

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

January 26, 2009

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Scott Wallace, Member, Bobbi
2 Lindemulder, Member

3 **Associate Supervisors Present:** David Irons, Max Prinsen

4 **Guests Present:** Sara Hemphill, Sustainable Solutions, Tom Carpenter, citizen, Dan Eastman,
5 King County Department of Natural Resources and Parks, Mary Maier, King County
6 Department of Natural Resources and Parks, Perry Falcone, WRIA 7

7 **Staff Present:** Jeffrey Possinger, Brandy Reed, Marla Hamilton-Lucas, Susan Wermus, Jessica
8 Saavedra

9 **NRCS Staff Present:** None

10 Chair Knutsen called the meeting to order at 6:00 pm.

11 Introductions were made and the agenda was reviewed.

12 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the meeting**
13 **agenda. (4 ayes, 0 nays)**

14 **Wallace Moved, Lindemulder Seconded, Passed unanimously a motion to approve the**
15 **consent agenda. (4 ayes, 0 nays)**

16 Dan Eastman provided the board with a presentation on the status of the Chinook Bend Grant
17 Project. Mr. Eastman communicated project priorities, schedule, details, and photos of
18 completed work. The main purpose of the project is to prepare the floodplain to hold more
19 water. Photos from the recent flooding event were also shared. The board asked several
20 questions which Eastman and Maier were able to answer.

21 Tom Carpenter attended in order to provide a public comment to the board. Mr. Carpenter made
22 his comments as a representative of the Four Creeks Unincorporated Area Council. The May
23 Valley has a historical drainage matter which is planned to be fixed by the end of the year.
24 Carpenter believes that a May Valley resident stewardship program would be very beneficial and
25 in line with the KCD mission. He requested an MOU or some sort of start to a partnership with
26 KCD on this project. Knutsen suggested that Carpenter and Possinger reconnect on this
27 opportunity.

28 Possinger provided the Executive Director report. He provided details on the status of District
29 operations: Adam Jackson was hired as the Volunteer Coordinator, the Public Information
30 Officer position has been advertised, the salary survey is continuing and will be brought to the
31 board in the near future, the tenant improvement kick off meeting occurred last Friday and

construction should be complete by the end of February, promotion of the March election will begin soon, packets are going out to interested candidates to fill the vacant elected board position, the Foss litigation is still in a holding pattern, and the 2009 budget and work plan development is making great progress. Possinger handed out an recent article detailing the low attendance to the Lucy exhibit and how it doesn't bode well for expected Dig It attendance numbers. The Advisory Committee met on January 22nd. The intention is to set a regular meeting schedule for this group for 2009 that corresponds to the Board of Supervisors regular meeting and reporting schedule. Board agenda development with Possinger and Knutsen is continuing. Tracking board agenda items that are "on hold" or "on deck" is in development.

Knutsen provided the Board Chair report. In 2008, the District completed 105 farm plans. The joint Advisory Committee and Board of Supervisors meeting was informative. As announced at the recent WRIA 8 meeting, Larry Phillips will take a leave of absence from the WRIA 8 board. The request for projects was made at the WRIA 7 meeting recently. The WSCC is requesting interested people to testify on their behalf in Olympia on Tuesday.

Wallace had no report. Lindemulder reported that the recent joint Board of Supervisors and Advisory Committee meeting was well worth the time and effort. The Advisory Committee is looking for a program of work and they are interested in better understanding the District's programs and accomplishments. Vos reported details of an upcoming seminar and passed around information.

Hemphill provided an outreach report. The next Advisory Committee meeting will be in March or April. She highlighted the Green Shorelines document which KCD helped to fund. HB 1097 is sitting in the Senate. This bill would raise the special assessment from \$5 to \$10.

The meeting turned to Unfinished Business.

The Opportunity Fund Grant application for the Changing Seasons Farm Snoqualmie River Buffer Enhancement Project [AI 08-117] was in front of the board for continued discussion. Lindemulder and Wallace moved to pull this item of the table from previous meetings and Reed provided an overview of the application.

Lindemulder Moved, Wallace Seconded, Passed unanimously a motion to approve the - KCD-Snoqualmie Watershed Forum Opportunity Fund grant application for \$27,205.72 (\$13,602.86 from the KCD general operating budget and \$13,602.86 from 2008 special assessments allocated to the WRIA 7 Watershed Forum) for the King County Changing Seasons Farm Snoqualmie River Buffer Enhancement Project PI. (4 ayes, 0 nays) [AI 08-117].

The meeting turned to New Business.

Possinger presented the ITN contract proposal for a new phone system and installation at the new office location. Wermus provided an overview of the ITN bid, which includes hardware and cabling. Prinsen and Carpenter recommended the use of category 6 wiring. Possinger noted

that revising the bid to category 6 wiring will likely result in a higher cost and recommended a rider that provides the Executive Director with latitude to sign the contract. It was suggested that we try to call the ITN representative to revise the bid for presentation later tonight. Wermus was unable to connect with the representative and left a message.

The proposed Integra contract was introduced. An analog line is included in the bid.

Lindemulder Moved, Wallace Seconded, Passed unanimously a motion to authorize the Executive Director to enter into a contract with Integra for voice, data and web hosting services. (4 ayes, 0 nays) [AI 09-009]

Vos Moved, Wallace Seconded, Passed unanimously a motion to amend AI 09-008, which authorizes the Executive Director to enter into a contract with Interface Technologies Northwest for a new telephone system and voice and data cabling installation service, to accommodate any additional hardware up to a total contract amount of \$31,000. (4 ayes, 0 nays) [AI 09-008]

Knutsen called for a break at 7:55 pm. The meeting reconvened at 8:05 pm.

Possinger has been in contact with the District attorney regarding whether or not it is acceptable for grant money to be spent on salaries and if capacity building is a proper use of grant money. Possinger will bring in the attorney at an appropriate time to continue discussions of grant policy changes. Board discussion ensued.

The Draft 2009 Budget and Work Plan was presented to the board. Possinger provided an overview of the budget structure. Several overarching categories with underlying programs were presented including Administration, Programs and Grants. In the past the administration budget was used as a catchall so in past years it has looked much larger than this year. Possinger also pointed out the FTE assignments to each program and how staff member time is split between program budgets. Regular reporting to the board will be based upon this structure. The board posed numerous questions and discussion ensued.

Possinger reiterated his proposed Board Subcommittee structure. He plans to introduce a resolution on this topic at the next meeting.

Wallace Moved, Lindemulder Seconded, Passed unanimously a motion for adjournment. (4 ayes, 0 nays)

Chair Knutsen adjourned the meeting at 9:20 pm.

102 _____
103 Authorized Signature Date

104

105

106 **Summary of Motions**

107 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the meeting**
108 **agenda. (4 ayes, 0 nays)**

109 **Wallace Moved, Lindemulder Seconded, Passed unanimously a motion to approve the**
110 **consent agenda. (4 ayes, 0 nays)**

111 **Lindemulder Moved, Wallace Seconded, Passed unanimously a motion to approve the -**
112 **KCD-Snoqualmie Watershed Forum Opportunity Fund grant application for \$27,205.72**
113 **(\$13,602.86 from the KCD general operating budget and \$13,602.86 from 2008 special**
114 **assessments allocated to the WRIA 7 Watershed Forum) for the King County Changing**
115 **Seasons Farm Snoqualmie River Buffer Enhancement Project PI. (4 ayes, 0 nays) [AI 08-**
116 **117].**

117 **Lindemulder Moved, Wallace Seconded, Passed unanimously a motion to authorize the**
118 **Executive Director to enter into a contract with Integra for voice, data and web hosting**
119 **services. (4 ayes, 0 nays) [AI 09-009]**

120 **Vos Moved, Wallace Seconded, Passed unanimously a motion to amend AI 09-008, which**
121 **authorizes the Executive Director to enter into a contract with Interface Technologies**
122 **Northwest for a new telephone system and voice and data cabling installation service, to**
123 **accommodate any additional hardware up to a total contract amount of \$31,000. (4 ayes, 0**
124 **nays) [AI 09-008]**

125 **Wallace Moved, Lindemulder Seconded, Passed unanimously a motion for adjournment. (4**
126 **ayes, 0 nays)**