

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

March 12, 2007

1 **Supervisors Present:** Scott Wallace, Vice-Chair, Bill Knutsen, Secretary/ Auditor, Bobbi
2 Lindemulder, Member, Bob Vos, Member

3 **Associate Supervisors Present:** David Irons,

4 **Guests Present:** Sara Hemphill, Kollin Higgins, King County, Dennis Clark, WRIA 9, Josh
5 Kahan, King County, Mark Fisher, WA Dept of Veterans Administration (arrived later)

6 **Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas, Jessica Paige

7 **NRCS Staff Present:** None

8 Vice-Chair Wallace called the meeting to order at 6:03 pm.

9 The agenda was reviewed and two items were added regarding surplus equipment and a
10 consultant contract approval.

11 Introductions were made around the room.

12 Minutes from the February 13, 2007 board meeting were reviewed.

13 **Knutsen Moved, Wallace Seconded, Passed Unanimously a motion to approve the**
14 **February 13, 2007 Board of Supervisors meeting minutes as read.**

15 As Mark Fisher of the DVA had not yet arrived, the agenda order was changed to have the grant
16 applications presented after the financial report.

17 Hamilton Lucas presented the Financial Report for February 2007. The list of checks issued
18 during February was reviewed.

19 **Knutsen Moved, Lindemulder Seconded, Passed unanimously a motion to approve the**
20 **February checks numbered # 9831-9910 in the amount of \$ 1,539,280.28.**

21 The balance sheet was distributed for review. The budget tracking report was distributed. Total
22 remaining budget was 83%, compared with 83% of the year remaining. Assessment funds will be
23 received in May.

24 **Knutsen Moved, Lindemulder Seconded, Passed Unanimously a motion to accept the**
25 **February 2007 financial report as presented.**

26 **Green-Duwamish-CPS Watershed Forum Grant Application Packet:**

27 **Lindemulder Moved, Knutsen Seconded; Passed Unanimously a motion to approve the**
28 **Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$40,000**

29 from 2005 Assessments for the KC DNRP Bass/Beaver Lakes Complex Acquisition 2007
30 Project.

31 Knutsen Moved, Lindemulder Seconded; Passed Unanimously a motion to approve the
32 Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$50,000
33 from 2005 Assessments for the KC DNRP WRIA 9 Habitat Restoration Stewardship 2007
34 Project.

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36 Green-Duwamish-CPS Watershed Forum non-competitive grant application for \$93,656
37 from 2005-2006 Assessments for the Burien Seahurst Park Nearshore Restoration Post
38 Bulkhead Removal Monitoring 2007Project.

39 Knutsen Moved, Vos Seconded; Passed Unanimously a motion to approve the City of
40 Redmond non-competitive grant application for \$139,000 from xxxxxx Assessments for the
41 Salmon Friendly Water Conservation Demonstration Garden Project.

42 **Revisions/Agreement Amendments:**

43 Knutsen Moved, Lindemulder Seconded; Passed Unanimously a motion to amend the KC
44 DNRP Newaukum Basin Characterization Study grant agreement, extending the project
45 completion date to July 31, 2007.

46 Knutsen Moved, Lindemulder Seconded; Passed Unanimously a motion to amend the City
47 of Auburn Olson Creek Habitat Restoration Project grant agreement, revising the budget as
48 submitted.

49 **Noncompetitive Grant Items to be Reflected in the Minutes:**

50 The King County Byers Property Acquisition project awarded September 25, 2006 with special
51 assessment funds allocated to the Snoqualmie Watershed Forum has been cancelled. Funds will
52 be applied to a new project to be proposed by the Snoqualmie Watershed Forum.

53 Knutsen mentioned that he and staff had made a hiring decision on the District Grant
54 Administrator position. Clark said there was new WRIA liaison being hired at the County.

55 B. Reed presented a summary of proposed changes to the grant revision request process. The
56 goal is to reduce the number of grant requests that must be approved by the board. The changes
57 include the approval of extension of project completion dates, changes to scope of work and
58 budget changes that exceed 10%. These changes will now be approved by the Grant
59 Subcommittee.

60 A draft of the postcard that will be sent to landowners advising them of the availability of
61 Opportunity Fund grants was distributed. The targeted areas are Cherry Valley and Ames Basin.

62 **Lindemulder Moved, Knutsen Seconded, Passed Unanimously a motion to approve the**
63 **Opportunity Fund postcard.**

64 G. Reed said the discussion of the Veterans Conservation Corps would occur after the discussion
65 of the Assessment rule making in Olympia.

66 Hemphill gave an update on the Assessment Rule making process. It was suggested that District
67 Counsel be called to answer questions, but after discussion Counsel was not contacted.

68 Hemphill said there would be 3 public hearings on the proposed rule, written comments are due
69 by April 5th. There was discussion about the details of having District Counsel make comment on
70 the draft rule for the District. G. Reed asked if the Board was comfortable with District Counsel
71 providing support for state rule making, spending District funds in the process. Consensus was
72 that the Board was happy with whatever Counsel suggests. Wallace directed Hemphill to work
73 with Counsel and send information on the process to Lindemulder, Voss and the Washington
74 Conservation Commission.

75 Paige asked that the minutes reflect that non-competitive grant funds allocated to the Byers
76 acquisition are being canceled as the acquisition has been cancelled.

77 G. Reed presented information about the Veterans Conservation Corps. Mark Fisher gave a
78 presentation to the Board about the program. A tax levy has been passed in King County to fund
79 veterans programs, but no funding has been set aside to fund the VCC. There is \$10,000 in the
80 District budget to assist in getting the statewide program started. Currently the VCC is a
81 volunteer program involved in training vets to do restoration work so they may pursue careers in
82 restoration. There are lots of veterans in King County so there is lots of opportunity to get
83 veterans involved in the program. The district could make use of the restoration crews to help on
84 projects. 2 community college campuses will offer programs to certify vets in heavy equipment
85 operation, surveying and erosion control. G. Reed will help with curriculum development, KCD
86 staff could teach classes. A discussion of the program ensued.

87 **Knutsen Moved, Lindemulder Seconded, Passed Unanimously a motion to approve a**
88 **contract for \$10,000 to support coordination activities for the Veterans Conservation**
89 **Corps.**

90 Next on the agenda were the subcommittee reports. Grants were handled earlier in the meeting.

91 Hemphill distributed information on the progress of the KCD Advisory Committee. She said she
92 got a good response when she contacted people individually. She detailed the selection process
93 used for the 20 proposed candidates. The terms will be staggered so that the whole committee
94 will not be up for re-appointment at the same time and the committee has approved the
95 application packet. Discussion ensued regarding the first meeting details. B. Reed reminded the
96 Board of the timeline for the Program of Work and how the Advisory Committee will fit into the
97 schedule for review.

98 An article written by Council member Pam Roach regarding District Elections was discussed.

99 The Issues committee is working on a policy for the District on dealing with riding arena siting,
100 Assessment rule making comments, and Lindemulder will discuss river rescue with the Duvall Fire
101 Department.

102 B. Reed updated the Board on the activities of the Policy Committee. The update of the District
103 policy manual will start with a review of the WCC policy manual. The Employee manual is in the
104 process of being revised as well, and will be presented to the Policy committee when it is finished.

105 The Strategic Initiatives Committee has been working on outreach ideas to meet the Board's
106 stated strategic initiatives. Ideas include farmer workshops, asking the farming and environmental
107 communities for their thoughts. The committee has made considerable gains in working on the
108 cost share program. The county is ready for a conversation on the subject. The new farm planner
109 starting in April has experience in cost share programs.

110 Currently there is no activity on the Budget committee, as the 2007 budget has just been
111 approved.

112 A five minute break was taken at this time.

113 G. Reed gave the election update. Chair Livengood was re-elected to the Board at the February
114 election by a considerable margin over Max Prinsen.

115 G. Reed discussed proposed changes in how the district elections will be held in 2008. If there are
116 to be major changes, they will affect the creation of the program of work for 2008. G. Reed said
117 that there are private companies who will run an election from start to finish at a cost of \$3-5K
118 per polling location; one of the software programs is called "True Ballot" that will process 200
119 voters per hour. Allocating \$50,000 for the election would be reasonable if the district was to go
120 this route. Discussion ensued as to who should pay the cost, should it be a district overhead cost
121 or should the cost be shared between all WRIA's and jurisdictions as well. Knutsen suggested
122 taking the issue to the advisory committee. Hemphill updated the Board on the Legislative Day
123 activities. The next scheduled Legislative Day is March 20.

124 B. Reed distributed the surplus inventory list for review.

125 **Knutsen Moved, Vos Seconded, Passed Unanimously a motion to declare the items**
126 **included in the surplus item list as distributed at the meeting as surplus.**

127 Knutsen had a couple of information items to bring to the Board. Patterson Creek culvert project
128 would be a good fit with the opportunity fund program. He would like this project to get moved
129 forward. Washington Department of Fish and Wildlife is supportive. He also went to look at a
130 flood fence project, where cottonwood logs are placed as pilings to prevent woody debris from
131 ending up on farm fields.

132 A contract for \$11,715 with the Falconer Group has been prepared for Board review and
133 approval. The work would start on April 2nd and last approx. one month. There would be an
134 additional contract for a salary survey. Vos asked for a description of the project, which is for a
135 survey of CD staff as discussed in last year's Board retreat. The work is being undertaken to help
136 recognize any shortcomings the District may have and to look at methods of operations and
137 production to accomplish the Districts mission. There will be individual interviews with staff and
138 outside individuals, and a recommendation will be made to the Board. A discussion ensued.

139 **Lindemulder Moved, Vos Seconded, Passed Unanimously a motion to approve a contract**
140 **for \$ 11,715 with the Falconer Group.**

141 G. Reed said that District Consultant Barry Bartlett would be at the next Board meeting to
142 discuss his ideas for District public relations.

143 Discussion ensued regarding the approval of the City of Redmond grant that had been submitted
144 and revised several times. There was a concern about the District following its policies regarding
145 the grant program and that this particular grant was a special circumstance. It was noted that the
146 Advisory Committee will be helping with these sorts of issues in the future. A long discussion
147 ensued about the issue.

148 B. Reed mentioned that the Tukwila Wildlife Festival had been sponsored by the District in years
149 past and asked if the Board wanted to sponsor it again this year. The amount of the sponsorship
150 had not been included in the 2007 budget.

151 **Knutsen Moved, Lindemulder Seconded, Passed Unanimously a motion to approve**
152 **providing sponsorship to the Tukwila Wildlife festival in the amount of \$1,000.**

153

154 **There being no more business before the Board, the meeting was adjourned at 9:28pm.**

155

156

157 _____
Authorized Signature

_____ Date

158

159

Summary of Motions

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