorize Karen Goroski of the Suburban Cities Association to create an Advisory Committee for the King Conservation District.

There being no more business before the Board, the meeting was adjourned at 10:23pm.

Authorized Signature

Date

Summary of Motions

Knutsen Moved, Lindemulder Seconded, Passed Unanimously a motion to approve the October 9, 2006 Board of Supervisors meeting minutes as read.

Wallace Moved, Knutsen Seconded, Passed Unanimously a motion to approve the October 23, 2006 Board of Supervisors meeting minutes as read.

Cedar-Lake Washington-Sammamish Watershed Grant Application:

Knutsen Moved, Wallace Seconded; Passed Unanimously a motion to approve the Cedar-Lake Washington-Sammamish non-competitive grant application for \$40,330 from 2006 Assessments for the City of Seattle Lakeshore Salmon Friendly Design Guidebook Project.

Snoqualmie Watershed Forum Grant Application Packet:

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127 **Lindemulder Moved, Knutsen Seconded, Passed Unanimously a motion to approve checks**
128 **numbered 9561-9632 in the amount of \$ 471,631.90.**

129 **Wallace Moved, Vos Seconded, Passed Unanimously a Motion to approve the October 2006**
130 **Finance Report.**

131 **Wallace Moved, Knutsen Seconded, Passed Unanimously a motion to authorize Karen**
132 **Goroski of the Suburban Cities Association to create an Advisory Committee for the King**
133 **Conservation District.**