

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

March 23, 2009

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, David Irons, Member, Bobbi
2 Lindemulder, Member

3 **Associate Supervisors Present:** Tony Zgraggen

4 **Guests Present:** Sara Hemphill, Sustainable Solutions, Tom Carpenter, citizen, Janice Corbin,
5 Sound Employment Solutions, Ed Zapel, Pacific Hydrologists, Barry Bartlett, The Bartlett
6 Group, Steve Ohlenkamp, The Bartlett Group, Kathy Webber, Legal Counsel, Larry Pickering,
7 citizen

8 **Staff Present:** Jeffrey Possinger, Brandy Reed, Susan Wermus, Jessica Saavedra, Marla
9 Hamilton-Lucas, Marcie Myers

10 **NRCS Staff Present:** none

11 Chair Knutsen called the meeting to order at 6:05 pm.

12 Introductions were made and the agenda was reviewed. Vos requested that a motion regarding
13 the BASE initiative be added to the agenda and Knutsen placed it under New Business.

14 **Lindemulder Moved; Vos Seconded, Passed unanimously a motion to approve the meeting**
15 **agenda. (4 ayes, 0 nays)**

16 Two citizens were present to speak to the board under Public Comment: Tom Carpenter and
17 Larry Pickering. Carpenter inquired to the board as to when he may hear word of a potential
18 partnership between KCD and the Four Creeks Unincorporated Area Council regarding the May
19 Valley stewardship program. Pickering made an appeal to the board regarding KCD assistance
20 regarding alluvial fan challenges.

21 The focus turned to the Consent Agenda. Vos requested that the word “strongly” be removed
22 from the 2-23-09 minutes.

23 **Irons Moved, Lindemulder Seconded, Passed unanimously a motion to approve the consent**
24 **agenda. (4 ayes, 0 nays)**

25 Possinger and Zapel provided the board with a presentation on the suggestions for how to
26 organize and approach the BASE program. Possinger introduced Zapel and Zapel gave the
27 presentation. Zapel explained that the presentation’s focus is on the development of the program
28 and not on specific project sites. He requested board direction to move forward into any next
29 stages of program development. The scope and purpose of the BASE program was presented
30 including the design development, selection, implementation, and budgeting. The board posed
31 questions and Zapel and Possinger provided replies.

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

32 Possinger provided the Executive Director's report. He explained the context of the written
33 report and its format. He handed out the report and highlighted items that were important for the
34 board to be aware of.

35 As part of his Board Chair report, Knutsen informed the board that he recently attended the
36 WRIA 7 and WRIA 8 meetings.

37 As part of Board Member reports, Vos informed the board that he recently attended a DNRP
38 meeting regarding May Valley. No other board members had reports to give.

39 The meeting focus turned to Consultant reports. Bartlett informed the board that at least six
40 press releases went out detailing the recent supervisor election. He played a couple of news clips
41 and passed out a packet of public relations materials. Reusable signs detailing KCD's mission
42 were shown to the board. The signs were used at each of the voting locations. Ohlenkamp
43 informed the board that several King County Council Members voted in the election. Hemphill
44 handed out a report detailing KCD outreach and legislative efforts. She informed the board that
45 the next Advisory Committee meeting will be held on April 23rd and that the assessment renewal
46 proposal should go in front of the Advisory Committee at that meeting.

47 Knutsen called for a short break at 7:45 pm and the meeting reconvened at 8:00 pm.

48 The focus of the meeting turned to Unfinished Business.

49 Corbin reported back to the board on the status of the salary survey and schedule. She explained
50 the various reasoning behind decisions made to compress schedule steps from ten to six and what
51 various new role categories mean including how they fit into the steps. The schedule allows for
52 recognition of technical expertise and supervisory management responsibilities. The schedule
53 allows for a performance based compensation system to be laid into place at a later date. The
54 board posed questions and Corbin and Possinger responded. An Executive Session was not
55 necessary at this time as originally anticipated on the agenda. Corbin was asked by the board to
56 come back to the April 27th meeting with a recommendation and written explanation of the
57 proposed schedule.

58 Possinger reiterated to the board that the assessment renewal is the highest priority project on the
59 board's plate right now and this project requires many steps and a great degree of time. He
60 added that the assessment money authorized to KCD is under KCD's jurisdiction and the grants
61 program is KCD's grants program. Hemphill reiterated the importance of the Advisory
62 Committee's voice in the assessment renewal process and she added that they are unhappy that
63 they have yet to see a 2009 budget and they haven't yet been tasked with a program of work.
64 Board discussion ensued.

65 Possinger reported to the board that the Strategic Plan has not changed over the last several
66 weeks and its current state is too premature to bring to Advisory Committee at this point.

67 The focus of the meeting turned to New Business.

68 Possinger laid out the responsibilities of the KCD engineer position to the board. The engineer
69 would have professional expertise, project management skills, and customer service skills.
70 Lindemulder stressed the importance of this position and how integral an engineer is to
71 Snohomish CD work. The board agreed and gave authorization to start the hiring process.

72 Possinger and Hamilton-Lucas presented the board with a revised 2009 proposed budget. The
73 proposed budget was reviewed by the Administration and Budget Subcommittee on March 20th.
74 Lindemulder called for a motion to discuss the proposed 2009 budget and Vos seconded.
75 Possinger explained to the board that this new budget structure will help to allow for well-
76 informed decision-making and for well-informed and transparent communications with
77 stakeholders. Hamilton-Lucas pointed out areas within the budget that are not yet being spent
78 such as the public information officer's salary since that person has not yet been hired.
79 Adjustments were made as a result of the Administration and Budget Subcommittee meeting.
80 Irons suggested a budget that accurately reflects staff time distributed across all applicable
81 programs. He referred to this as a "fully loaded" budget.

82 **Lindemulder Moved, Vos Seconded, Passed unanimously a motion to approve the proposed**
83 **2009 King Conservation District Budget. [AI 09-022] (4 ayes, 0 nays)**

84 Vos presented a motion to the board as it relates to the BASE initiative. He highlighted certain
85 aspects of the proposal including project timeliness. The board posed questions and Vos
86 responded. Board discussion ensued. The original motion was amended.

87 **Vos Moved, Irons Seconded, Passed unanimously the following motion: BASE is a high-**
88 **priority and schedule-critical KCD program for 2009. A budget of \$100K and immediate**
89 **start for a BASE team is authorized. The Program Development, Science and Engineering**
90 **Subcommittee will assist the program plan and KCD staff to bring ongoing key items and**
91 **expenditures to the board for approval. [AI 09-043] (4 ayes, 0 nays)**

92 **Vos Moved, Irons Seconded, Passed unanimously a motion to adjourn the meeting. (4 ayes,**
93 **0 nays)**

94 Chair Knutsen adjourned the meeting at 11:05 pm.

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98 _____
Authorized Signature

_____ Date

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100

101 **Summary of Motions**

102 **Lindemulder Moved; Vos Seconded, Passed unanimously a motion to approve the meeting**
103 **agenda. (4 ayes, 0 nays)**

104 **Irons Moved, Lindemulder Seconded, Passed unanimously a motion to approve the consent**
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