

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

November 24, 2008

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Matt Livengood,  
2 Secretary/Auditor, Scott Wallace, Member

3 **Associate Supervisors Present:** Tony Zraggen

4 **Guests Present:** John Bodin, Elections Trust, Sara Hemphill, Sustainable Solutions

5 **Staff Present:** Jeffrey Possinger, Brandy Reed, Marla Hamilton-Lucas, Susan Wermus

6 **NRCS Staff Present:** None

7 Chair Knutsen called the meeting to order at 6:04 pm.

8 The agenda was reviewed. The draft meeting minutes from the November 11<sup>th</sup> Board of  
9 Supervisors meeting were handed out and pulled from tonight's agenda in order for the Board to  
10 have time to look them over. The November 11<sup>th</sup> draft minutes will be included in the December  
11 8<sup>th</sup> meeting agenda.

12 **Livengood Moved, Wallace Seconded, Passed unanimously a motion to approve the**  
13 **meeting agenda with one adjustment: approval of the November 11<sup>th</sup> draft Board of**  
14 **Supervisors meeting minutes is postponed to the December 8<sup>th</sup> meeting. (4 ayes, 0 nays)**

15 The agenda moved to Public Comment. There was no Public Comment.

16 The agenda moved to Presentations.

17 John Bodin from Elections Trust presented the proposed plan for the 2009 King CD Board of  
18 Supervisors election. Bodin and Possinger have met multiple times over the last couple of  
19 months regarding the proposed plan for the 2009 Board of Supervisors election. Possinger  
20 informed the Board that the proposed state election rule changes have been put on hold and will  
21 not go into effect in 2009. The state is moving towards voting centers and away from polling  
22 places. Bodin explained that Elections Trust has processes in place to ensure that no one is  
23 double voting. They assign a bar code to each voter as they check in at a voting center. Bodin  
24 recapped what worked well last year and what needed improvement. For 2009, Bodin is  
25 proposing a combination of all paper balloting and hybrid paper and online/kiosk balloting. The  
26 hybrid paper and online/kiosk balloting is proposed to be available at 2 of the 13 total voting  
27 centers. Bodin detailed the international online voting projects that Elections Trust has run and  
28 the related successes. Elections Trust would take the lead on determining the voting center  
29 locations. Possinger added that utilizing the online technology has its advantages: increasing  
30 the KCD profile, allows for "green" vote since the technology doesn't use paper, and is an  
31 excellent avenue to allow for stakeholder participation. Supervisors voiced their opinions related

32 to costs, voting center locations, and voting process choices. Supervisors suggested that the  
33 Advisory Committee be involved in the discussion and analysis of the election options.

34 Knutsen asked the Board if they would like to enter into a contract with Election Trust, even  
35 though the specifics are still being decided and the Board answered yes. Between this meeting  
36 and the upcoming Advisory Committee meeting, the Board hopes that the voting locations will  
37 be further identified. Staff will draft an Elections Trust contract and criteria.

38 The agenda moved to Regularly Scheduled Items.

39 Possinger provided the Executive Director's report. He attended the Focus on Farming  
40 Conference recently and found it to be very useful. A final lease for the new office space is  
41 almost complete. A short term lease agreement with GSA is in progress. Possinger will draft a  
42 resolution tonight for the Board to sign giving Jeffrey authority to enter into a short term lease  
43 agreement.

44 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to table Resolution**  
45 **08-006 regarding Associate Supervisor parameters and appointment processes.**

46 The District filed a formal written response to the Puget Sound Partnership (PSP) regarding the  
47 Action Agenda. Possinger met with Lynn Bahrych regarding the Dig It project and Puget Sound  
48 recovery efforts. He plans to meet with David Dicks soon to discuss District roles with the PSP.

49 Knutsen provided the Board Chair report. He also attended the Focus on Farming conference  
50 and found it to be very useful. He mentioned that the WSU definition of sustainability was  
51 published recently in *Capital Press*.

52 Vos informed the Board that the Agricultural Commission sent a PSP response similar to ours.  
53 He is continuing to have technological challenges with his District email. The Adopt-A-  
54 Highway program in Enumclaw is not currently in need of volunteers since the Green River  
55 Bridge is closed.

56 Wallace and Livengood did not have reports.

57 Hemphill provided the Outreach Subcommittee report. Eric Piel from the Pacific Science Center  
58 informed Hemphill that the Dig It project has found a national sponsor and will be in Seattle  
59 during the summer of 2010. The next Advisory Committee meeting is scheduled for 12/9 2-4  
60 pm where the discussion will focus on the upcoming election. The next meeting with the WRIA  
61 group is scheduled for 12/11 2-4 pm. Elizabeth Walker is among two people who will attend  
62 both meetings. Possinger has met with the Bartlett Group consultants and they plan to make a  
63 report to the Board as requested in the near future.

64 Reed provided the Grants Subcommittee report. The staff has deconstructed the Grants program  
65 capacity building definition in order to construct a more accurate definition of our goals. Staff  
66 will survey all capacity building grants and decide which ones are useful for the capacity

67 building discussion. Reed and Possinger will map out the capacity building definition redesign  
68 process over the coming weeks and bring it to the Board.

69 There were no other Board Subcommittee reports.

70 Hamilton-Lucas provided her staff report, which focused on the 2009 budgeting process.  
71 Progress is continuing with building the new budgeting structure. The preliminary  
72 Administration budget is in place. Hamilton-Lucas is breaking down the chart of accounts in  
73 more detail and as a result, she will be able to pull out useful information faster going forward.

74 There were no Unfinished Business items.

75 The agenda moved to New Business.

76 The Board asked questions regarding the Resolution 08-006 [AI 08-110] regarding Associate  
77 Supervisors. The discussion centered on the number and meaning of excused absences, term  
78 periods, and the exclusion of Associate Supervisors from Executive Sessions. The Board was  
79 reminded the Doug Dobkins has resigned as an Associate Supervisor. Possinger will add a  
80 section to the resolution providing details for the current Associate Supervisors as they enter the  
81 resolution's parameters.

82 Possinger provided a report on the Dig It project. He met with Lynn Bahrych recently and Dig It  
83 was one main agenda item for that meeting. WCC wants to take the lead on the project. She  
84 discussed several non-monetary ideas of how KCD could be involved and Possinger is looking  
85 into how best to be involved. Suzie Vanderburg is the point person with WCC to contact.

86 The meeting broke at 8:08 pm and reconvened at 9:05 pm.

87 The Board viewed the short video that Steve Ohlenkamp took of the Dig It exhibit in  
88 Washington DC.

89 Possinger provided a report on the 2009 Budget and Work Plan. He plans to have a draft to the  
90 Board at the 12/8 meeting. The new budget structure placement has made progress and is being  
91 populated with information. Possinger is building in reporting structures into the budget. He is  
92 receiving guidance as necessary from the District Attorney. Hamilton-Lucas has been  
93 encouraged to take advantage of training regarding budget structuring and software utilization.

94 Possinger facilitated a continued discussion on Strategic Planning. Possinger handed out a draft  
95 strategic plan document. The document listed and detailed seven strategic goals. The Board  
96 made comments on each goal. Discussion was centered on specific language and definitions,  
97 KCD involvement with public policy, and appropriate placement of projects under strategic  
98 goals. Possinger will work with staff to revise the draft Strategic Goals with staff and will bring  
99 it back to the Board in the near future.

100 **Wallace Moved, Livengood Seconded; Passed unanimously a motion to approve Resolution**  
101 **08-005 giving authority to the Executive Director to enter into a short-term lease with the**

102 **current landlord at 935 Powell Ave SW Suite D Renton Washington. [AI 08-108] (4 ayes, 0**  
103 **nays)**

104 Knutsen adjourned the meeting at 10:55 pm.

105 **Wallace Moved, Livengood Seconded, Passed unanimously a motion for adjournment. (4**  
106 **ayes, 0 nays)**

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Authorized Signature

\_\_\_\_\_ Date

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#### Summary of Motions

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