

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

August 11, 2008

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Bobbi Lindemulder, Member,  
2 Matt Livengood, Secretary/Auditor, Scott Wallace, Member

3 **Associate Supervisors Present:** None

4 **Guests Present:** Wendy Barry, Effective Options, Sara Hemphill, Sustainable Solutions, Mary  
5 Jorgensen, WRIA 8, Sharon Rodman, City of Kirkland, Rika Cecil, City of Shoreline, Yvette  
6 Lizee-Smith, Snoqualmie Forum

7 **Staff Present:** Jeffrey Possinger, Geoff Reed, Brandy Reed, Jessica Saavedra, Marla Hamilton  
8 Lucas, Marci Hagen, Gayle Hoffman

9 **NRCS Staff Present:** None

10 Chair Knutsen called the meeting to order at 6:00pm.

11 The agenda was reviewed. There were no board members wishing to speak to the group under  
12 the regularly scheduled items.

13 **Lindemulder Moved, Livengood Seconded, Passed unanimously a motion to approve the**  
14 **meeting agenda.**

15 There was no public comment.

16 **Livengood Moved, Wallace Seconded, Passed unanimously a motion to approve the consent**  
17 **agenda.**

18 Possinger gave his report and said that he'd been busy. The WRIA meetings Vos requested have  
19 been set up. The Administrative Assistant position has been hired and will start August 18. He  
20 has been working on the results of the three workshops held with the board and staff over the last  
21 couple of weeks. He will address other items at various points during this evening's meeting.

22 Possinger referred the Board to his written report for more details.

23 Sub committee reports:

24 B Reed said the Grants committee is bringing three items to the Board as a result of their recent  
25 meetings. The first is how to use the consent agenda format to approve grant applications. She  
26 outlined three options: 1) to mail the consent agenda in the board packets, 2) mail the consent  
27 agenda prior to the board packets, and 3) consent agenda preceded by board member feedback to  
28 the grant subcommittee. There was no staff recommendation. Vos offered the he was

- 29 comfortable with the first option. Wallace agreed and wants to set priorities for the grant  
30 program.
- 31 Saavedra presented a breakdown of expenditure items contained in the grant made to the King  
32 County Ag program as requested by Associate Member Irons. Finally, an update on policy for  
33 acquisitions made with grant funds was distributed for review.
- 34 Hemphill distributed her report. She updated the board on progress on getting the “Dig It”  
35 exhibit to the Pacific Science Center. Seattle will be the first stop on the exhibit’s national tour.  
36 Some meetings to explore options will need to be set up.
- 37 Knutsen gave an update on the Ames creek work. Discussion ensued.
- 38 A method of evaluating sponsorship opportunities is being discussed in the outreach committee.  
39 The board approved by agreement to sponsor the Vim Wright dinner for \$500 as has been done  
40 in the past. The Eat Fresh program was discussed; Possinger had concerns about KCD receiving  
41 recognition for contributing. This will be revisited next month.
- 42 The KCD DVD has an error that is being fixed at no charge to the District. The mailing list for  
43 the DVD is still being developed. There is no update on Puget Sound Stewards. Hemphill said  
44 she is now focusing on the special assessment in the next legislative session.
- 45 The WRIA meeting on landowner incentives has been scheduled for August 14. Hemphill is  
46 continuing work Federal Way, and addressing Sen. Jacobsen’s support for the mobile slaughter  
47 unit for Enumclaw.
- 48 Issues committee did not meet.
- 49 Policy committee met and considered combining with Issues, but staff thought this would not be  
50 a good idea. Policy committee discussed annual plant sale and farm planning certifications and  
51 processes. Discussion ensued about when to discuss the draft ethics policy.
- 52 G. Reed gave the update on the strategic initiative committee. The Green Acre Radio programs  
53 (24 episodes) are finished and now in reruns. G. Reed was asked to find out what “listenership”  
54 was for the programs. The Puget Sound Partnership video shoot is on its last day.
- 55 The upcoming Harvest celebration will include 24 sites. Sites are being asked to contribute 10%  
56 of their receipts for the day and to ask for a \$10 per carload donation to defray costs.
- 57 The Hmong farmer program has produced a video of their accomplishments. The program is  
58 planning an incentive program to encourage attendance at training sessions; this will need to be  
59 evaluated by District Counsel as the KCD is providing some funding for the program.
- 60 Public service announcements are running for Salmon Safe which mentions the KCD as funding  
61 the program. The finished “10 Essentials of Conservation” booklet was distributed for Board

62 review. Vos asked about the total cost for the Green Acre shows, and G. Reed responded that it  
63 was about \$15,000 for 24 segments.

64 Knutsen gave an update on the Best Available Science and Engineering Project. The principal  
65 players will meet and determine the course of the project. Engineer Zapel and Possinger will set  
66 up a meeting. Wallace stated that the BASE program is so important and that if we don't do it,  
67 someone else will.

68 There was no report from the Budget committee.

69 Next was staff reports:

70 B. Reed said that in addition to the items noted on her written report, she is working on policy  
71 for the Landowner Incentive Program which will be discussed under new business.

72 G. Reed said that the planned Annual Meeting scheduled for September 6 at Shadow Lake has  
73 been modified as few Board members are able to attend. It will be more of a summer social event  
74 and the awards will be presented. He asked the board to help him define what an annual meeting  
75 should include so he could start getting one planned later in the fall when the Board and  
76 Advisory committee could be involved.

77 Hamilton Lucas presented the Financial Report for July. The list of expenses was moved from  
78 the consent agenda to item 10 under new business to allow for discussion of a couple of items.  
79 The balance sheet was distributed and reviewed. The unrestricted fund balance is approx. \$2  
80 million and the restricted fund is \$ 7.3 million. The budget tracking report was distributed and  
81 reviewed. Over all the budget is under budget but some individual items like rentals and repairs  
82 are overspent. Revenues are tracking as expected. The Visa bill is higher than normal due to  
83 some equipment purchases for the BASE program. The budget will be reviewed at the next  
84 month's board meeting for modification/adjustment. Hamilton Lucas is expecting the auditor to  
85 arrive for the annual audit sometime soon.

86 Hemphill expressed her eagerness to start on the assessment renewal process.

87 Under new business:

88 Saavedra gave an introduction to AI 08-31, a grant application for the Snoqualmie Valley Stream  
89 Mapping and Project ID project. This grant was removed from the consent agenda as the  
90 committee wanted to discuss before the full board. The grant staff determined that the  
91 application met the current criteria for grant applications. Vos expressed his concern about the  
92 grant approval criteria. There were also concerns about the sponsoring organization's history of  
93 incompatibility with KCD's objectives. Vos felt that the Board needed to engage in a  
94 conversation of the grant criteria in general. It was proposed to table the current application until  
95 the Board had an opportunity to have a general discussion.

**Vos Moved, Wallace Seconded, Passed (3 yea, 1 nay, 1 abstain) a motion to table (set aside) the SV Mapping and Project ID project until such time the Board is able to complete a discussion regarding issues surrounding grant policy and criteria.**

There was an interaction about the procedures for tabling items and providing for discussion of issues connected with those items.

**Vos Moved, Wallace Seconded, Passed a motion to table a general discussion about the grant acceptance criteria.**

Vos suggested a 30 minute item be added to next month's agenda. He thought that in the meantime, ideas could be forwarded to Possinger. Discussion ensued about whether the discussion was going to be about the specific grant in question, or a general discussion about adequacy of the grant criteria in total. Livengood asked who would be responsible for generating the information about the policy to facilitate the discussion next month. There was more discussion about how the above mentioned grant fit the current criteria.

Hagen presented the Huskinson fencing project for approval. Lindemulder expressed concern that electric tape did not meet NRCS standards and as such should not be eligible for cost share. Discussion ensued about how the Landowner Incentive Program grant requirements were adapted from the King County cost share requirements. The policy will be revisited.

**Lindemulder Moved, Vos Seconded; Passed a motion to approve the King Conservation District Landowner Incentive Program cost-share application for \$350 from the 2008 budget for the *Huskinson Cross Fencing Project* (contract number 2008-02 - Huskinson, C).**

Hagen presented the Horiuchi forestry rehabilitation project for approval. The amount requested for cost share is \$3,831.89. Vos asked if the project would last for the maintenance period of 3 years.

**Lindemulder Moved, Vos Seconded; Passed a motion to approve the King Conservation District Landowner Incentive Program cost-share application for \$3,831.89 from the 2008 budget for the *Horiuchi Forest Health Management Project* (contract number 2008-03 - Horiuchi, M).**

Hagen distributed a handout regarding putting LIP applications on the consent agenda. The Board agreed to this going forward.

Hagen and B. Reed presented a proposal to temporarily lift the requirement that LIP applicants exhaust their \$5,000 total maximum life time limit of King County cost share before applying for District LIP cost-share. The temporary suspension is proposed effective immediately and through December 31, 2008. The proposal is made because the KC cost-share program has received more requests for cost-share than normal and as a consequence is suspending acceptance of applications to their program until at least late fall 2008. Approval would allow the

LIP program to continue accepting applications from KC cost-share eligible agriculture operations until the end of the year.

**Lindemulder Moved, Livengood Seconded, Passed unanimously a motion to temporarily suspend the requirement that applicants for LIP cost share first use all their available King County cost share program money.**

Barry led the board through a discussion session about the KCD Mission to help define District priorities as part of strategic planning. Staff will bring information to the next Board meeting regarding strategy for the upcoming assessment renewal process.

The proposed Ethics and Political Policy was discussed. B. Reed presented the results of the staff review of the policy and Lindemulder updated the Board on her own review. Vos wanted to take action by the next meeting of the Board. Discussion ensued about how best to collect board input on the policy without violating open meeting laws.

Meeting minutes for the previous meeting (July 14, 2008) were not included in the board packets for review so they will be added to unfinished business for approval at the September board meeting.

Vos wanted clarification on the July 31 check written to BASE contractor Zapel. Discussion ensued about scopes of work for BASE and general engineering work at the District. It was suggested to have a meeting with Zapel, Possinger, Vos and Knutsen to resolve the issue.

**Lindemulder Moved, Livengood Seconded, Passed unanimously a motion to approve checks numbered 11167-11247 in the amount of \$777,535.91.**

The board went into Executive Session for discussion of office lease negotiations and personnel matters at 10:25pm.

The board came out of Executive Session at 11:38pm.

The meeting was adjourned at 11:39pm.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

#### **Summary of Motions**

**Lindemulder Moved, Livengood Seconded, Passed unanimously a motion to approve the meeting agenda.**

161 **Livengood Moved, Wallace Seconded, Passed unanimously a motion to approve the consent**  
162 **agenda.**

163 **Vos Moved, Wallace Seconded, Passed (3 yea, 1 nay, 1 abstain) a motion to table (set aside)**  
164 **the SV Mapping and Project ID project until such time the Board is able to complete a**  
165 **discussion regarding issues surrounding grant policy and criteria.**

166 **Vos Moved, Wallace Seconded, Passed a motion to table a general discussion about the**  
167 **grant acceptance criteria.**

168 **Lindemulder Moved, Vos Seconded; Passed a motion to approve the King Conservation**  
169 **District Landowner Incentive Program cost-share application for \$350 from the 2008**  
170 **budget for the *Huskinson Cross Fencing Project* (contract number 2008-02 - *Huskinson, C*).**

171 **Lindemulder Moved, Vos Seconded; Passed a motion to approve the King Conservation**  
172 **District Landowner Incentive Program cost-share application for \$3,831.89 from the 2008**  
173 **budget for the *Horiuchi Forest Health Management Project* (contract number 2008-03 –**  
174 ***Horiuchi, M*).**

175 **Lindemulder Moved, Livengood Seconded, Passed unanimously a motion to temporarily**  
176 **suspend the requirement that applicants for LIP cost share first use all their available King**  
177 **County cost share program money.**

178 **Lindemulder Moved, Livengood Seconded, Passed unanimously a motion to approve**  
179 **checks numbered 11167-11247 in the amount of \$777,535.91.**