

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

January 11, 2010

APPROVED

Supervisors Present: Bob Vos, Vice Chair, Scott Wallace, Supervisor, David Irons, Supervisor, Preston Drew, Supervisor

Associate Supervisors Present: None

Staff Present: Sara Hemphill, Susan Wermus (Clerk), Brandy Reed, Jessica Saavedra, Marla Hamilton Lucas, Jason Chambers

Guests Present: Sarah Ogier, King County DNRP, Stu Trefry, Washington State Conservation Commission, Doug Koss and Veronica Smolen, Koss Consulting

In Chair Knutsen's absence, Vice Chair Vos called the meeting to order at 6:00 pm. A quorum was present.

Introductions were made and the agenda was reviewed.

Irons Moved; Wallace Seconded, Passed unanimously a motion to approve the meeting agenda. (4 ayes, 0 nays)

PUBLIC COMMENT:

None.

CONSENT AGENDA:

Wallace Moved, Drew Seconded, Passed unanimously a motion to approve the consent agenda. (4 ayes, 0 nays)

EXECUTIVE SESSION:

The board entered Executive Session at 6:09 pm. Executive Session ended at 6:34 pm.

Irons Moved, Wallace Seconded, Passed unanimously a motion to authorize Chair Knutsen to offer the Interim Executive Director position to Sara Hemphill with the following parameters: the Interim Executive Director position timeline is 6 months, the position's compensation will be \$8,500 per month and include the standard district benefits package, at the end of 6 months Ms. Hemphill will continue with the district as a consultant, and if she is offered and accepts the permanent Executive Director position then this contract will be superseded. (4 ayes, 0 nays) [AI 10-004]

PRESENTATIONS:

*"Promoting sustainable uses of natural resources
through responsible stewardship"*

- 28 Stu Trefry, with the Washington State Conservation Commission, provided a board orientation
29 and board dynamics presentation to the board. Also, he presented supervisor certificates to
30 David Irons and Preston Drew.
- 31 Hamilton Lucas provided a report to the board regarding year end finances for 2009. She handed
32 out several documents. She informed the board that the 2008 audit is clean. She informed the
33 board of 2010 estimated assessment funds.
- 34 Doug Koss and Veronica Smolen with Koss Consulting provided the board with a presentation
35 and proposal for a compensation plan review project for the District as well as parameters of a
36 Human Resources generalist contract with the District. Smolen provided a handout.
- 37 Hemphill provided the Interim Executive Director's report. She provided her thoughts on her
38 first week in her new position with the District as well as her thoughts on relying on the board
39 subcommittees more in the future and what approach the District might take with the Advisory
40 Committee this year. She presented to the SCA last week. The taskforce bill was introduced to
41 the legislature.
- 42 Vos provided the Vice Chair report. He agrees that relying on the board subcommittees more in
43 the future will be beneficial.
- 44 Irons reported that the Administration and Budget Subcommittee is having ongoing
45 conversations regarding the 2009 and 2010 budgets.
- 46 Drew had no report.
- 47 Irons reported on the Administration and Budget Subcommittee under his board report.
- 48 Vos and Saavedra reported that the Grants Subcommittee is continuing to meet twice monthly
49 and applications are coming in.
- 50 The Strategic Planning and Stakeholder Relations Subcommittee met regularly throughout the
51 assessment renewal process in 2009.
- 52 Vos reported that the Program Development, Science and Engineering Subcommittee has been
53 inactive recently but will plan to meet soon.
- 54 Reed reported that the start date for Jim Lewis, the recently hired District engineer, has been
55 pushed back until early to mid February to accommodate notice to his current position.
- 56 Chambers reported that the Advisory Committee Subcommittee met last Friday to create a
57 charter for the Advisory Committee as a whole. In the coming months, the King CD web site
58 will be launched with improvements. Barry Bartlett, Sara Hemphill, John Bodin, and Chambers
59 all met recently to ensure that communications are in line for the March 16th supervisor election.

60 Wallace suggested that three major goals be picked to accomplish over the next six months and
61 he hopes that communications and relations will be much smoother in the coming months
62 between the board of supervisors and staff.

63 PUBLIC HEARING:

64 None scheduled.

65 UNFINISHED BUSINESS:

66 None scheduled.

67 NEW BUSINESS:

68 Human Resources Contract:

69 **Wallace Moved, Drew Seconded, Passed unanimously a motion to authorize the Executive**
70 **Director to enter into a contract with Koss Consulting to create a new compensation plan**
71 **for the District. (4 ayes, 0 nays) [AI 10-002]**

72 Kathy Weber, with the District's attorney office, should be consulted with for general Human
73 Resources needs for now. The board would like to see how Koss Consulting performs with the
74 compensation plan review project before deciding whether or not to contract with them for
75 District HR generalist needs.

76 Resolution 10-001:

77 Tabled.

78 Executive Director Search:

79 The board will discuss this at the next scheduled meeting.

80 Sarah Ogier, King County DNRP, was introduced to the board. She has made a commitment to
81 have a staff member at each King CD board meeting. Ogier supervises the WRIA coordinators.

82 2010 Budget:

83 Irons reported that this topic has been discussed throughout tonight's meeting and that there is
84 less shortfall for 2010 than expected.

85 EXECUTIVE SESSION:

86 The board entered Executive Session at 9:34 pm. Chair Knutsen participated in the conversation
87 via phone. Executive Session ended at 9:54 pm.

88 Vice Chair Vos adjourned the meeting at 9:54 pm.

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Authorized Signature

Date

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Summary of Motions

96 **Irons Moved; Wallace Seconded, Passed unanimously a motion to approve the meeting**
97 **agenda. (4 ayes, 0 nays)**

98 **Wallace Moved, Drew Seconded, Passed unanimously a motion to approve the consent**
99 **agenda. (4 ayes, 0 nays)**

100 **Irons Moved, Wallace Seconded, Passed unanimously a motion to authorize Chair Knutsen**
101 **to offer the Interim Executive Director position to Sara Hemphill with the following**
102 **parameters: the Interim Executive Director position timeline is 6 months, the position's**
103 **compensation will be \$8,500 per month and include the standard district benefits package,**
104 **at the end of 6 months Ms. Hemphill will continue with the district as a consultant, and if**
105 **she is offered and accepts the permanent Executive Director position then this contract will**
106 **be superseded. (4 ayes, 0 nays) [AI 10-004]**

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