

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

October 13, 2008

1 **Supervisors Present:** Bill Knutsen, Chair; Bob Vos, Vice Chair; Matt Livengood,
2 Secretary/Auditor; Scott Wallace, Member

3 **Associate Supervisors Present:** David Irons

4 **Guests Present:** Sara Hemphill, Sustainable Solutions, Stu Trefry, Washington Conservation
5 Commission, Barbara Heavey, possible Associate Board Member, Mary Jorgensen, WRIA 8

6 **Staff Present:** Brandy Reed, Marcie Hagen, Gayle Hoffman, Susan Wermus, Marla Hamilton-
7 Lucas

8 **NRCS Staff Present:** none

9 Chair Knutsen called the meeting to order at 6:00 pm.

10 The agenda was reviewed. Livengood requested to move ratification of the checks written in
11 September [AI 08-86] off the consent agenda because he has some questions regarding this item.
12 Also, Vos requested that [AI 08-87] be moved off the consent agenda and that the Board discuss
13 the limitation period of 5 minutes for public comment. Wermus passed around the revised
14 agenda. Knutsen asked if there are any requests for public comment and there were none.
15 Knutsen decided that attention be moved to the presentation portion of the agenda since Wallace
16 was not yet present to create a quorum. Knutsen opened the floor to Stu Trefry, Manager -
17 District Operations and Outreach Services and Puget Sound Regional Manager, Washington
18 Conservation Commission.

19 Trefry thanked the Board for including him as a guest on the agenda. Trefry reported that the
20 election rule-making process will not be completed this year, but will likely be in place in time
21 or the 2010 elections. Trefry reminded the Board of the upcoming WACD Area Meeting on
22 October 22nd in Mt. Vernon and the WACD Annual Meeting on December 2-4 in Wenatchee and
23 encouraged them to attend. Trefry informed the Board that WCC put forward a budgetary
24 request for 2009 that is 288% higher than the 2008 budget. \$56 million of this budget is set
25 aside to support conservation districts. A three-page foldout detailing the budget request and the
26 annual report of conservation district accomplishments will be distributed to CDs at the annual
27 meeting. The budget document will also be distributed to legislators. Knutsen requested that a
28 handbook be created to provide guidance to Supervisors on the relationship between WACD and
29 local Boards, which would include acronym definitions. Trefry explained that he is personally
30 taking on the responsibility of revising the Board of Supervisors handbook. Trefry offered to
31 return at a later specified date to give the current new Supervisor Power Point orientation
32 presentation. Trefry informed the Board that the Puget Sound Caucus Action Plan will be
33 available at the annual meeting.

34 Wermus informed the Board that David Burger of Stewardship Partners is unable to attend
35 tonight's meeting after all and he will be a guest at the November 10th Board of Supervisors
36 meeting.

37 Wallace is now present. He also requested that [AI 08-87] be removed from the consent agenda.

38 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the meeting**
39 **agenda as amended (4 ayes, 0 nays).**

40 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the consent**
41 **agenda as amended (4 ayes, 0 nays).**

42 It was moved and seconded (Wallace – Vos) to approve the consent agenda which included the
43 following Action Items: Minutes from the September 8th Board of Supervisors Meeting,
44 Landowner Incentive Program applications identified as [AI 08-67], [AI 08-68], [AI 08-69], [AI
45 08-70], [AI 08-72], [AI 08-73], [AI 08-74], [AI 08-75], [AI 08-76], [AI 08-77], [AI 08-78],
46 Opportunity Fund applications identified as [AI 08-80] and [AI 08-81], and Member Jurisdiction
47 and WRIA Grant applications identified as [AI 08-82], [AI 08-83], [AI 08-84], [AI 08-85], and
48 [AI 08-86].

49 Knutsen moved the agenda along to regularly scheduled items and reports from the Board and
50 staff. No Executive Director report was given since Possinger is sick and unable to attend the
51 meeting. Knutsen did not have a Board Chair report for this meeting. Wallace reported that
52 Wallace Creek was recently and successfully cleaned out. Vos reported that in early September
53 he and Ed Zapel attended a valuable class on erosion control and he recommends that a staff
54 member attend the class which is offered again in November. Also, Vos attended a King County
55 meeting on water reclamation and spoke to the Agricultural Commission regarding using
56 reclaimed water for crop irrigation. At the Agricultural Commission meeting, the delayed Sam
57 Rupart project was discussed and Vos believes that the project is now on track. Vos reported
58 that the first cleanup of the KCD Adopt A Highway stretch was successful and he is keeping a
59 look out for possible Associate Board Members. Knutsen introduced guest Barbara Heavey and
60 said that she is observing tonight's meeting because she is interested in an Associate Board
61 Member role.

62 There were no reports from the Policy, Budget, or Natural Resource Issues Board
63 subcommittees.

64 Reed gave the Grants subcommittee report. Reed informed the Board that there will be a few
65 grants to review for the November 10th Board meeting. Later on in the meeting tonight, a report
66 will be given on the Wild Fish grant application [AI 08-31] as well as the NBIS grant application
67 [AI 08-45]. The Grants subcommittee plans to revisit policy language regarding ineligible
68 expenses and hopes to bring these suggestions to the full Board in the near future. Reed
69 presented several Member Jurisdiction & WRIA Forum grant amendments approved by the
70 Grant Subcommittee to be reflected in the minutes.

71 Grant Subcommittee amended the *City of Seattle, Parks & Recreation, Chinook Beach*
72 *Revegetation Project* grant agreement, extending the project completion date to February 2009.

73 Grant Subcommittee amended the *City of Seattle, Parks & Recreation, Duck Bay Revegetation*
74 *Project* grant agreement, extending the project completion date to February 2009.

75 Grant Subcommittee amended the *City of Seattle, Department of Planning and Development,*
76 *Lakeshore Salmon-Friendly Design Guidebook Project* grant agreement, extending the project
77 completion date to December 30, 2008.

78 Grant Subcommittee amended the *City of Kirkland, Green Kirkland Project* grant agreement,
79 revising the budget as submitted.

80 Grant Subcommittee closed-out the *City of Duvall, Thayer Creek Culvert Removals Project*
81 grant agreement, documenting scope of work completed and grant funds expended as approved.

82 Grant Subcommittee amended the *City of Duvall Coe Clemmons Creek Sediment Study and*
83 *Remediation Alternatives* grant agreement, extending the project completion date to November
84 2009

85 Grant Subcommittee amended the *King County Cottage Lake Creek Aquatic and Riparian*
86 *Restoration Project* grant agreement, extending the project completion date to December 2010.

87 Grant Subcommittee amended the *United Indians of All Tribes Foundation Daybreak Star*
88 *Wetlands Revitalization Assessment Project* grant agreement, extending the project completion
89 date to December 31, 2008.

90 Vos made a report on behalf of the Strategic Initiatives Board subcommittee. He passed around
91 pictures from the first volunteer clean up day of the KCD Adopt A Highway stretch of road in
92 Enumclaw.

93 Marla presented the budget tracking report and addressed questions regarding ratification of
94 checks written in September [AI 08-66]. Livengood asked whether or not additional checks will
95 be provided to Good Nature Publishing for the Green ACRE Radio project. Hamilton-Lucas
96 responded that radio production is complete and she and Possinger are still in the process of
97 deciding whether or not to continue funding for this project. Marla handed out the budget
98 tracking report and pointed out some note-worthy items: KCD is understaffed so staff
99 compensation is under budget, KCD has yet to move offices and this is a large expense,
100 \$150,000 is holding a place in the budget for the Dig It program, and mileage reimbursements
101 are over budget due to high gas costs and increased need to utilize Washington State Ferries for
102 site visit travels. The 2008 budget is 47% under the projected budget amount. Livengood asked
103 if we would spend the remaining strategic initiatives budget before the end of the year. Reed
104 responded that some of the remaining money has been contracted to WSU Extension and that
105 staff will provide suggestions on how best to utilize the money given staff availability and
106 project priorities.

107 **Livengood Moved, Wallace Seconded, Passed unanimously a motion to approve ratification**
108 **of King Conservation District Checks 11271-11372 in totaling \$-803,284.51 [AI 08-66] (4**
109 **aves, 0 nays).**

110 **Wallace Moved, Livengood Seconded, Passed unanimously a motion to approve the**
111 **September 2008 Financial Report (4 ayes, 0 nays).**

112 Reed provided her staff report. On Monday 10/13/08, she met with the Sara Brace and Hillary
113 Culverwell, consultants hired by the WCC to develop a Puget Sound Conservation District
114 Action Agenda for the WACD Puget Sound Conservation District Caucus. The consultants plan
115 to meet with each Puget Sound conservation district to gather information for the Action Agenda
116 report. Reed asked that one or two board members be available to participate in the information
117 gathering meeting.

118 Hemphill provided the Outreach Subcommittee report. The required budget for the proposed
119 Dig It program is in progress. It will cost \$50-150,000 for KCD to be named a sponsor.
120 Hoffman elaborated on the proposed details of the program including the national soil poster
121 contest. Hemphill inquired how the Board would like to approach the upcoming Metropolitan
122 King County Council Salmon Recovery Meeting where the Council is hearing input from
123 organizations and the public.

124 Knutsen authorized a 10 minute break at 7:15 pm. The meeting was readjourned at 7:30 pm.

125 Knutsen authorized moving up the two LIP applications, [AI 08-71] and [AI 08-79], in the New
126 Business section of the agenda before the Unfinished Business section.

127 Hagen provided the Board with basic details about [AI 08-71] and [AI 08-79]. She explained
128 that these two applications were brought to the Board because one application requests financial
129 support above \$10,000 and the other is a water diversion matter, which follows the established
130 application vetting process. Hagen also informed the Board that \$57,000 have been spent so far
131 in 2008 and \$67,000 remains in the budget for approved LIP applications. Also, in 2008, 24
132 applicant projects have been funded over the last 4 months.

133 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve the King**
134 **Conservation District Landowner Incentive Program cost-share application for \$2,500.00**
135 **from the 2008 budget for the Michael Schuette, Clean Water Diversion BMP [AI 08-71] (4**
136 **aves, 0 nays).**

137 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve the King**
138 **Conservation District Landowner Incentive Program cost-share application for \$10,310.72**
139 **from the 2008 budget for the Sylvia Feder, Forest Health Management BMP [AI 08-79] (4**
140 **aves, 0 nays).**

141 Saavedra provided an overview of the NBIS grant application [AI 08-45] and explained that the
142 application meets eligibility requirements. Mary Jorgensen with WRIA 8 was in attendance in
143 case the Board had interest in asking her questions.

144 Irons expressed his opinion that the Puget Sound agencies and organizations have done
145 considerable work over the years to provide salmon conservation information and outreach, but
146 he is wondering how an additional outreach project will add to what already has been done. He
147 is interested in seeing tangible results from outreach efforts.

148 Knutsen added his opinion that for the amount of the application it is worth seeing what will be
149 accomplished.

150 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve the Lake**
151 **Washington-Cedar-Sammamish (WRIA 8) Watershed Forum grant application for**
152 **\$10,000 from 2008 Assessments for the Network for Business Innovation & Sustainability**
153 **Salmon-Safe Certification of Urban Landowners in WRIA 8 District Project [AI 08-45] (4**
154 **aves, 0 nays).**

155 Saavedra addressed the Wild Fish grant application next [AI 08-31]. She handed out two reports
156 detailing the research results that the Board requested: one that she compiled and one that
157 Possinger drew up. Saavedra gave the Board time to read Possinger's report. She began her
158 report with answering the specific questions the Board asked KCD staff to answer including the
159 number of federal lawsuits filed and streams reclassified.

160 Wallace expressed his concerns about the application. He believes that Wild Fish Conservancy
161 is not looking at the big picture and they are trying to set up themselves up as the sole group
162 looking at the model by which stream classifications are standardized.

163 Livengood added that the application meets the District's grant program eligibility criteria.

164 Saavedra read aloud some comments that Perry Falcone, Snoqualmie Watershed Forum
165 Coordinator, requested be read at the Board meeting.

166 Wallace suggested that an outside expert be brought in to ensure that proper standards be
167 followed if the application were to be approved.

168 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to postpone a decision**
169 **on the Snoqualmie Watershed Forum grant application for \$50,000 from 2008**
170 **Assessments for the Wild Fish Conservancy Snoqualmie Valley Stream Mapping and**
171 **Project Identification Project [AI 08-31] (4 aves, 0 nays).**

172 Knutsen authorized the carryover of [AI 08-87].

173 Resolution 08-002, as proposed, was handed out and presented to the Board which proposed that
174 regular Board meetings be held on the first and fourth Monday of each month. Vos asked for the

175 purpose of the change and Knutsen explained that there are multiple matters that need the
176 Board's attention before the end of the year, such as 2009 strategic planning.

177 **Wallace Moved, Vos Seconded; Passed unanimously a motion to approve Resolution 08-**
178 **002 establishing the regular schedule of the King Conservation District Board of**
179 **Supervisor meetings as the first and fourth Monday of each month [AI 08-90] (4 ayes, 0**
180 **nays).**

181 Resolution 08-003 and Exhibit A, as proposed, were handed out and presented to the Board
182 regarding guidelines for public comment during Board of Supervisors meetings. Irons strongly
183 suggested that line 2 of Exhibit A should state that remarks are not to address personnel matters.
184 Vos suggested that line 1 of Exhibit A include language communicating that the Board Chair has
185 discretion over authorizing additional public comment time for the Board to ask questions of the
186 person providing the public comment. Wallace suggested that line 6 include language that states
187 that any decisions regarding the subject matter of the public comment will be held until the next
188 Board meeting. The Board stated that they would like to see a finalized version of Resolution
189 08-003 at the next Board meeting.

190 Knutsen added that Hemphill should craft any official comments from KCD for the upcoming
191 Metropolitan King County Council Salmon Recovery Meeting on 10/27. Hemphill stated that
192 she would coordinate scheduling a second KCD/Watershed Forum leadership meeting on
193 landowner incentive programs to take place by mid-November. The same individuals that
194 participated in the last meeting will be invited to attend this second meeting.

195 The meeting was adjourned at 9:00 pm.

196

197

198 _____
Authorized Signature

_____ Date

199

200 **Summary of Motions and Board Actions**

201 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the meeting**
202 **agenda (4 ayes, 0 nays).**

203 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the consent**
204 **agenda (4 ayes, 0 nays).**

205

206 *Consent Agenda:*

207 **Action Items 67 – 70 and 72 – 78 Landowner Incentive Program**

208 Approve the King Conservation District Landowner Incentive Program cost-share application for
209 \$1,001.00 from the 2008 budget for the *David & Cathy Petrie, Heavy Use Protection BMP*.
210 (contract number 2008-12 (Petrie, C)) [**AI 08-67**]

211 Approve the King Conservation District Landowner Incentive Program cost-share application for
212 \$1,016.00 from the 2008 budget for the *Aimey Mayberry, Roof Runoff Management BMP*.
213 (contract number 2008-13 (Mayberry, A)) [**AI 08-68**]

214 Approve the King Conservation District Landowner Incentive Program cost-share application for
215 \$2,600.00 from the 2008 budget for the *John & Vicki Harris, Heavy Use Protection BMP*.
216 (contract number 2008-14 (Harris, J)) [**AI 08-69**]

217 Approve the King Conservation District Landowner Incentive Program cost-share application for
218 \$1,050.00 from the 2008 budget for the *Cory Huskinson, Roof Runoff Management BMP*.
219 (contract number 2008-15 (Huskinson, C)) [**AI 08-70**]

220 Approve the King Conservation District Landowner Incentive Program cost-share application for
221 \$1,260.00 from the 2008 budget for the *George & Jane Storrs, Waste Storage Facility, BMP*.
222 (contract number 2008-18 (Storrs, J)) [**AI 08-72**]

223 Approve the King Conservation District Landowner Incentive Program cost-share application for
224 \$1,300.00 from the 2008 budget for the *Susan Casserd, Heavy Use Area BMP*.. (contract number
225 2008-19 (Casserd, S)) [**AI 08-73**]

226 Approve the King Conservation District Landowner Incentive Program cost-share application for
227 \$1,300.00 from the 2008 budget for the *David & Gloria Hatcher-Mays, Heavy Use Area BMP*.
228 (contract number 2008-20 (Hatcher-Mays, G)) [**AI 08-74**]

229 Approve the King Conservation District Landowner Incentive Program cost-share application for
230 \$787.70 from the 2008 budget for the *Kyndahl & Shawn Carlson, Waste Storage Facility BMP*.
231 (contract number 2008-21 (Carlson, K)) [**AI 08-75**]

232 Approve the King Conservation District Landowner Incentive Program cost-share application for
233 \$945.00 from the 2008 budget for the *Michelle & Jim Selvar, Waste Storage Facility BMP*.
234 (contract number 2008-22 (Selvar, M)) [**AI 08-76**]

235 Approve the King Conservation District Landowner Incentive Program cost-share application for
236 \$1625.00 from the 2008 budget for the *Gerald & Melinda Koethe, Heavy Use Area BMP*.
237 (contract number 2008-23 (Koethe, G)) [**AI 08-77**]

238 Approve the King Conservation District Landowner Incentive Program cost-share application for
239 \$1012.50 from the 2008 budget for the *Margareta Andersson, Waste Storage Facility BMP*.
240 (contract number 2008-24 (Andersson, M)) [**AI 08-78**]

241 Action Items 80-81 2008 King Conservation District/Snoqualmie Watershed Forum Opportunity
242 Fund Grant Applications

243 Approve the KCD-Snoqualmie Watershed Forum Opportunity Fund grant application for \$9,700
244 (\$4,365 from the KCD general operating budget and \$4,365 from 2008 special assessments
245 allocated to the WRIA 7 Watershed Forum) for the *Mountains to Sound Greenway Trust South*
246 *Fork Snoqualmie Riparian Restoration at 424th Avenue SE, PI Project*. [AI 08-80]

247 Approve the KCD-Snoqualmie Watershed Forum Opportunity Fund grant application for \$7,108
248 (\$3,198.60 from the KCD general operating budget and \$3,198.60 from 2008 special
249 assessments allocated to the WRIA 7 Watershed Forum) for the *Nature Vision 2008 Snoqualmie*
250 *Valley Watershed Festival*. [AI 08-81]

251 **Action Items 82-87 Member Jurisdiction and WRIA Forum Grant Program**

252 Amend the *Green Duwamish Watershed Alliance 2008 Summer Watershed Conservation*
253 *Science Program* grant agreement, revising the scope of work and budget as submitted. [AI 08-
254 **82]**

255 Approve the City of Clyde Hill Member Jurisdiction grant application for \$1,590.39 from 2006-
256 2007 Assessments for the *City of Clyde Hill 2008 Arbor Day Celebration* with the contingency
257 that all previous grants to the City of Clyde Hill for the Arbor Day Celebration are brought up to
258 date in terms of the reporting requirements. [AI 08-83]

259 Approve the Green-Duwamish-Central Puget Sound Watershed Forum grant application for
260 \$32,000 from 2007 Assessments for the *Environmental Science Center Seahurst Environmental*
261 *Learning Center as LID Model Project with the contingency that the funds will not be released*
262 *until closer to the project start date of March 2010 and after verification that other sources of*
263 *funding for the project has been received*. [AI 08-84]

264 Approve the Lake Washington-Cedar-Sammamish Watershed Forum grant application for
265 \$467,079.31 from 2001, 2006, 2007, and 2008 Assessments for the King County Lower Cedar
266 Acquisition Project. [AI 08-85]

267 Approve the Snoqualmie Watershed Forum grant application for \$15,000 from 2008
268 Assessments for the *Snoqualmie Tribe Traditional Ecological Knowledge Education Project*
269 *Phase III* [AI 08-86]

270 Approve to postpone the Snoqualmie Watershed Forum grant application for \$50,000 from 2008
271 Assessments for the Wild Fish Conservancy Stillwater Wildlife Area Floodplain Restoration-
272 Design Phase Project [AI 08-87]

273 **Livengood Moved, Wallace Seconded, Passed unanimously a motion to approve ratification**
274 **of King Conservation District Checks 11271-11372 in totaling \$-803,284.51 [AI 08-66] (4**
275 **aves, 0 nays).**

276 **Wallace Moved, Livengood Seconded, Passed unanimously a motion to approve the**
277 **September 2008 Financial Report (4 ayes, 0 nays).**

278 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve the King**
279 **Conservation District Landowner Incentive Program cost-share application for \$2,500.00**
280 **from the 2008 budget for the Michael Schuette, Clean Water Diversion BMP [AI 08-71] (4**
281 **ayes, 0 nays).**

282 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve the King**
283 **Conservation District Landowner Incentive Program cost-share application for \$10,310.72**
284 **from the 2008 budget for the Sylvia Feder, Forest Health Management BMP [AI 08-79] (4**
285 **ayes, 0 nays).**

286 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve the Lake**
287 **Washington-Cedar-Sammamish (WRIA 8) Watershed Forum grant application for**
288 **\$10,000 from 2008 Assessments for the Network for Business Innovation & Sustainability**
289 **Salmon-Safe Certification of Urban Landowners in WRIA 8 District Project [AI 08-45] (4**
290 **ayes, 0 nays).**

291 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to postpone a decision**
292 **on the Snoqualmie Watershed Forum grant application for \$50,000 from 2008 Assessments**
293 **for the Wild Fish Conservancy Snoqualmie Valley Stream Mapping and Project**
294 **Identification Project [AI 08-31] (4 ayes, 0 nays).**

295 **Wallace Moved, Vos Seconded; Passed unanimously a motion to approve Resolution 08-**
296 **002 establishing the regular schedule of the King Conservation District Board of**
297 **Supervisor meetings as the first and fourth Monday of each month [AI 08-90] (4 ayes, 0**
298 **nays).**