

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

April 14, 2008

1 **Supervisors Present:** Matt Livengood, Chair, Scott Wallace, Vice Chair, Bill Knutsen, Secretary/
2 Auditor, Bob Vos, Member, Bobbi Lindemulder, Member

3 **Associate Supervisors Present:** None

4 **Guests Present:** Wendy Barry, Effective Options, Barry Bartlett, Bartlett Group, Sara
5 Hemphill, Sustainable Solutions, Jeffrey Possinger, Possinger Law Firm, Bill Avery, Janice
6 Corbin, John Bodin, Perry Falcone, Mary Maier, Kollin Higgins

7 **Staff Present:** Geoff Reed, Brandy Reed, Jessica Saavedra, Marla Hamilton Lucas, Jay Mirro

8 **NRCS Staff Present:** None

9 Chairman Livengood called the meeting to order at 4:35 pm. There were no changes to the
10 posted agenda.

11 An Executive Session commenced at 4:40 for Board members to review and evaluate Executive
12 Director applicants with Bill Avery.

13 The regular meeting reconvened at 5:45 and a five minute break was taken.

14 The agenda was adjusted so the finance report would be earlier so M. Hamilton Lucas could
15 leave the meeting.

16 A Leave without Pay (LWOP) request from Jay Mirro was presented. G. Reed presented the
17 request and some memos on the subject and briefed the board that he along with J. Corbin and B.
18 Reed are recommending that the Board deny the request based on several review criteria and
19 circumstances outlined in the staff memo. Jay Mirro was given an opportunity to outline his
20 request for an extended LWOP request for the purposes of adding an addition to home over the
21 summer months of 2008. His proposal includes considerable vacation leave as well which was
22 discussed. Discussion ensued about workload and the current circumstances at the District and
23 Corbin outlined the general criteria she uses when advising clients on LWOP requests. The
24 Board concurred with management's denial recommendation of the LWOP request as presented
25 and asked that Jay and management work on a compromise or paired down request so he would
26 have a presence in the office during the summer.

27 M. Hamilton Lucas presented the finance report for March beginning with the list of checks.
28 Some questions ensued on a few items which staff addressed.

29 **Lindemulder Moved; Wallace Seconded; Passed a motion to approve check #'s 10813 -**
30 **10903.**

31 The Balance sheet was distributed and reviewed. \$1.6 million remains in unrestricted fund
32 balance and \$6.4 million in the restricted fund balance. The budget tracking report was
33 distributed and reviewed. 83% of the budget remains with 75% of the year remaining.

34 **Wallace Moved; Knutsen seconded; Passed a motion to accept the March Finance report**
35 **as presented.**

36 The minutes from the March 10, 2008 Board of Supervisors meeting were reviewed.

37 **Wallace Moved, Lindemulder Seconded, Passed a motion to approve the March 10, 2008**
38 **Board of Supervisors meeting minutes as read.**

39 An opportunity for public comment was opened. There were no comments and introductions
40 were made.

41 John Bodin presented the report from Election Trust on the 2008 Board election held on March
42 18. Bob Vos ran unopposed and won the election with 183 votes. Vos related some feedback he
43 had received on the process and Bodin detailed some of the technical problems they had in
44 Auburn and Renton. Lindemulder stated she was frustrated at the late opening of the Snoqualmie
45 polling center.

46 J. Saavedra presented the non-competitive grant applications for the Board's review. The WRIA
47 7 grant application was reviewed for the King County Chinook Bend Levee Removal
48 Construction Project. Kollin Higgins reviewed the project and responded to inquiries from Board
49 members from a previous meeting where the project was reviewed. Wallace expressed concerns
50 about the unintended consequences of the project and its impact on flooding and on other
51 landowners. Vos expressed his desire to find fairness and win-win situations in these types of
52 projects. Knutsen thought it was an important project and recommended moving it forward and
53 he urged the board to approve it and moved to approve the grant application. Wallace again
54 expressed concerns and the need for review of plans before construction begins. A revised
55 motion was crafted asking for updates on the project design to the board from the project staff.

56 **Knutsen Moved, Lindemulder Seconded; Passed a motion to approve the Snoqualmie**
57 **Watershed Forum grant application for \$250,000.00 from 2007 Assessments for the King**
58 **County Chinook Bend Levee Removal Construction Project as long as they are briefed on the**
59 **project design as it is developed.**

60 The City of Lake Forest Park grant application for the Cole Nature Park Boardwalk project was
61 reviewed. The grant Subcommittee recommendation is Do Pass. Livengood said it is a
62 reimbursement request as the project is completed.

63 **Wallace Moved, Lindemulder Seconded; Passed a motion to approve the City of Lake**
64 **Forest Park Member Jurisdiction grant application for \$24,000.00 from 2000-2005**
65 **Assessments for the City of Lake Forest Park Cole Nature Park Wetland Boardwalk Project.**

66 The City of Kent Grant Parks Department 2006 Re-Leaf project was reviewed. The
67 Subcommittee recommendation is Do Pass.

68 **Lindemulder Moved, Vos Seconded; Passed a motion to approve the City of Kent Member**
69 **Jurisdiction grant application for \$9,718.36 from 2006 Assessments for the City of Kent,**
70 **Parks Department ReLeaf 2006 Project.**

71 The City of Clyde Hill Grant application for their annual Arbor Day event was reviewed. The
72 Subcommittee recommendation is Do Pass.

73 **Wallace Moved, Knutsen Seconded; Passed a motion to approve the City of Clyde Hill**
74 **Member Jurisdiction grant application for \$1,631.83 from 2004 and 2006 Assessments for**
75 **the City of Clyde Hill Arbor Day Celebration 2007 Project.**

76 A grant amendment was reviewed from the City of Seattle Olympic Sculpture Park Construction
77 Monitoring Budget to extend the date, revise the scope of work and request an additional
78 \$50,000 for the project.

79 **Knutsen Moved, Lindemulder Seconded; Passed a motion to amend the City of Seattle**
80 **Olympic Sculpture Post-Construction Monitoring Project grant agreement, extending the**
81 **project completion date to December 2009, revising the scope of work, and budget to**
82 **request \$50,000 in additional grant funds.**

83 Several Grant Subcommittee actions related to Member Jurisdiction and WRIA Forum Grant
84 were presented to be reflected in the minutes.

85 Grant Subcommittee amended the *City of Bellevue Pollution Source Control Incentive Project*
86 grant agreement, extending the completion date to December 31, 2009.

87 Grant Subcommittee amended the *King County/WRIA 8 2001 Cedar River Chinook Redd*
88 *Surveys* grant agreement, revising the budget as submitted.

89 Grant Subcommittee closed-out the *City of Redmond, Lower Peters Creek Restoration Project*
90 grant agreement, documenting scope of work completed and grant funds expended as approved.

91 Grant Subcommittee closed-out the *City of Redmond Willows Business Center Daylighting*
92 *Project* grant agreement, documenting scope of work completed and grant funds expended as
93 approved.

94 Grant Subcommittee closed-out the *City of Bellevue Kelsey Creek Fish Ladder Project* grant
95 agreement, documenting scope of work completed and grant funds expended as approved.

96 Grant Subcommittee closed-out the *City of Bellevue Kelsey Creek Fish Passage Project* grant
97 agreement, documenting scope of work completed and grant funds expended as approved.

98 Grant Subcommittee closed-out the *City of Issaquah Habitat Restoration Monitoring and*
99 *Maintenance 2007 Project* grant agreement, documenting scope of work completed and grant
100 funds expended as approved.

101 Grant Subcommittee closed-out the *Ducks Unlimited Wetlands Enhancement and Creation at*
102 *Chinook Bend Natural Area* grant agreement, documenting scope of work completed and grant
103 funds expended as approved.

104 A five minute break was taken from 7:45 to 7:50.

105 The Subcommittee reports were presented. Livengood briefed the board on the results of the
106 Opportunity Grant funds. 27 applications had been received for about \$596,000.

107 The Outreach Subcommittee report began with Barry Bartlett distributing the new KCD DVD
108 and a plan for distributing it to the public. King County TV and some other municipalities are
109 interested in airing it on their local access channels. Sara Hemphill gave a report that stated that
110 the speakers' bureau is being expanded and a subcommittee of the District Advisory Committee
111 had met to review the District's Budget and financial records. She reported the meeting went well
112 and mentioned the upcoming full Advisory Committee meeting coming up this week. Other
113 items included an update on the mobile slaughterhouse project and the Enumclaw and Federal
114 Way strategy to urge them to join the District. G. Reed reported the Outreach Subcommittee had
115 agreed to spend some budgeted money on a 2008 associate membership to the Suburban Cities
116 Association.

117 Lindemulder and Vos reported on the Issues Subcommittee which has been looking at the
118 "basic" farm plan and the uncovered and covered horse arena issues. Discussion ensued on how
119 King County DDES is treating permitting for these two types of arenas.

120 Vos reported that a MKCC hearing on LWD in rivers is up-coming.

121 The Strategic Initiatives Subcommittee meeting began with G. Reed stating he is still working
122 with WSU Extension on the details of their contract with the District as directed by the Board to
123 include Hmong farmer incentives as well as Harvest Celebration details. Vos and Knutsen
124 reported on the B.A.S.E. projects they are working on. They have some potential pilot projects as
125 well as plans for some small contracts for programmatic support. Vos and Knutsen asked for
126 Board consensus for approval of 3 small contracts as well as tuition for Vos to attend a training
127 costing \$550.00 along with one staff to be determined. G. Reed volunteered to attend training
128 and use his training budget. The training dates are still to be determined

129 **Lindemulder moved; Wallace seconded; Passed to approve the following contracts: Ken**
130 **Books \$2000 consulting biologist, Chuck MacLearnsberry \$2000 Civil Engineer and**
131 **Preston Drew \$1500 for Stream maintenance and a fisheries biologist to be determined for**
132 **\$2000.**

133 B. Reed distributed and reviewed the details of the KCD Landowner Incentive Program that the
134 Strategic/Special Projects Subcommittee has been reviewing. She asked for input before it is
135 finalized.

136 B. Reed briefed the board on the WACD budget request information for the 2009 -2011
137 biennium. Staff will be working to compile the information requested and seeking Board
138 approval at the May board meeting. B. Reed had attended a state wide meeting on this topic
139 along with Lindemulder and Knutsen and reported that state funds will be difficult to obtain in
140 an anticipated tight budgeting cycle. Livengood asked for a list of the current WSCC grant funds
141 that the District receives at the next meeting.

142 Wendy Barry discussed the Reorganization and reviewed some templates she is recommending
143 to use. One involves a "staff report" when needing a Board action. Discussion ensued on this
144 template. A "Board Action Request" was determined to be a better name to avoid confusion. The
145 second template, a Board Meeting Agenda Calendar was reviewed as a tool to better organize
146 agenda items.

147 **Knutsen moved; Vos seconded; Passed a motion to begin using these two templates and**
148 **training staff on how to use them effectively.**

149 W. Barry distributed a report to provide information and seek consensus on her scope of work
150 and options for providing services in the future reorganization process. A preferred option was
151 recommended by her as to best utilize her time within the remaining contracted budget.

152 **Vos moved; Knutsen seconded; Passed a motion to accept option #1 in the Effective**
153 **Options proposal.**

154 Wallace stated that W. Barry could be useful after a new ED is hired to aid in the transition.

155 G. Reed reported that one application for the appointed supervisor position had been received by
156 the WSCC. The application was from Scott Wallace who is currently serving in that position and
157 the appointment will be made at the May meeting of the WSCC.

158 B. Reed outlined an ILA between the District and the City of Issaquah for the Lewis Creek
159 project.

160 **Lindemulder moved; Knutsen seconded; Passed a motion to authorize signing of the ILA**
161 **with the City of Issaquah.**

162 B. Reed briefed the Board on the Puget Sound Caucus and ILA between the caucus members in
163 which all 12 CDs agree to work together. The board expressed consensus it was a good idea and
164 directed staff to participate in developing an ILA all 12 Puget Sound conservation districts can
165 sign.

166 B. Reed briefed the board on the current status of the marine shoreline program. She will be
167 asking the Board to authorize some consultant contracts for support services to the program in
168 the wake of recent staff vacancies and turn over in contractor participation.

169 Knutsen gave a briefing on a proposal he is developing to engage Enumclaw and WRIs 8 and 9
170 on private landowner incentives. Discussion ensued on whether we could offer Enumclaw a
171 different deal than we offer other member cities. Possinger cautioned the District and urged the
172 Board to consult with District legal counsel. Lindemulder said she attended the King County
173 comprehensive plan meeting in Duvall. Possinger had attended as well and gave his perspective
174 on the proceedings.

175 There being no more business before the Board, the meeting was adjourned at 9:55pm.

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179 _____
Authorized Signature

_____ Date

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Summary of Motions

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210 training staff on how to use them effectively.

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212 Options proposal.

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