

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

September 8, 2008

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Bobbi Lindemulder, Member,  
2 Matt Livengood, Secretary/Auditor, Scott Wallace, Member

3 **Associate Supervisors Present:** Tony Zraggen

4 **Guests Present:** Sara Hemphill, Sustainable Solutions, Ed Zapel, Pacific Engineers, Preston  
5 Drew, Citizens' Alliance for Property Rights

6 **Staff Present:** Jeffrey Possinger, Brandy Reed, Marcie Hagen, Gayle Hoffman, Susan Wermus

7 **NRCS Staff Present:** Rick Noble and John Kendig

8 Chair Knutsen called the meeting to order at 6:00pm.

9 The agenda was reviewed. Vos requested an addition to the agenda and Knutsen said to address  
10 the item under the Board Member section of the Regularly Scheduled Items line of the agenda.  
11 Vos requested that item [AI 08-47] be moved to New Business for discussion. Lindemulder  
12 requested that items [AI 08-47] and [AI 08-61] be moved to New Business for discussion.  
13 Public Comment was moved to occur after Presentations.

14 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the meeting**  
15 **agenda.**

16 It was moved and seconded (Wallace – Livengood) to approve the consent agenda which  
17 included the following Action Items: District checks for August 2008 [AI 08-44], Grant  
18 Applications identified as [AI 08-46], [AI 08-48], [AI 08-49], [AI 08-50], [AI 08-51], [AI 08-  
19 52], [AI 08-53], [AI 08-54], [AI 08-55], [AI 08-56], [AI 08-57], and LIP applications identified  
20 as [AI 08-58], [AI 08-59], [AI 08-60], [AI 08-62], [AI 08-63], [AI 08-64], and [AI 08-65]. The  
21 July and August meeting minutes were approved with one change: “Vos stated that the KCD was  
22 interested in creating a demonstration farm” was replaced with “Vos noted that the KCD board  
23 had not been involved in discussions about a demonstration farm.”

24 Vos expressed his interest in making comments regarding [AI 08-47] so asked that it be moved  
25 to the New Business section of the agenda. Lindemulder would like to comment on [AI 08-58]  
26 and [AI 08-45] so asked that they be moved as well.

27 **Wallace Moved, Livengood Seconded, Passed unanimously a motion to approve the consent**  
28 **agenda.**

29 Reed gave a presentation on the Grants Program. Last meeting, the Board requested a review of  
30 the elements and eligibility requirements of the Grants Program. Reed reviewed each section  
31 major sections of the Member Jurisdiction & WRIA Forum Grant Program Overview and

*“Promoting sustainable uses of natural resources  
through responsible stewardship”*

32 Policies document. Reed stressed that project proposals must meet at least one of the four  
33 natural resource improvement actions, according to program policies, in order to be considered  
34 and that potential grantees must articulate a case for how their grant proposal meets the District  
35 funding criteria. Lindemulder inquired about whether or not tribes receive funding from KCD  
36 and Reed answered by saying that tribes are within the district so they can receive services but  
37 federal lands are excluded.

38 Possinger tasked the Grants Subcommittee with identifying any issues or suggested changes to  
39 be made to the Member Jurisdiction & WRIA Forum Grant Program policies.

40 NRCS briefed the Board on the lease situation for the current office space. Possinger asked  
41 Noble and Kendig to attend in order to communicate the desire for a continuing relationship  
42 between KCD and NRCS regardless of a KCD office move.

43 Noble stated that NRCS does not have a contractual relationship with the current building owner,  
44 but GSA does. A lease was recently signed to carry NRCS and KCD through November 30,  
45 2008. NRCS is currently paying for the monthly costs and the price has increased with the new  
46 short term lease. The month of December is still up in the air. NRCS is looking at their options  
47 to either stay in the current space or move as well. Wallace thanked Noble and expressed desire  
48 to continue relationship with NRCS, on behalf of the Board as a whole.

49 The floor was opened for public comment at this time. Preston Drew, Vice President of the  
50 Citizens' Alliance for Property Rights was present to address the Board. Drew asked the Board  
51 to deny the Snoqualmie Watershed Forum grant application from Wild Fish Conservancy for the  
52 Snoqualmie Valley Stream Mapping and Project Identification Project [AI 08-31]. Drew  
53 provided handouts supporting his belief that streams are being falsely identified. He believes  
54 that as a result of false stream identification, private landowners are unable to harvest a greater  
55 amount of timber on their lands. Drew fielded questions from the Board and Possinger agreed to  
56 distribute copies of Drew's materials to the Board.

57 The meeting broke for a 5 minute break.

58 Possinger proceeded to give the Executive Director's report. He has been responding to G.  
59 Reed's departure from the District. Wermus started on August 18 as the Administrative /  
60 Executive Assistant. Multiple staff members have taken vacations. Interviews for the  
61 Conservation Project Specialist position are complete. A preliminary needs analysis is complete  
62 for the Engineer position. Lease negotiations for new office space are progressing and will be  
63 the substance of Executive Session.

64 Reed proceeded to go over the proposed layout for the office space in negotiations. New  
65 furniture, including conference room furniture, will have to be purchased since the current  
66 conference room furniture belongs to NRCS. Lindemulder asked regarding security at the  
67 proposed new office space and Possinger said that the new building as well as the proposed KCD  
68 space would only be accessed by key cards.

69 Possinger continued with the ED report. He attended the May Valley Four Creeks meeting  
70 where a couple attendees gave positive testimonials about their experiences with KCD.  
71 Possinger and Zapel met to discuss plans for the BASE Initiative and Zapel has prepared his  
72 recommendations which will be presented to the Board later in tonight's meeting. Possinger,  
73 Reed, KCD staff member Josh Monaghan, and KCD staff member Matt Dunnahoe met earlier  
74 this month to discuss KCD engineering needs and how those needs relate to the BASE initiative.  
75 From that discussion, the team concluded that the new KCD engineer must have technical  
76 competence, developed project management skills, and a customer service orientation as a face  
77 of the District. Possinger stated that the new engineer should be a generalist with good project  
78 management skills and specialists could be brought in on an as-need basis. Hemphill and  
79 Hoffman will brief the Board later in tonight's meeting regarding the DIG IT exhibit. The cost  
80 related to the Puget Sound Partnership DVD has been put on hold as Possinger came to realize  
81 that this project does not have a plan in place. Possinger met recently with several key players  
82 with the King County Agricultural Department. He went on to explain that the Board needs to  
83 have a more extensive discussion regarding extending the water truck grant. The Green ACRE  
84 Radio funding for the year has been fully depleted. Possinger met with the Green ACRE  
85 partners to discuss continued involvement with KCD.

86 Possinger presented the Board with a chart detailing his suggested framework to organizing how  
87 KCD functions moving forward. The new approach focuses on utilizing the budget, work plan,  
88 and a "balanced scorecard" in new ways to streamline KCD functions and processes. The  
89 balanced scorecard takes a holistic perspective and would capture organizational indicators that  
90 the budget and work plan would not. All three elements act together and when one changes,  
91 another adjusts to the change. Possinger has discussed with the KCD Finance Director, Marla  
92 Hamilton-Lucas, about how to organize the budget systems to be more workable so that staff  
93 members will be engaged in the management of the budget sections corresponding to their  
94 programs. Possinger brought attention to one project example that could find a newly organized  
95 resolution process: the DIG IT exhibit. This project is not represented in the budget although  
96 project planning has been done.

97 Knutsen gave his Board Chair report. Knutsen said the PSP budget has been prepared and is  
98 ready to submit.

99 Each Board Member was given the opportunity to give a report. Vos asked that a line from the  
100 July 14, 2008 Board meeting minutes be adjusted. Livengood moved and Lindemulder seconded  
101 Vos' request to adjust line 23 from the July 14, 2008. Vos suggested projecting an ongoing list  
102 of action items at the beginning of each meeting and he passed around a possible template. A  
103 discussion ensued. Knutsen ended the discussion in order to move on to the Board  
104 Subcommittee reports.

105 The Grants Subcommittee did not have anything specific to bring to the Board's attention.

106 Hemphill and Hoffman provided the Outreach Subcommittee's report. Hemphill participated in  
107 several meetings and discussions related to the Ames Creek Effort, the Vashon Rotary, and

108 WRIA. The WRIA meeting was a success and the group has the intention of meeting again. The  
109 executive team for the DIG IT exhibit expressed the opinion that a partnership with KCD for this  
110 project would be very appropriate. The exhibit would not visit Washington until 2010. Hoffman  
111 said that Lynn Bahrych, WCC Vice Chair, is planning to ask the Washington Conservation  
112 Commission for the \$100K necessary for KCD sponsorship of the exhibit.

113 In the interest of time, Knutsen pushed up discussions related to LIP funding. Discussion ensued  
114 regarding the approval of the LIP cost-share application for the Tanya Goodman Heavy Use  
115 Area Protection Project. Hagen offered that this is a large project and could be positive for  
116 KCD's visibility. Vos said that he believes this project serves the population appropriately.

117 **Livengood Moved, Vos Seconded; Passed a motion to approve the King Conservation**  
118 **District Landowner Incentive Program cost-share application for 13,000 from the 2008**  
119 **budget for the *Tanya Goodman Heavy Use Area Protection Project*, contract number 2008-**  
120 **Goodman, T. [AI 08-58].**

121 **Lindemulder Moved, Wallace Seconded; Passed a motion to approve the King**  
122 **Conservation District Landowner Incentive Program cost-share application for 3,900 from**  
123 **the 2008 budget for the *Lawrence Raymond Heavy Use Area Protection Project*, contract**  
124 **number 2008-Raymond, L. [AI 08-61].**

125 The Board turned to discussion of [AI 08-31], grant application from Wild Fish Conservancy for  
126 the Snoqualmie Valley Stream Mapping and Project Identification Project, on the Unfinished  
127 Business section of the agenda. The Board discussed concerns about this application and what  
128 questions still need to be answered before a decision could be made. The Board decided to send  
129 this grant application to the Grants Subcommittee for the following: 1) research the number of  
130 lawsuits by Wild Fish Conservancy directed at landowners, 2) number of streams reclassified by  
131 Wild Fish Conservancy and of those the number that were classified up or down from the  
132 original classification, 3) revise the language so that landowner permission must be established  
133 before any one walks streams on their property, and 4) review Zapel's assessment.

134 **Wallace Moved, Lindemulder Seconded; Passed a motion to send back [AI 08-31] to the**  
135 **Grants Subcommittee with five specific tasks to complete (as listed directly above) before**  
136 **returning it to the full Board.**

137 Discussion turned to grant applications [AI 08-47] and [AI 08-45]. Regarding [AI 08-47], a  
138 grant application from Stewardship Partners for the Snoqualmie Restoration Maintenance Crew  
139 2009 Project, Vos commented regarding the grant application proposal to hire work crew support  
140 from within the Snoqualmie Watershed.

141 **Vos Moved, Livengood Seconded; Passed a motion to approve the Snoqualmie Watershed**  
142 **Forum grant application for \$25,000 from 2008 Assessments for the *Stewardship Partners***  
143 **Snoqualmie Restoration Maintenance Crew 2009 Project [AI 08-47].**

144 **Livengood Moved, Lindemulder Seconded; Passed motion to table the Lake Washington-**  
145 **Cedar-Sammamish (WRIA 8) Watershed Forum grant application for \$10,000 from 2008**  
146 **Assessments for the Network for Business Innovation & Sustainability Salmon-Safe**  
147 **Certification of Urban Landowners in WRIA 8 District Project [AI 08-45].**

148 The BASE program was the next item up for discussion. Possinger explained that BASE was  
149 never developed as a formal program and that a mechanism for vetting new initiatives needs to  
150 be created. Possinger asked Zapel to explain his project recommendations. Zapel distributed a  
151 revised BASE proposal and said that the BASE project would require staff time to carry out the  
152 project and monitor it in the coming years. He stressed the need for peer-reviewed scientific  
153 techniques to be applied and the need for a pilot project. Possinger gave authorization for data  
154 collection to continue so time is not lost. Possinger will take the draft project recommendations  
155 from Zapel and develop a project plan to present to the Board.

156 Vos expressed his hope to keep the BASE program generalized instead of targeted specifically  
157 for alluvial fan management and ditch cleaning. Zapel suggested that alluvial fan and ditch  
158 cleaning topics be seen as separate projects under the BASE program as a whole.

159 **Wallace Moved, Lindemulder Seconded; Passed a motion to task Possinger and**  
160 **appropriate KCD staff to refine the parameters of the BASE program and to advance**  
161 **alluvial fan matters as part of BASE.**

162 Discussions returned to Board Subcommittee reports. Lindemulder said the Policy  
163 Subcommittee did not meet. Lindemulder and Vos agreed to prepare a final draft of policy  
164 changes for future Board action. Lindemulder said the subcommittee will resume regularly  
165 scheduled meetings.

166 Vos brought up the Adopt-A-Highway project as part of the Strategic / Special Projects  
167 Subcommittee report. Possinger explained that he did not know about a definitive commitment  
168 by KCD for this project. KCD staff members noticed the KCD name erected and assigned to a  
169 particular stretch of highway near Enumclaw. Vos explained that this special project was  
170 discussed at previous Board meetings.

171 Zapel will attend the upcoming erosion control class under a non-KCD scholarship. Vos will  
172 also attend and Geoff Reed's spot in the class is now open. Reed said that perhaps another KCD  
173 staff member will be able to attend when it is offered again next spring.

174 Vos and Zapel looked at the Mill Creek site with representatives from the Fish and Wildlife  
175 Service and the King County Agricultural Department where branches are dipping into the  
176 stream. Vos developed a Memorandum of Understanding to provide stream maintenance in  
177 certain circumstances and he presented the MOU to the Board. Vos asked if he could discuss  
178 this matter with other agencies. Knutsen stressed that KCD staff members need to be involved  
179 with this matter. Lindemulder suggested involving the KCD Attorney, Eric Frimodt. Vos said  
180 that he envisioned this matter as part of the BASE program. Lindemulder offered the suggestion

181 that only the KCD Executive Director and KCD Attorney should have authorization to draft and  
182 enter into formal contracts.

183 **Lindemulder Moved, Wallace Seconded; Passed motion to advance woody debris meeting**  
184 **minutes to the King County Council. Vos will email the minutes and cc Kathy Lambert.**

185 The Board did not go into Executive Session due to the considerable length of tonight's meeting.

186 The meeting was adjourned at 1:30 am.

187

188

189 \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_ Date

190

**Summary of Motions**

191 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the meeting**  
192 **agenda.**

193 **Wallace Moved, Livengood Seconded, Passed unanimously a motion to approve the consent**  
194 **agenda.**

195 **(Consent Agenda) Moved, Seconded; Passed a motion to approve the -**  
196 **Lake Washington-Cedar-Sammamish Watershed Forum grant application for \$320,682**  
197 **from 2006-2008 Assessments for the City of Issaquah Squak Valley Park (Issaquah Creek)**  
198 **Restoration Project. [AI 08-48]**

199 **(Consent Agenda) Moved, Seconded; Passed a motion to approve the -**  
200 **Lake Washington-Cedar-Sammamish Watershed Forum grant application for \$167,900**  
201 **from 2008 Assessments for the King County, DNRP 2009 Outmigrant Trapping in Bear**  
202 **Creek and the Cedar River Project. [AI 08-49]**

203 **(Consent Agenda) Moved, Seconded; Passed a motion to approve the -**  
204 **Lake Washington-Cedar-Sammamish Watershed Forum grant application for \$126,848**  
205 **from 2008 Assessments for the King County, DNRP 2009 Chinook Spawning Ground**  
206 **Surveys Project. [AI 08-50]**

207 **Combination Member Jurisdiction and Green-Duwamish-CPS Watershed Forum (WRIA**  
208 **9) Grant Application Packet:**

209 **(Consent Agenda) Moved, Seconded; Passed a motion to approve the**  
210 **combination Member Jurisdiction and Green-Duwamish-CPS Watershed Forum grant**  
211 **application for a total of \$130,000 (with \$23,000 from 1998 Central Puget Sound Forum**

212 Assessments and \$107,000 from 2002-2008 Auburn Member Jurisdiction Assessments) for  
213 the City of Auburn Smith (Fenster) Habitat Acquisition 2008 Project. [AI 08-51]

214 **Green-Duwamish-CPS Watershed Forum (WRIA 9) Grant Application Packet:**

215 (Consent Agenda) Moved, Seconded; Passed a motion to approve the -  
216 Green-Duwamish-CPS Watershed Forum grant application for \$425,000 from 1998 and  
217 2000 Central Puget Sound Forum and 2005 and 2008 Green-Duwamish-CPS Forum  
218 Assessments for the King County, DNRP Green River –Pautzke Restoration Project. [AI 08-  
219 52]

220 (Consent Agenda) Moved, Seconded; Passed a motion to approve the -  
221 Green-Duwamish-CPS Watershed Forum grant application for \$123,969 from 2007  
222 Assessments for the King County Project Implementation 2009 Project. [AI 08-53]

223 (Consent Agenda) Moved, Seconded; Passed a motion to approve the -  
224 Green-Duwamish-CPS Watershed Forum grant application for \$100,000 from 2007  
225 Assessments for the King County Newaukum Creek Riparian Restoration Partnership 2008  
226 Project. [AI 08-54]

227 **City of Auburn Grant Application Packet:**

228 (Consent Agenda) Moved, Seconded; Passed a motion to approve the  
229 Member Jurisdiction grant application for \$51,000 from 1996-2002 Assessments for the  
230 City of Auburn International Farmer’s Market Project. [AI 08-55]

231 **City of Renton Grant Application Packet:**

232 (Consent Agenda) Moved, Seconded; Passed a motion to approve the  
233 Member Jurisdiction grant application for \$110,000 from 2001,2005-2008 Assessments for  
234 the City of Renton Carr Road- Panther Creek Emergency Culvert Repair and Fish Passage  
235 Project. [AI 08-56]

236 **City of Seattle Grant Application Packet:**

237 (Consent Agenda) Moved, Seconded; Passed a motion to approve the  
238 Member Jurisdiction grant application for \$98,236.16 from 2007 and 2008 Assessments for  
239 the Seattle Public Utilities Grant Central Station 2006 Project. [AI 08-57]

240 **Revisions/Agreement Amendments:**

241 (Consent Agenda) Moved, Seconded; Passed a motion to amend the City of  
242 North Bend Flood Regulations Consistency Project grant agreement, extending the project  
243 completion date to June 30, 2008, revising the budget as submitted, and approving return

244 **of the grant funds in the amount of \$17,995.58 to Snoqualmie Watershed Forum Returned**  
245 **Assessment Funds. [AI 08-46]**

246 **Member Jurisdiction and WRIA Forum Grant Items to be Reflected in the Minutes:**

247 Grant Subcommittee amended the *City of Bellevue Utilities Onsite Car Wash Research Project*  
248 grant agreement, extending the project completion date to December 2009.

249 Grant Subcommittee amended the *King County North Wind's Weir Intertidal Restoration*  
250 *Project* grant agreement, extending the project completion date to August 30, 2010.

251 Grant Subcommittee amended the *King County Armoring in the Nearshore Workshop Project*  
252 grant agreement, extending the project completion date to December 31, 2008.

253 Grant Subcommittee amended the *Stewardship Partners Snoqualmie Salmon-Safe Marketing*  
254 *and Promotion Project* grant agreement, extending the project completion date to September  
255 2008 and revising the budget as submitted.

256 Grant Subcommittee amended the *King County Snoqualmie Riparian Plantings Phase 1 Project*  
257 grant agreement, extending the project completion date to December 31, 2007 and revising the  
258 budget as submitted.

259 **Livengood Moved, Vos Seconded; Passed a motion to approve the King Conservation**  
260 **District Landowner Incentive Program cost-share application for 3,900 from the 2008**  
261 **budget for the Tanya Goodman Heavy Use Area Protection Project, contract number 2008-**  
262 **Raymond, L. [AI 08-58].**

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265 **from the 2008 budget for the Lawrence Raymond Heavy Use Area Protection Project,**  
266 **contract number 2008-Goodman, T. [AI 08-61].**

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