

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

April 09, 2007

1 **Supervisors Present:** Matt Livengood, Chair, Scott Wallace, Vice-Chair, Bill Knutsen, Secretary/
2 Auditor, Bobbi Lindemulder, Member, Bob Vos, Member

3 **Associate Supervisors Present:** Doug Dopkins, Tony Zraggen

4 **Guests Present:** Barry Bartlett, The Bartlett Group, Jim Reid, The Falconer Group, Eliot
5 Drucker, Wild Fish Conservancy, Sara Hemphill, Sustainable Solutions, Dennis Clark, WRIA 9,
6 Karen Bergeron, WRIA 9, Aaron Nix, City of Auburn, Julie Hall, City of Seattle.

7 **Staff Present:** Geoff Reed, Brandy Reed, Marla Hamilton Lucas, Jessica Paige, Jessica Saavedra

8 **NRCS Staff Present:** None

9 Chair Livengood called the meeting to order at 6:02 pm.

10 The agenda was reviewed, introductions were made and Livengood gave a short statement about
11 Jim Reid of the Falconer Group and his contract with the District for consulting services.

12 Minutes from the March 12, 2007 board meeting were reviewed.

13 **Wallace Moved, Lindemulder Seconded, Passed Unanimously a motion to approve the**
14 **March 12, 2007 Board of Supervisors meeting minutes as read subject to minor revisions.**

15 Eliot Drucker gave a presentation about the results of a study about the new Cherry Creek Pump
16 Station. The original pumps were replaced by pumps that were thought to be safer for fish to
17 travel through, and the study was undertaken to assess the effectiveness of the new pumps in safe
18 fish passage. The pumps were shown to cause some fish injury and mortality which varied
19 depending on how fast the pumps were operated and the size of the fish swimming through. The
20 study was also used to validate equipment used to simulate fish passage for use in future studies.
21 It was apparent during the study that fish mortality was affected by water quality in the irrigation
22 canal, and more work needed to be done on this issue. Drucker answered several questions from
23 the group.

24 B. Reed presented the Non-Competitive Grant Applications

25 **City of Kent Grant Application Packet:**

26 **Lindemulder Moved, Knutsen Seconded; Passed Unanimously a motion to approve the**
27 **City of Kent Member Jurisdiction grant application for \$1,993.94 from 2004 Assessments**
28 **for the City of Kent Green River Trailhead Improvement Project.**

29 **City of Auburn Grant Application Packet:**

30 **Lindemulder Moved, Knutsen Seconded; Passed Unanimously a motion to approve the**
31 **Green Duwamish-CPS Watershed Forum Member Jurisdiction grant application for**
32 **\$20,000 from 2006 Assessments for the City of Auburn Mill Creek Restoration Project.**

33 **Green-Duwamish-Central Puget Sound Watershed Forum (WRIA 9)/City of Seattle Grant**
34 **Application Packet:**

35 **Wallace Moved, Vos Seconded; Passed Unanimously a motion to approve the Green-**
36 **Duwamish-CPS Watershed Forum/City of Seattle grant application for \$83,827 for the City**
37 **of Seattle Olympic Sculpture Park Post-Construction Monitoring Project where \$40,000 is**
38 **from Green Duwamish-CPS Watershed Forum 2006 Assessments and \$43,827 are from**
39 **City of Seattle Member Jurisdiction 2005-2006 Assessments This revised application**
40 **supersedes the application previously approved on 10/23/2006.**

41 **Cedar-Lake Washington-Sammamish Watershed Forum (WRIA 8)/City of Sammamish**
42 **Grant Application Packet:**

43 **Knutsen Moved, Wallace Seconded; Passed Unanimously a motion to approve the Cedar-**
44 **Lake Washington-Sammamish Watershed Forum/City of Sammamish Member**
45 **Jurisdiction grant application for \$60,000 for the City of Sammamish Zaccuse Creek**
46 **Daylighting Project where \$30,000 is from Cedar-Lake Washington-Sammamish 2006**
47 **Assessments and \$30,000 is from City of Sammamish 2000-2002 Assessments. This revised**
48 **application supersedes the application approved on 9/11/2006.**

49 **Revisions/Agreement Amendments:**

50 **Lindemulder Moved, Wallace, Passed Unanimously a motion to amend the City of Duvall**
51 **Coe Clemmons Creek Restoration Project grant agreement, extending the project**
52 **completion date to 1/31/2007 and approving return of the grant funds in the amount of**
53 **\$62,234.33.**

54 **Snoqualmie Watershed Forum (WRIA 7) Grant Application Packet:**

55 **Lindemulder Moved, Vos Seconded; Passed Unanimously a motion to approve the**
56 **Snoqualmie Watershed Forum grant application for \$62,234.33 from 2004 Assessments for**
57 **the City of Duvall Coe Clemmons Creek Sediment Study and Remediation Alternatives**
58 **Project.**

59 **Noncompetitive Grant Items to be Reflected in the Minutes:**

60 *The Grant subcommittee amended the Washington Department of Fish and Wildlife Puget Sound*
61 *Near Shore Ecosystem Restoration Project PIII grant agreement, extending the project*
62 *completion date to 12/31/2006.*

63 Barry Bartlett gave a presentation to the group about his proposal for a public relations strategy
64 for the District. He said that the environment that the District operates in has changed in the past
65 several months, its profile has been raised and that it doesn't have a bad image, just not much of
66 an image with its stakeholders, peers etc. He said that it is important to do the right thing at the
67 right time and to get credit for it. He thinks that the District needs to show others how it can be a
68 resource.

69 Bartlett reviewed a list of outreach action items, and said he wanted to discuss making a video
70 about the District for general use at meetings and public access broadcast, in addition to giving all
71 staff training in working with the media and doing some revision on the District website. He
72 distributed a proposed budget for these services.

73 Wallace gave the group some background on his past work with Bartlett. Discussion ensued
74 about his proposal.

75 Wallace and Knutsen expressed support for adopting Bartlett's proposal. Vos wanted more detail
76 about what the program entailed. Livengood wanted a general consensus to get started by getting
77 more detail about the plan and developing a contract.

78 Hamilton Lucas presented the Financial Report for March 2007. The list of checks issued during
79 March was reviewed. Livengood asked about the office remodel project. B. Reed briefed the
80 board on the progress. Zraggen asked about whether the District is planning on staying co-
81 located with NRCS in the same facility. Hamilton Lucas explained the progress on lease
82 negotiations and market analysis. Lindemulder asked about the new vehicle and plans to purchase
83 a new truck. B. Reed said that she had ordered a Ford F450 with dump bed and lift gate through
84 the Washington State purchasing program to replace the dump truck that was stolen from the
85 District.

86 **Knutsen Moved, Lindemulder Seconded, Passed Unanimously a motion to approve the**
87 **March checks numbered No. 9912 - 9990 in the amount of \$165,717.38.**

88 The balance sheet was distributed for review. The budget tracking report was distributed. The
89 unrestricted balance is currently at \$1.5 million and the restricted balance is \$5.6 million. At 75%
90 of the year remaining 21% of the budget has been spent. Other itemized budget items were
91 discussed. Lindemulder asked about additional hiring the District is planning.

92 **Wallace Moved. Lindemulder Seconded, Passed Unanimously a motion to accept the**
93 **March 2007 Financial Report as presented.**

94 **Subcommittee Reports:**

95 The Grant subcommittee continues to work with the WRIA 7 Watershed Forum on the KCD-
96 WRIA 7 Forum Opportunity Fund and has initiated outreach with the WRIA 9 Watershed Forum
97 on a similar program. To date, the WRIA 8 Watershed Forum has not expressed an interest in a

98 similar partnership. The subcommittee will begin work in the near future on a policy addressing
99 Opportunity Funds as previously envisioned by the WRIA 9 and WRIA 8 Watershed Forums,
100 which provided grants for unspecified projects at the time of award.

101 B. Reed distributed a handout regarding the Conservation Partnership Grants Program. Ken
102 Prichard is requesting a portion of the funding set aside for grant awards in partnership with the
103 Wild Places in City Spaces grant program be available to cover a 15% administrative fee
104 associated with administering grants awarded in partnership with the District to this County grant
105 program. The County would increase the King County matching funds available for grant awards
106 by \$6,000, should the District approve the administrative costs. The result would be that the
107 same amount of funding would be awarded for grants. The board agreed with this approach. A
108 discussion ensued regarding a WRIA 8 Opportunity Fund.

109 Hemphill distributed a report from the Outreach Subcommittee. She said that our profile in
110 Olympia is higher than it was even though we do not have an issue this year. There is a keen
111 interest in doing something like having G. Reed conduct “walkabouts” of projects. Maybe an
112 Advisory Committee meeting should be held outdoors. G. Reed asked if a meeting was going to
113 be held to discuss the Advisory Committee meeting on April 19th. A pre-meeting will be held on
114 April 18th.

115 Discussion ensued regarding handling of the election issue. B. Reed wanted to confirm that the
116 estimated \$50k for election costs would be subtracted from gross assessment receipts, not just
117 from the District portion, and the Board said that was their understanding of the discussion at the
118 prior meeting.

119 The Issues committee has been addressing the issue of the District assisting landowners with the
120 siting of large equestrian arenas. There is some confusion over the definition of what an
121 agricultural building is and how siting them in conjunction with a farm plan raises issues about
122 conservation of resources and water runoff. As the projects are complex, the farm plans related
123 to them are taking much more staff time to complete than previous plans. It was decided to
124 involve District Legal Counsel in assessing the legal issues associated with the situation.

125 The Policy Subcommittee has not done much as of late, it is having a meeting at the end of the
126 month to discuss current District policies. As the Issues Subcommittee makes decisions, the
127 Policy Subcommittee will “codify” those decisions.

128 Strategic Initiatives Subcommittee has 10 proposals. A meeting is planned to rank the proposals.

129 Currently there is no activity on the Budget Subcommittee, as the 2007 budget has been approved
130 and no revisions are planned at this time. Activity on this Subcommittee will begin when 2008
131 Work Plan and Budget efforts get underway.

132 Lindemulder reported on a meeting she attended in Ellensburg at the Ruckelshaus Center about
133 various issues affecting farmers, tribes and other landowners. She will be attending another
134 meeting at a later time.

135 Hemphill testified as a representative of the King Conservation District at the Ellensburg meeting
136 on the current rulemaking for conservation district assessments.

137 Knutsen attended "Lead Entity Day"

138 B. Reed updated the Board on the revision of the Employee Handbook. She will need to amend
139 the contract due to extra costs, but those extra costs bring the total up to the previously budgeted
140 amount.

141 Inviting someone from the Agriculture Commission to attend a future meeting was discussed. Vos
142 indicated interest in attending the Forest Commission meetings, but was not sure he could spare
143 the time. B. Reed indicated she would attend the meetings should no other Board member desire
144 to represent the District on the Commission. Wallace said he could envision the District writing
145 forest plans as well as farm plans. G. Reed reminded the Board that King County currently
146 employs foresters to provide technical and forest plan assistance to non-industrial private forest
147 landowners. Lindemulder said that Ken Balser wanted to thank the Board for providing funding
148 through a Member Jurisdiction & WRIA Forum Grant Program for the Cherry Creek Pump
149 Station Retrofit project.

150 G. Reed had a contract approval request for delivery of the new manure spreader to cooperators.
151 He has found someone to deliver the spreader for \$25 per time, and wanted authorization for 40
152 deliveries. Lindemulder suggested that landowners should pay for delivery of the manure spreader
153 to their farms at some point in the future. Discussion ensued about manure spreader maintenance.

154 **Knutsen Moved, Wallace Seconded, Passed Unanimously a motion to authorize \$1,000 for**
155 **transport of the manure spreader.**

156 Livengood will attend the staff meeting tomorrow. He suggested that other board members rotate
157 attendance at the weekly staff meetings. G. Reed asked if Board members missed reading the staff
158 reports. Lindemulder said she would like to see them again in the packets.

159 **There being no more business before the Board, the meeting was adjourned at 9:35pm.**

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161

162 _____
Authorized Signature

_____ Date

163

164 **Summary of Motions**

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