

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

August 24, 2009

APPROVED

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Scott Wallace, Supervisor, David
2 Irons, Supervisor, Preston Drew, Supervisor

3 **Associate Supervisors Present:** None

4 **Staff Present:** Jeffrey Possinger, Susan Wermus, Jessica Saavedra, Brandy Reed, Jason
5 Chambers, Marcie Myers, Ann Marie Magnochi, Josh Monaghan

6 **Guests Present:** Sara Hemphill, Sustainable Solutions, Josh Latterell, King County
7 Environmental Scientist, Steven Burke, Program Manager King County Noxious Weed Control
8 Program, Mary Jorensen, citizen, Matt Livengood, citizen, Perry Falcone, WRIA 7

9 Chair Knutsen called the meeting to order at 6:00 pm.

10 PRELIMINARY MATTERS:

11 Introductions were made and the agenda was reviewed. Possinger requested that AI 09-153
12 regarding the Washington Conservation Corps Contract be added to New Business.

13 **Wallace Moved; Vos Seconded, Passed unanimously a motion to approve the meeting**
14 **agenda. (4 ayes, 0 nays)**

15 PUBLIC COMMENT:

16 There was no public comment.

17 CONSENT AGENDA:

18 There was no consent agenda vote at this time.

19 PRESENTATIONS:

20 Josh Latterell, a King County Environmental Scientist, provided the board with a presentation on
21 Monitoring the Effectiveness of Snoqualmie Restoration Projects. His presentation included
22 phase I project objectives, methods, and results as well as aerial photos and maps of selected
23 sections of the Snoqualmie River. The project is utilizing aerial photographs, LiDAR, and
24 Echosounder data, all of which have been collected and used for data analysis. Phase I next
25 steps are to analyze classifications and integrate data. Phase II objectives are to resurvey and
26 analyze physical changes. Phase II deliverables are to analyze river and floodplain habitat
27 change, geomorphic change, and channel movement. Supervisors asked questions, made
28 comments, and thanked Mr. Latterell.

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

29 Steven Burke, the Program Manager for the King County Noxious Weed Control Program,
30 provided the board with an overview presentation of the King County Noxious Weed Control
31 Program. He presented the program's mission and noted the parallels with King CD. The
32 presentation included noxious weed impacts on habitats, species, public health, and agriculture.
33 He defined a noxious weed and elaborated on the various noxious weed classes. Noxious weeds
34 are categorized into noxious weeds and prohibited plants. Mr. Burke explained that the
35 operational goals of the program are eradication, regulation, effective management, and
36 community education. The program is funded via an assessment that totals \$1.48 million per
37 year. He presented the program's staff members, control strategy principles, and key activities
38 and actions. Customer survey results and the 2008 Program Performance Review were also
39 presented. Supervisors asked questions, made comments, and thanked Mr. Burke.

40 **Wallace Moved, Drew Seconded, Passed unanimously a motion to approve the consent**
41 **agenda. (4 ayes, 0 nays)**

42 REGULARLY SCHEDULED ITEMS:

43 Possinger provided the Executive Director Report. Items included in tonight's report are
44 Executive Initiatives, Board Agenda, and Items on the Horizon. Regarding the board's agenda,
45 Possinger provided updates on board meeting presentations, 2009 mid-year budget adjustments,
46 2010 Annual Work Plan and Budget development, goal setting, and the proposed board meeting
47 minutes policy. Executive Initiatives reporting focused on phase II of the assessment renewal
48 campaign. Board discussion centered around how best to approach meetings with stakeholders
49 and elected officials. Possinger also provided Executive Initiative updates on his public
50 speaking workshop, his professional development executive coaching program with Wendy
51 Barry, and his recent meeting with EOS Alliance regarding potential partnership opportunities.
52 Items on the horizon include 2010 Annual Work Plan and Budget development and key related
53 deadlines.

54 Knutsen provided the Board Chair Report. Comments on Ed Zapel's water quality report are
55 due today. The Program Development, Science, and Engineering Subcommittee will meet with
56 WDFW representatives on August 31st.

57 Vos provided his report. He is looking for volunteers for highway clean up in Enumclaw as part
58 of the Adopt A Highway program. Vos is hoping that a staff member will contact Martha Parker
59 regarding a potentially existing NRCS – KCD ILA.

60 Wallace did not have a report.

61 Irons did not have a report.

62 Drew provided his report. He collected a contractor bid for the \$100,000 demo project the board
63 recently approved which came in at about \$40,000. He contacted the City of Kent, provided the
64 bid amount, and asked if unused KCD grant money would be returned if the full \$100,000 is not
65 needed. He added that he thought that Zapel's water quality monitoring report has good science.

66 The Administration and Budget Subcommittee met recently. Irons reported that the additional
67 strategic goal has been refined. Knutsen directed the goal to be presented to the Advisory
68 Committee whose next meeting is in October, since all approved strategic goals have been vetted
69 by the Advisory Committee.

70 UNFINISHED BUSINESS:

71 Board attention turned to 2009 Budget Adjustments. Hamilton Lucas explained that staff leads
72 are reviewing current budgets to find necessary budget adjustments. The budget is low in
73 salaries given that staffing has not been at full capacity this year. She does not anticipate a
74 necessity to add to the bottom line. Currently we are on track with collecting assessment
75 monies. Interest collections are significantly under budget.

76 Knutsen recessed the meeting for a short break at 8:00 pm and reconvened the meeting at 8:10
77 pm.

78 Board attention turned to 2010 Annual Work Plan and Budget development. Possinger expects
79 to release a draft to 2010 Annual Work Plan and Budget to the board and the public on October
80 5, 2009. After which time, the Administration and Budget Subcommittee will meet with various
81 staff members to review budget sections and make adjustments throughout October and
82 November. A final version will be presented to the board in November or December for
83 approval. Janice Corbin will present the proposed salary schedule adjustment at the September
84 14th board meeting. WRIA representatives will also provide presentations to the board at the
85 September 14th board meeting. Feedback on this process was solicited from the board and the
86 board had no comments or questions.

87 Board attention turned to Goal Setting. Possinger explained that over the next several meetings,
88 the board will be involved with 2010 goal setting and prioritizing. Possinger provided the board
89 with documentation of 2009 goals and noted what items have been accomplished on the various
90 levels of prioritization. After a list of all possible 2010 goals has been collected, then the board
91 will vote on the various priorities in order to cull the list and rank chosen priority goals. The
92 board added several items to the list of possible 2010 goals that Possinger provided.

93 NEW BUSINESS:

94 Board attention turned to the provided draft board meeting minutes policy. The board provided
95 feedback. The policy will be revised and brought back to the board at a later meeting.

96 Board attention turned to AI 09-153, the Washington Conservation Corps contract. Reed
97 informed the board that this action item would give the Executive Director authorization to sign
98 a contract for a full year crew with the Washington Conservation Corps. Historically, the
99 District has hired crews on a weekly basis. The value of having a crew assigned to the District
100 for a full year is lowered costs and more regular crew support of restoration and nursery projects.
101 The crew is sponsored through the Department of Ecology and would include six crew members.
102 Funding for the crew would come from assessment and WSCC grant funds.

103 **Vos Moved, Wallace Seconded, Passed unanimously a to authorize the Executive Director**
104 **to sign a contract with the Washington Department of Ecology for Washington**
105 **Conservation Corps work crew assistance. (5 ayes, 0 nays) [AI 09-153]**

106 Knutsen asked the board for feedback on supervisor elections process. WACD recently sent
107 around a survey for supervisor election feedback and comments. The board provided brief
108 comments.

109 **Wallace Moved, Drew Seconded, Passed unanimously a motion to adjourn the meeting. (5**
110 **ayes, 0 nays)**

111 Chair Knutsen adjourned the meeting at 9:29 pm.

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113 _____

114 Authorized Signature

_____ Date

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116

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Summary of Motions

118 **Wallace Moved; Vos Seconded, Passed unanimously a motion to approve the meeting**
119 **agenda. (4 ayes, 0 nays)**

120 **Wallace Moved, Drew Seconded, Passed unanimously a motion to approve the consent**
121 **agenda. (4 ayes, 0 nays)**

122 **Vos Moved, Wallace Seconded, Passed unanimously a motion to authorize the Executive**
123 **Director to sign a contract with the Washington Department of Ecology for Washington**
124 **Conservation Corps work crew assistance. (5 ayes, 0 nays) [AI 09-153]**

125 **Wallace Moved, Drew Seconded, Passed unanimously a motion to adjourn the meeting. (5**
126 **ayes, 0 nays)**

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