

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

December 8, 2008

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Matt Livengood,
2 Secretary/Auditor, Scott Wallace, Member, Bobbi Lindemulder, Member

3 **Associate Supervisors Present:** Tony Zraggen, David Irons

4 **Guests Present:** Sara Hemphill, Sustainable Solutions, Darlene Hamilton, citizen

5 **Staff Present:** Jeffrey Possinger, Brandy Reed, Marla Hamilton-Lucas, Susan Wermus, Marcie
6 Myers, Jessica Saavedra

7 **NRCS Staff Present:** Clare Flanagan

8 Chair Knutsen called the meeting to order at 6:00 pm.

9 Introductions were made and the agenda was reviewed. Possinger asked that all old and new
10 business items be pulled off the agenda.

11 **Lindemulder Moved, Livengood Seconded, Passed unanimously a motion to approve the**
12 **meeting agenda. (5 ayes, 0 nays)**

13 There were no Public Comments so the agenda moved to the Consent Agenda.

14 **Livengood Moved, Wallace Seconded, Passed unanimously a motion to approve the consent**
15 **agenda. (5 ayes, 0 nays)**

16 There were no Presentations so the agenda moved to Regularly Scheduled Items.

17 Possinger gave the Executive Director's report. The main priorities right now are the 2009
18 Budget and Work Plan and Strategic Planning. The Advisory Committee meeting is scheduled
19 for tomorrow, Tuesday 12/9. At this meeting the discussion will be focused on the 2009 Board
20 of Supervisors election. John Bodin, Election Trust, and Tom Salzer, WSCC, will both present
21 at the meeting on the election issue. Possinger, Knutsen, Lindemulder, and Hemphill all
22 attended the WACD Annual meeting in Wenatchee last week along with other KCD staff
23 members. Interactions with other CDs was very positive but a couple issues became apparent:
24 one is the disconnect between truly rural CDs and CDs like King who have a combination of
25 rural, suburban, and urban locales included in the CD boundaries and issue two is figuring out
26 how to gain ground in the legislature in 2009. KCD staff member, Jacobus Saperstein, and his
27 wife recently welcomed their son, Salix, into the world and the KCD family. Saperstein is on
28 paternity leave this month. Also, Saperstein was recently given a promotion with KCD.
29 Possinger will meet with Janice Corbin this Friday to participate in KCD staff member, Susan
30 Wermus, 90-day Review as well as meet with Possinger to discuss HR topics such as the salary
31 analysis and hiring of the Public Information Officer position. Roger Thorson was awarded the
32 Wildlife Steward of the Year Award at the WACD Annual Meeting and he will also be
33 recognized at tomorrow's Advisory Committee meeting. Thorson is one of KCD's cooperators.

*"Promoting sustainable uses of natural resources
through responsible stewardship"*

34 Knutsen was awarded the Building Bridges Award at the WACD Annual Meeting and he also
35 will be recognized at tomorrow's Advisory Committee meeting. Also tomorrow, Possinger and
36 other KCD staff and consultants will attend the King County meeting regarding the Growth
37 Management and Natural Resources Committee report. Barry Bartlett, KCD consultant with the
38 Bartlett Group, set up an interview last week for Possinger with Comcast Cable's Newsmakers
39 Program. The interview will run from December 11 – 24, 2008 and will reach 1.2 million
40 viewers.

41 Knutsen gave the Board Chair's report. Possinger, Hemphill, and Knutsen had lengthy
42 discussions at the WACD meeting regarding the KCD assessment renewal and strategies.
43 Activities at the WACD Annual Meeting showed that there is no great support for an increased
44 assessment on the state level. At the WACD Annual Meeting, conservation districts were
45 highlighted as having implemented 2 ½ times more projects than many other organizations in the
46 Puget Sound region.

47 Livengood officially announced that he is resigning from the KCD Board of Supervisors as of
48 the end of 2008. He feels it is in the best interest of the District that he step down due to
49 limitations on his available time as they correspond to the demands of the supervisor position.

50 Vos thanked Livengood for his service and dedication. Additional thanks were made from
51 around the room.

52 Wallace, Lindemulder, Zraggen and Irons had no reports.

53 The Budget, Strategic Initiatives, Natural Resource Issues, and Policy Subcommittees did not
54 meet and do not have reports.

55 The Budget Subcommittee plans to meet on Thursday, December 18, 2008 9 – 11 am at the KCD
56 Renton office. Invited participants include: Knutsen, Vos, Irons, Possinger, Reed, and
57 Hamilton-Lucas.

58 Hemphill provided the Outreach Subcommittee report. WSCC is taking the lead on the Dig It
59 exhibit and project. The second WRIA – KCD meeting will take place this Thursday, December
60 11, 2008 from 2 – 4 pm at the Mercer Island Community Center. The Advisory Committee
61 meeting will take place tomorrow, Tuesday December 9, 2008 from 2 – 4 pm at the Mercer
62 Island Community Center.

63 Reed and Saavedra gave the Grants Subcommittee report. The Grant Subcommittee met today
64 and discussed preparing materials for the December 22nd KCD Board of Supervisors meeting
65 regarding the Opportunity Fund and continued work on the Capacity Building project
66 designation for the Member Jurisdiction & WRIA Watershed Forum grant program. Since the
67 last board meeting, Saavedra looked back at all the grants designated as capacity building
68 projects and compiled a summary. The goal is to complete review of the criterion and
69 implement Board approved revisions before the MJWF grant application RFP cycles which

70 begin in February 2009. Saavedra distributed a list of Capacity Building and Research grants
71 from the MJWF grant program, and requested board member feedback regarding any grants that
72 meet their understanding of the Capacity Building criterion and any proposed language for a
73 revised Capacity Building criterion. Saavedra requested this feedback be sent to her via email no
74 later than Wednesday, December 17th in order to prepare final proposed language for full board
75 consideration at the December 22nd Board of Supervisors meeting. The Subcommittee and staff
76 are exploring options for how to track any connections between capacity building projects and
77 subsequent related implementation projects. Saavedra distributed a Summary of Actions report
78 from the Grants Subcommittee. Member Jurisdiction and WRIA Forum Grant items approved
79 by the Grant Subcommittee include:

80 Grant Subcommittee amended the *Seattle Parks and Recreation Seward Park Riparian Habitat*
81 *Restoration Project* grant agreement, extending the completion date to February 28, 2009.

82 Grant Subcommittee amended the *City of Bellevue Pollution Source Control Education Program*
83 grant agreement, extending the completion date to March 29, 2009.

84 Grant Subcommittee amended the *City of Seattle, Public Utilities Green Roof Demonstration*
85 *Project* grant agreement, extending the completion date to December 31, 2008.

86 Grant Subcommittee amended the *Seattle Public Utilities 2006 Lake Washington Restoration*
87 *Project General Investigation Study Phase 2 Microacoustic Tagging Project* grant agreement,
88 revising the budget as submitted.

89 Grant Subcommittee amended the *Seattle Public Utilities Salmon Bay Natural Area Restoration*
90 *Phase I Project* grant agreement, extending the project completion date to June 30, 2008, and
91 revising the budget as submitted.

92 Grant Subcommittee closed-out the *City of Kent Parks Department Three Friends Fishing Hole*
93 *Project* grant agreement, documenting scope of work completed and grant funds expended as
94 approved.

95 Grant Subcommittee closed-out the *Seattle Public Utilities Maple Leaf Reach Restoration*
96 *Project* grant agreement, documenting scope of work completed and grant funds expended as
97 approved.

98 Hamilton-Lucas provided an update on the 2009 budgeting process and KCD finances to date.
99 The state auditor has completed his field work. Hamilton-Lucas explained that she needs
100 feedback and direction from the Board regarding strategic goals for 2009 so that she can prepare
101 the 2009 budget properly while accurately reflecting the Board's 2009 priorities. Hamilton-
102 Lucas passed around the most updated Balance Sheet report and Budget Tracking report. She
103 elaborated that interest rates are low and that the budget is under-spent because the District is
104 currently understaffed.

105 **Lindemulder Moved, Wallace Seconded, Passed unanimously a motion to approve the**
106 **November 2008 Balance Sheet and Budget Tracking Reports. (5 ayes, 0 nays)**

107 **Vos Moved, Livengood Seconded, Passed unanimously a motion for adjournment. (5 ayes,**
108 **0 nays)**

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111 _____
Authorized Signature

_____ Date

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Summary of Motions

115 **Lindemulder Moved, Livengood Seconded, Passed unanimously a motion to approve the**
116 **meeting agenda. (5 ayes, 0 nays)**

117 **Livengood Moved, Wallace Seconded, Passed unanimously a motion to approve the consent**
118 **agenda. (5 ayes, 0 nays)**

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