

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

May 10, 2010

APPROVED

1 **Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair (via phone), Scott Wallace,
2 Supervisor, Preston Drew, Supervisor, David Irons, Supervisor (via phone for Executive Session)

3 **Associate Supervisors Present:** Max Prinsen

4 **Staff Present:** Sara Hemphill, Susan Wermus (Clerk), Brandy Reed, Jessica Saavedra, Marla
5 Hamilton Lucas, Jason Chambers

6 **Guests Present:** Greg Rabourn, King County, Karen Bergeron, WRIA 9, Mary Jorgenson,
7 WRIA 8

8 Chair Knutsen called the meeting to order at 6:00 pm. A quorum was present.

9 Introductions were made and the agenda was reviewed.

10 **Wallace Moved; Drew Seconded, Passed unanimously a motion to approve the meeting**
11 **agenda. (4 ayes, 0 nays)**

12 CONSENT AGENDA:

13 Drew requested that the following items be pulled off the consent agenda for further discussion:
14 AI 10-046 and the 04-26-10 minutes.

15 **Wallace Moved; Drew Seconded, Passed unanimously a motion to approve the consent**
16 **agenda. (4 ayes, 0 nays) [Board Minutes 04-12-10, AI 10-045, AI 10-047, AI 10-048, AI 10-**
17 **049, and AI 10-044: motion to approve ratification of King Conservation District Checks**
18 **12912 – 13021 in totaling \$1,006,019.44.]**

19 PUBLIC COMMENT:

20 None.

21 PULLED ITEMS:

22 City of Sammamish – Protecting Stormwater [AI 10-046]

23 Saavedra provided an overview of the application. The application is for education and
24 community presentations related to pet waste storm water pollution control. The application is
25 for just over \$5,000 and includes hands on activities for children.

26 **Wallace Moved; Vos Seconded, Passed unanimously a motion to approve the City of**
27 **Sammamish Member Jurisdiction grant application for the \$5,177.92 from 2002-2003**
28 **Assessment Collections for the City of Sammamish Protecting Stormwater Community**
29 **Event Presentation project. (3 ayes, 1 nay - Drew) [AI 10-046]**

30 Board Minutes of 04-26-10

31 Vos requested that lines 50 and 51 be translated into a formal motion.

32 **Wallace Moved; Drew Seconded, Passed unanimously a motion to approve the 04-26-10**
33 **Board Minutes, including a formal presentation of the motion for a \$60,000 National Fish**
34 **and Wildlife Foundation 2010 partnership level. (4 ayes, 0 nays)**

35 NEW BUSINESS:

36 MJ&WRIA: King County – Piner Point Bulkhead Removal and Restoration Project [AI 10-052]

37 Saavedra provided an overview of the application which includes restoration of a homestead area
38 with native plantings. The Grants Subcommittee requested cost for activity information and the
39 applicant provided this information. Board questions related to King County's use of in-house
40 versus outside contractors for portions of the project. Rabourn responded that using in-house
41 staff for portions of the project allows for more cost efficiency. Sandy Kilroy will attend the
42 May 24th Grants Subcommittee meeting to discuss this application further.

43 **Vos Moved; Wallace Seconded, Passed unanimously a motion to table the Green-**
44 **Duwamish-CPS (WRIA 9) Watershed Forum grant application for \$180,000 from 2010**
45 **Assessment funds for the King County Piner Point Bulkhead Removal and Restoration**
46 **Project. [AI 10-052]**

47 National Fish and Wildlife Foundation 2010 Partnership [AI 10-050]

48 Hemphill provided overview of where current communications stand regarding this potential
49 partnership. Krystyna Wolniakowski, National Fish and Wildlife Foundation, responded via
50 email to the board's questions and concerns. NFWF is amenable to reprioritizing 2010 identified
51 projects. Hemphill reiterated her recommendation to fund the 2010 partnership at the \$120,000
52 level.

53 **Drew Moved; Vos Seconded, Passed unanimously a motion to enter into the project pool**
54 **with the National Fish and Wildlife Foundation at \$60,000 for 2010, according to**
55 **Resolution 10-002. (4 ayes, 0 nays) [AI 10-050]**

56 PRESENTATIONS:

57 Reed provided an overview of the District's Implementation Program. Eleven program areas fall
58 under the Implementation Group: General Program, Conservation Projects, Engineering,

59 Contracted Conservation Services, CREP, Wetland Plant Cooperative, Bareroot Plant Sale,
60 Opportunity Fund, Landowner Incentive Program, Volunteer Program, and Marine Shoreline
61 Landowner Assistance. Reed gave a brief overview of each of these program areas, including
62 budget breakdown and staff time per program. Also included in the presentation were pictures
63 of example project sites.

64 REGULARLY SCHEDULED ITEMS:

65 Hamilton Lucas provided the Finance Manager's report. The 2008 auditor's report was clean.
66 Interest rates are staying low. Employee expenses are still a little high due to former executive
67 director's severance, but overall it will remain low since an engineer is not on board yet.
68 Supplies budget is under budget. Overall, expenses are under budget for this point in the year.
69 Insurance expense is coming up in August.

70 Chambers provided the Public Information Officer's report. District signage branding is
71 developing and being addressed in the Outreach Subcommittee.

72 Knutsen recessed the meeting for a break at 7:29 pm and reconvened the meeting at 7:42 pm.

73 The Administration and Budget Subcommittee has not met.

74 For the Grants Subcommittee report, Saavedra provided an overview where WRIA application
75 processes currently stand. WRIA 7 will submit applications to the District in June / July and
76 WRIA 8 in late July / August. WRIA 9 is reviewing policy briefs and will identify funding
77 mechanisms with Earth Economics by August.

78 The Strategic Planning and Stakeholder Relations Subcommittee (Outreach) is in the process of
79 developing an overall District outreach plan. Hemphill and Saavedra will meet with the four
80 Snoqualmie Valley cities on May 11th.

81 The Program Development, Science, and Engineering Subcommittee met to open up
82 conversations with Ed Zapel regarding reports that are due to the District. ADAP discussions
83 will continue this summer.

84 Knutsen reported that citizens will meet regarding the Snoqualmie Valley floodway planting
85 plan. Knutsen reiterated that the ADAP conversations center on best practices for ditch
86 maintenance.

87 Wallace reported that he will attend the Snoqualmie Valley floodway planting plan meeting also.

88 Drew reported that the Snoqualmie Valley floodway planting plan matter is a major issue of
89 concern.

90 Prinsen reported that he will attend the WRIA 9 meeting on Thursday and that he spoke with
91 Larry Phillips recently regarding funding.

92 Reed provided the Implementation report. She reported that WRIA 8 may collaborate on Green
93 Shorelines. She will be in touch with the board in the future regarding Landowner Incentive
94 Program funding parameters discussions. This topic is currently in the Program Development,
95 Science, and Engineering Subcommittee.

96 Vos reported that the Lower Green area and the Enumclaw plateau area are also concerned with
97 projects that may affect the movement of flood waters.

98 Hemphill provided her Executive Director's report, which she handed out. Topics reported on
99 included SCA, WRIAs, King County, Advisory Committee, NFWF, and Administration.

100 PUBLIC HEARINGS:

101 None scheduled.

102 UNFINISHED BUSINESS:

103 District Compensation Plan Review

104 The board decided to discuss the District Compensation Plan Review as part of the Unfinished
105 Business Item #5.

106 Executive Director Search

107 The resumes of applicants initially screened by Another Source were handed out to the board.
108 Wallace and Drew will meet with the Screening Committee sometime before May 22nd and will
109 recommend three or four final applicants for interviewing by the board on May 29th.

110 Advisory Committee

111 Hemphill reported that the only changed language in the charter is "four suburban cities with
112 geographic representation" with lower cases and not upper cases.

113 **Drew Moved; Wallace Seconded, Passed unanimously a motion to accept the King**
114 **Conservation District Advisory Committee charter as drafted. (4 ayes, 0 nays) [AI 10-051]**

115 Hemphill briefly reviewed Advisory Committee applicants for the board. Hemphill believes that
116 Advisory Committee subcommittees will be a vital part of engaging this group productively.
117 She recommends approving all applicants.

118 **Wallace Moved; Drew Seconded, Passed unanimously a motion to accept the Outreach**
119 **Subcommittee's recommendation to approve all Advisory Committee applicants. (4 ayes, 0**
120 **nays) [AI 10-051]**

121 Chair Knutsen convened an Executive Session to discuss a personnel matter at 9:25 pm.

122 At 9:35 pm Irons connected to the meeting via phone at which time Knutsen closed the executive
123 session and reopened the public meeting.

124 **Wallace Moved; Irons Seconded, Passed unanimously a motion to authorize the Interim**
125 **Executive Director to adjust staff member compensation, according to Resolution 10-003.**
126 **(4 ayes, 1 nay - Drew) [AI 10-043]**

127 Knutsen convened an Executive Session to discuss a legal matter at 9:55 pm.

128 Knutsen reopened the public meeting at 10:25 pm. No action was taken at this time.

129 Knutsen adjourned the meeting at 10:35 pm.

130

131

132

133 _____
Authorized Signature

_____ Date

134

135

Summary of Motions

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