

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

January 12, 2009

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Scott Wallace, Member, Bobbi
2 Lindemulder, Member

3 **Associate Supervisors Present:** David Irons, Tony Zraggen, Max Prinsen

4 **Guests Present:** Sara Hemphill, Sustainable Solutions, Darlene Hamilton, citizen, Matt
5 Livengood, former board member

6 **Staff Present:** Jeffrey Possinger, Brandy Reed, Marla Hamilton-Lucas, Susan Wermus, Jessica
7 Saavedra, Marcie Myers

8 **NRCS Staff Present:** None

9 Chair Knutsen called the meeting to order at 6:00 pm.

10 Introductions were made and the agenda was reviewed. Possinger asked that Presentation and
11 Discussion of Draft 2009 Budget and Work Plan be removed from the agenda. Action items 08-
12 120 and 09-006 were removed during revision of the agenda prior to the meeting.

13 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the meeting**
14 **agenda. (4 ayes, 0 nays)**

15 There were no Public Comments so the agenda moved to the Consent Agenda.

16 **Wallace Moved, Lindemulder Seconded, Passed unanimously a motion to approve the**
17 **consent agenda. (4 ayes, 0 nays)**

18 Matt Livengood was presented with a plaque from the KCD Board of Supervisors and Staff in
19 recognition of his numerous years of service to KCD as a member of the board. Barry Bartlett, a
20 KCD consultant, took pictures prior to the board meeting to record this recognition.

21 Possinger provided the Executive Director's report. He reported that the supervisor procedures
22 have been streamlined and mechanical issues have been addressed. He and KCD staff have been
23 working diligently to put together the 2009 budget package. Regular team lead meetings are
24 occurring weekly and regular staff meetings are occurring bi-weekly now. Possinger provided a
25 successful presentation to the Suburban Cities Association. Thirteen locations, mostly within the
26 King County library system, have been secured for the 2009 supervisor election. The only
27 locations not within the King County library system are the Renton Community Center and the
28 downtown Seattle library. The King County library system has provided KCD with estimated
29 numbers of visitors to the secured locations and will help promote the election. Possinger has
30 been invited to attend regular DDES/DNRP meetings. Some topics of conversation with this
31 group are: ADAP streamlining, the definition of farm plans in the CAO, and the Future of

32 Farming study. Frimodt believes that the Foss lawsuit may never come to fruition because Mr.
33 Foss may have already passed the statute of limitations regarding the Shadow property.
34 Possinger passed around a handout detailing his recommendations in terms of reorganization of
35 board subcommittees.

36 Chair Knutsen provided the Board Chair's report. He attended the First Farm workshop in
37 Woodinville and he was encouraged by how many people are energized about teaching others
38 about farming practices. Knutsen passed around staff review recommendations from Wendy
39 Barry.

40 Lindemulder announced that Snohomish CD will start over with securing a special assessment.

41 Vos passed around a handout detailing an engineering training opportunity. He reported that
42 Hemphill gave a successful presentation at the Caper meeting on the Puget Sound Partnership.
43 He explained that he is continuing to have technical difficulties with KCD email access.

44 Wallace thanked the board and staff for the beautiful flowers sent to him and his wife in response
45 to her recent medical condition.

46 Hemphill provided the Outreach Subcommittee report. She reiterated upcoming meeting dates
47 as detailed in the report she handed out.

48 Reed provided the Grants Subcommittee report. The committee is continuing to work on 2009
49 Opportunity Fund matters and action items will be presented in an upcoming board meeting.
50 Matters relating to grants are on the agenda for later this evening. Saavedra distributed a report
51 of Grant Subcommittee actions related to the Member Jurisdiction & WRIA Forum Grant
52 Program.

53 Marla provided financial reports including the end of 2008 financial status. KCD is significantly
54 under budget for 2008 due to the fact that we have not yet moved the office, the Dig It program
55 is indefinitely on hold, not as many funds were spent on the LIP program, rent adjustments, and
56 engineering and consultant invoices haven't hit yet. The unrestricted funds balance is currently
57 at \$2 million. The currently unfilled KCD staff positions are the Public Information Officer, the
58 Engineer position and the Volunteer Coordinator position (Saperstein has been promoted to
59 Project Specialist II).

60 The agenda moved to Unfinished Business.

61 Vos made a motion and Lindemulder seconded the motion to discuss Resolution 09-001 which
62 would formally establish the position of Associate Supervisor as part of the KCD Board of
63 Supervisors. Associate Supervisors would serve 2 year terms. The resolution lays out the
64 mechanics of the position. Board discussion ensued and centered on how this new approach
65 would apply to current Associate Supervisors, expectations around attendance at board meetings,
66 appointment, and vacancy situations.

67 **Vos Moved, Wallace Seconded, Passed unanimously a motion to table Resolution 09-001,**
68 **establishing the position of Associate Supervisor. (4 ayes, 0 nays) [AI 08-110]**

69 Wallace made a motion and Lindemulder seconded the motion to discuss Resolution 09-002
70 which would formally establish appointment policy and procedures for elected supervisor
71 vacancies and associate supervisors.

72 **Vos Moved, Wallace Seconded, Passed unanimously a motion Resolution 09-002,**
73 **establishing appointment policy and procedures for elected supervisor vacancies and**
74 **associate supervisors. The resolution passed with one amendment: all language related to**
75 **associate supervisors is stricken. (4 ayes, 0 nays) [AI 08-115]**

76 Chair Knutsen announced a break at 7:45 pm. The meeting reconvened at 7:55 pm.

77 He agenda moved to New Business.

78 Member Jurisdiction and WRIA Forum Grant Program action approved by the Grant
79 Subcommittee:

80 Grant Subcommittee amended the *Green-Duwamish Watershed Alliance 2008 Summer*
81 *Watershed Conservation Science Program Project* grant agreement, extending the project
82 completion date to June 2009 and revising the budget as submitted.

83 Grant Subcommittee amended the *King County Noxious Weed Control Program Cedar River*
84 *Invasive Knotweed Control Project* grant agreement, extending the project completion date to
85 October 15, 2009 and revising the budget as submitted.

86 Grant Subcommittee amended the *City of Renton Upper Springbrook Creek Restoration Project*
87 grant agreement, extending the project completion date to December 2010.

88 Grant Subcommittee amended the *City of Snoqualmie Riverfront Property Acquisition Project*
89 grant agreement, extending the project completion date to Fall 2009.

90 Grant Subcommittee amended the *Mid-Sound Fisheries Enhancement Group Newaukum Creek*
91 *Passage Barrier Assessment and Replacement Project*, revising the budget as submitted.

92 Grant Subcommittee closed-out the *City of Burien Enhanced Monitoring for Seahurst Park*
93 *Nearshore Restoration Project* grant agreement, documenting scope of work completed and
94 grant funds expended as approved.

95 Grant Subcommittee closed-out the *City of Burien Seahurst Park Nearshore Restoration, Post-*
96 *Construction Benthic Monitoring Project* grant agreement, documenting scope of work
97 completed and grant funds expended as approved.

98 Grant Subcommittee closed-out the *City of Burien Walker Creek Headwater/Hoffman Property*
99 *Acquisition Project* grant agreement, documenting scope of work completed and grant funds
100 expended as approved.

101 Grant Subcommittee closed-out the *City of Kent Scenic Hill Park Urban Forestry Plan Project*
102 grant agreement, documenting scope of work completed and grant funds expended as approved.

103 Grant Subcommittee closed-out the *City of Redmond Bear Creek Property Acquisition Project*
104 grant agreement, documenting scope of work completed and grant funds expended as approved.

105 Grant Subcommittee closed-out the *City of Lake Forest Park Cole Nature Park Wetland*
106 *Boardwalk Project* grant agreement, documenting scope of work completed and grant funds
107 expended as approved.

108 Grant Subcommittee closed-out the *Seattle Aquarium Society Beach Naturalist WRIA 8 2008*
109 *Program Project* grant agreement, documenting scope of work completed and grant funds
110 expended as approved.

111 Grant Subcommittee closed-out the *Seattle Aquarium Society Beach Naturalist WRIA 9 2008*
112 *Program Project* grant agreement, documenting scope of work completed and grant funds
113 expended as approved.

114 Saavedra and Reed began the discussion regarding the continuing grant policy review. A
115 handout was passed around regarding a list of assembled capacity building definitions. The
116 board and staff went through each definition with the intention of voting on these definitions.
117 Wallace departed the meeting at this time. A discussion ensued amongst the board. The list of
118 definitions was culled down to four options. The conclusion of the discussion was that Possinger
119 and Knutsen will pull together a statement regarding the current status of any KCD grant policy
120 changes to the Advisory Committee meeting next week and to the WRIA meetings.

121 Myers provided an update on the 2009 changes to the LIP program. She passed out a handout
122 detailing the changes. Board questions and discussion ensued.

123 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the King**
124 **Conservation District 2009 Landowner Incentive Program Updates. [AI 09-005]**

125 Myers provided details for an LIP application.

126 **Vos Moved, Lindemulder Seconded, Passed unanimously a motion to approve the King**
127 **Conservation District Landowner Incentive Program cost-share application for \$1,080.00**
128 **from the 2009 budget for the Lori Levite, Heavy Use Area Protection BMP. (contract**
129 **number 2008-28b (Levite, L)). [AI 09-007]**

130 Saavedra and Reed conducted a site visit of a City of Kent project and found that the project did
131 not follow grant conditions. The project did not utilize native plants.

132 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to request that grant**
133 **funds released to the City of Kent for the Arbor Heights 360 Planting Project be refunded**
134 **to the District and that a letter/ notice of non-compliance describing the determination be**
135 **sent to the City of Kent. [AI 09-004]**

136 Reed addressed the board regarding Opportunity Fund matters related to carryover of 2008
137 funds. Discussion ensued amongst the board members.

138 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the**
139 **Agreement Amendment Request for Nature Vision 2007 - 2008 Snoqualmie Valley Water**
140 **Education Project, revising the scope of work and budget as presented and approving the**
141 **return of grant funds in the amount of \$1,347.82. [AI 08-118]**

142 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the**
143 **Agreement Amendment Request for Nature Vision 2007 Snoqualmie Valley Watershed**
144 **Festival, revising the scope of work and budget as presented and approving the return of**
145 **grant funds in the amount of \$534.52. [AI 08-119]**

146 **Vos Moved, Lindemulder Seconded, Passed unanimously a motion to table the KCD-**
147 **Snoqualmie Watershed Forum Opportunity Fund grant application for \$27,205.72**
148 **(\$13,602.86 from the KCD general operating budget and \$13,602.86 from 2008 special**
149 **assessments allocated to the WRIA 7 Watershed Forum) for the King County Changing**
150 **Seasons Farm Snoqualmie River Buffer Enhancement Project PI. [AI 08-117]**

151 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion for adjournment. (4**
152 **aves, 0 nays)**

153 Chair Knutsen adjourned the meeting at 10:20 pm.

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157 _____
Authorized Signature

_____ Date

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Summary of Motions

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162 **agenda. (4 ayes, 0 nays)**

163 Wallace Moved, Lindemulder Seconded, Passed unanimously a motion to approve the
164 consent agenda. (4 ayes, 0 nays)

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169 associate supervisors. The resolution passed with one amendment: all language related to
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195 ayes, 0 nays)