

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

September 14, 2009

APPROVED

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Scott Wallace, Supervisor,  
2 Preston Drew, Supervisor

3 **Associate Supervisors Present:** None

4 **Staff Present:** Jeffrey Possinger, Susan Wermus (Clerk), Jessica Saavedra, Brandy Reed, Jason  
5 Chambers, Marla Hamilton Lucas

6 **Guests Present:** Sara Hemphill, Sustainable Solutions, Matt Livengood, citizen, Jeanette  
7 McKague, citizen, Judith Noble, City of Seattle, Elizabeth Walker, City of Duvall and WRIA 7,  
8 Don Fiene, City of Lake Forest Park and WRIA 8, Sandy Kilroy, Jean White, WRIA 8, Karen  
9 Bergeron, WRIA 9, Barry Bartlett, Bartlett Group

10 Vice Chair Vos called the meeting to order at 6:09 pm. A quorum was present. Chair Knutsen  
11 communicated that he would be late to the meeting and to start without him.

12 PRELIMINARY MATTERS:

13 Introductions were made and the agenda was reviewed. Drew requested that AI 09-156,  
14 Application – KC-Monitoring Effectiveness Phase II, be removed from the Consent Agenda and  
15 placed under New Business.

16 **Wallace Moved; Drew Seconded, Passed unanimously a motion to approve the meeting**  
17 **agenda. (3 ayes, 0 nays)**

18 PUBLIC COMMENT:

19 None.

20 CONSENT AGENDA:

21 **Wallace Moved, Drew Seconded, Passed unanimously a motion to approve the consent**  
22 **agenda. (3 ayes, 0 nays)**

23 PRESENTATIONS:

24 District staff member, Jessica Saavedra, provided the board with a presentation detailing the  
25 processes of the District's Grant Program.

26 Yvette Lizee-Smith, WRIA 7, provided the board with a presentation detailing the partnership of  
27 WRIA 7 and KCD, noting WRIA 7 projects funded through KCD, and an update on current and  
28 future WRIA 7 efforts.

29 Jean White, WRIA 8, provided the board with a presentation detailing the partnership of WRIA  
30 8 and KCD, noting WRIA 8 projects funded through KCD, and an update on current and future  
31 WRIA 8 efforts.

32 Doug Osterman, WRIA 9, provided the board with a presentation detailing the partnership of  
33 WRIA 9 and KCD, noting WRIA 9 projects funded through KCD, and an update on current and  
34 future WRIA 9 efforts.

35 Chair Knutsen arrived during Presentations.

36 Chair Knutsen recessed the meeting at 8:00 pm and the meeting reconvened at 8:10 pm.

37 REGULARLY SCHEDULED ITEMS:

38 Possinger provided the Executive Director Report. Items included in tonight's report are  
39 Executive Initiatives, Board Agenda, and Items on the Horizon. Regarding the board's agenda,  
40 Possinger provided updates on board meeting presentations, 2009 Mid-Year Budget  
41 Adjustments, 2010 Annual Work Plan and Budget development, Board Level Goal Setting, and  
42 the proposed board meeting minutes policy. Executive Initiatives reporting focused on phase II  
43 of the assessment renewal campaign, attendance at the Suburban Cities Association (SCA)  
44 Public Issues Committee (PIC) meeting, continuing discussions with the King County  
45 Agriculture Program, and WSCC / WACD support. Executive Activities reporting included  
46 reporting on continuing assessment renewal campaign meetings with member jurisdictions and  
47 the recent addition of a September 17<sup>th</sup> Advisory Committee meeting. Items On the Horizon  
48 included 2010 Annual Work Plan and Budget development and details of the September 28<sup>th</sup>  
49 Board of Supervisors regular meeting.

50 Knutsen provided the Board Chair Report. Knutsen attended the SCA PIC meeting and he  
51 attended the Washington Association of Conservation Districts (WACD) Officers and Directors  
52 regular meeting.

53 Vos reported that he attended an outreach meeting with the City of Auburn and he is planning to  
54 lead a highway 169 volunteer clean up event this Saturday as part of the Adopt A Highway  
55 program.

56 Wallace reported that he attended outreach meetings with the City of Bellevue and the City of  
57 Redmond.

58 Drew reported that he attended an outreach meeting with the City of North Bend.

59 The Administration and Budget Subcommittee did not have a report.

60 The Grants Subcommittee did not have a report.

61 The Strategic Planning and Stakeholder Relations (SPSR) Subcommittee report will be included  
62 under the Public Information Officer's staff report.

63 Vos provided the Program Development, Science, and Engineering (PDSE) Subcommittee  
64 report. District engineering consultant, Ed Zapel, gave a presentation on August 31<sup>st</sup> on alluvial  
65 fans to King County representatives as part of the Base Program.

66 Hamilton Lucas provided the Finance Manager's report. She provided the board with financial  
67 status reports and detailed noteworthy elements in the reports.

68 Chambers provided the Public Information Officer's report and the SPSR Subcommittee report.  
69 KCD will have a booth at Jubilee Farm as part of the Harvest Celebration and KCD will attend  
70 the September 21<sup>st</sup> Harvest Celebration Proclamation. KCD staff and board have met with  
71 representatives from 10 member jurisdiction cities. KCD staff will make presentations at various  
72 city council meetings over the coming weeks. Graphic design and content changes have been  
73 made to the KCD web site recently.

74 UNFINISHED BUSINESS:

75 Goal Setting, Budget, and Work Plan Framework: Possinger handed out a draft list of previously  
76 brainstormed potential 2010 board priorities as well as a written process for developing the  
77 board's top 3 – 5 District priorities for 2010. Possinger explained the ranking process and set the  
78 deadline for priority development for the end of 2009 in conjunction with adoption of the 2010  
79 annual work plan and budget.

80 NEW BUSINESS:

81 [AI 09-173] Resolution 09-011, Mid Year Budget Adjustments: Hamilton Lucas handed out the  
82 proposed budget revision which detailed staff recommendations for transferring dollars between  
83 programs. The board carried over this action item to the September 28<sup>th</sup> board meeting.

84 [AI 09-161] LIP Amendment: Kazan, Land Ownership Change:

85 **Drew Moved, Wallace Seconded, Passed unanimously a motion to approve the King**  
86 **Conservation District Landowner Incentive Program cost-share transfer from Deta Golden**  
87 **to Nick Kazan (contract number 2009-16b (Kazan, N)). (4 ayes, 0 nays) [AI 09-161]**

88 [AI 09-162 – AI 09-172] LIP Applications:

89 **Wallace Moved, Drew Seconded, Passed unanimously a motion to table AI 09-162 – AI 09-**  
90 **172, LIP applications. (4 ayes, 0 nays) [AI 09-162 – AI 09-172]**

91 UNFINISHED BUSINESS continued:

92 [AI 09-160] Resolution 09-009, Meeting Minutes Policy:

93 **Vos Moved, Drew Seconded, Passed unanimously a motion to approve an amendment to**  
94 **Resolution 09-009, adopting a policy establishing Board of Supervisors meeting minutes**  
95 **guidelines. (4 ayes, 0 nays) [AI 09-160]**

96 **Vos Moved, Wallace Seconded, Passed unanimously a motion to approve Resolution 09-**  
97 **009, adopting a policy establishing Board of Supervisors meeting minutes guidelines. (4**  
98 **aves, 0 nays) [AI 09-160]**

99 NEW BUSINESS continued:

100 Wildlife Farmer of the Year Nomination, Oxbow Farm:

101 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the Snoqualmie**  
102 **Watershed Forum grant application for \$66,495 from Returned Assessment Funds for the**  
103 **King County Monitoring the Effectiveness of Snoqualmie and Tolt River Restoration**  
104 **Projects Phase 2. (4 ayes, 0 nays) [AI 09-156]**

105 [AI 09-156] Application – KC Monitoring Effectiveness Phase II:

106 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the nomination of**  
107 **Oxbow Farm for the WACD Wildlife Farmer of the Year award. (4 ayes, 0 nays) [AI 09-**  
108 **174]**

109 UNFINISHED BUSINESS continued:

110 Goal Setting, Budget, and Work Plan Framework: The board discussed the potential priority list  
111 and then ranked their top 10 priorities.

112 Chair Knutsen adjourned the meeting at 11:216 pm.

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115 \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_ Date

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118 **Summary of Motions**

119 **Wallace Moved; Drew Seconded, Passed unanimously a motion to approve the meeting**  
120 **agenda. (3 ayes, 0 nays)**

121 **Wallace Moved, Drew Seconded, Passed unanimously a motion to approve the consent**  
122 **agenda. (3 ayes, 0 nays)**

123 **Drew Moved, Wallace Seconded, Passed unanimously a motion to approve the King**  
124 **Conservation District Landowner Incentive Program cost-share transfer from Deta Golden**  
125 **to Nick Kazan (contract number 2009-16b (Kazan, N)). (4 ayes, 0 nays) [AI 09-161]**

- 126 **Wallace Moved, Drew Seconded, Passed unanimously a motion to table AI 09-162 – AI 09-**  
127 **172, LIP applications. (4 ayes, 0 nays) [AI 09-162 – AI 09-172]**
- 128 **Vos Moved, Drew Seconded, Passed unanimously a motion to approve an amendment to**  
129 **Resolution 09-009, adopting a policy establishing Board of Supervisors meeting minutes**  
130 **guidelines. (4 ayes, 0 nays) [AI 09-160]**
- 131 **Vos Moved, Wallace Seconded, Passed unanimously a motion to approve Resolution 09-**  
132 **009, adopting a policy establishing Board of Supervisors meeting minutes guidelines. (4**  
133 **ayes, 0 nays) [AI 09-160]**
- 134 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the nomination of**  
135 **Oxbow Farm for the WACD Wildlife Farmer of the Year award. (4 ayes, 0 nays) [AI 09-**  
136 **174]**
- 137 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the Snoqualmie**  
138 **Watershed Forum grant application for \$66,495 from Returned Assessment Funds for the**  
139 **King County Monitoring the Effectiveness of Snoqualmie and Tolt River Restoration**  
140 **Projects Phase 2. (4 ayes, 0 nays) [AI 09-156]**
- 141 **Wallace Moved, Vos Seconded, Passed unanimously a motion to approve the nomination of**  
142 **Oxbow Farm for the WACD Wildlife Farmer of the Year award. (4 ayes, 0 nays) [AI 09-**  
143 **174]**