

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

May 25, 2010

APPROVED

**Supervisors Present:** Bill Knutsen, Chair, Bob Vos, Vice Chair, Scott Wallace, Supervisor, Preston Drew, Supervisor, Max Prinsen, Supervisor

**Associate Supervisors Present:** The District currently has no Associate Supervisors serving on the board. Tony Zraggen has resigned and Max Prinsen has been elected to a voting supervisor seat.

**Staff Present:** Sara Hemphill, Susan Wermus (Clerk), Brandy Reed, Jessica Saavedra, Jason Chambers

**Guests Present:** Greg Rabourn, King County DNRP WLRD, Willis Mansfield, King County DNRP WLRD, Diane Concannon, King County DNRP WLRD, Sandy Kilroy, King County DNRP WLRD, Karen Bergeron, WRIA 9, Jeanette McKague, KCD Advisory Committee, Kathy Creahan, King County, Josh Kahan, King County, Eric Fridmodt, KCD Attorney

Chair Knutsen called the meeting to order at 6:04 pm. A quorum was present.

Introductions were made and the agenda was reviewed.

Reed requested that a contract approval request be added under New Business.

**Wallace Moved; Prinsen Seconded, Passed unanimously a motion to approve the meeting agenda. (4 ayes – Drew not present, 0 nays)**

CONSENT AGENDA:

**Wallace Moved; Prinsen Seconded, Passed unanimously a motion to approve the consent agenda. (4 ayes – Drew not present, 0 nays) [Board Minutes 05-10-10, AI 10-053, AI 10-054, AI 10-055]**

PUBLIC COMMENT:

None.

PRESENTATIONS:

King County Contracting / Bidding Process

Sandy Kilroy and Diane Concannon, King County, presented King County's Procurement Process to the board. Diane walked the board through the basic process then the floor was opened up for questions from the board. King County follows state contract bidding

requirements. Costs for design, permitting, and necessary project studies are part of the project development process. Large construction projects are advertised as a separate project and contracts are awarded to the lowest cost bidder with bonding and insurance. Kilroy supplied information regarding an informational web site regarding this procurement process. The board asked questions regarding project costs, permitting, and costs related to using outside contractors versus in house contractors. Drew suggested opening up bidding to non-bonded contractors. Vos suggested keeping the preliminary project design in house then subsequent levels of project design to outside contractors.

#### Big Spring Creek Final Design 2010

Josh Kahan, King County, provided the board with a presentation on the Big Spring Creek Final Design project. Kahan shared a project map with the board to illustrate the specific project details. The project entails the creation of a secondary ditch channel. Several species of salmon are present in the current ditch channel. This project has been in progress for over 10 years. The majority of the project land is wetlands. King County reached out to landowners in the project affected area and landowners are behind the project. King County is asking KCD for funding for the design and permitting process and they are planning to start project construction in 2011. Conservation easements were purchased in the project area in addition to outright property purchases. Easements help to keep project costs down. This project is a good example of salmon habitat restoration in the APD. Drainage considerations were also laid out by King County staff members in attendance. The majority of flood waters would be diverted to the new channel. The board asked questions regarding inclusion of a long term maintenance plan, technical project specifications, and whether or not the land would be farmable post project completion. There is not a long term maintenance plan in place. The land will not be farmable since it is wetlands and the project's purpose is ecological restoration. The project design was created to mimic the natural ecological system. Prinsen reiterated the importance of local landowner project buy in and engagement depicting the direct project benefits to them.

#### AI 10-056 Big Spring Creek Final Design 2010

Vos would like to see King County make a commitment to removing Reed Canary grass from the existing channel. Drew would like to see King County include a letter showing commitment to maintenance on the existing channel for the next ten years. Kilroy explained that she would not be able to make that long term commitment due to budget constraints from year to year.

**Vos Moved; Drew Seconded, Motion to amend the current application for AI 10-056 to include a commitment letter from King County for long term maintenance on the existing project channel. (2 ayes, 3 nays – Knustsen, Wallace, Prinsen) – amendment failed**

**Prinsen Moved; Wallace Seconded, Passed a motion to approve the Green-Duwamish-CPS (WRIA 9) Watershed Forum grant application for \$109,000 from 2010 Assessment funds for the King County Big Spring Creek Final Design 2010 Project. (3 ayes, 2 nays – Drew, Vos) [AI 10-056]**

66 Knutsen recessed the meeting for a break at 7:51 pm and reconvened the meeting at 8:00 pm.

67 AI 10-052 Piner Point Bulkhead Removal and Restoration

68 Rabourn made himself available for questions from the board. He explained that the project is  
69 now in the contracting stage and that outside contractors are being utilized for construction of the  
70 wing wall portion of the project. Board questions related to the type of fill and materials to be  
71 used, project specifications, adjoining property owners, construction costs, permitting costs, and  
72 equipment transportation.

73 **Vos Moved; Drew Seconded, Passed unanimously a motion to amend the current**  
74 **application for AI 10-052 to include a paragraph under section #5 explaining why the King**  
75 **County in-house contracting process is most efficient. (5 ayes, 0 nays)**

76 **Vos Moved; Prinsen Seconded, Passed a motion to approve the Green-Duwamish-CPS**  
77 **(WRIA 9) Watershed Forum grant application for \$180,000 from 2010 Assessment funds**  
78 **for the King County Piner Point Bulkhead Removal and Restoration Project. (4 ayes, 1 nay**  
79 **– Drew) [AI 10-052]**

80 REGULARLY SCHEDULED ITEMS:

81 Regularly scheduled items were postponed to the next regular meeting.

82 PUBLIC HEARINGS:

83 None scheduled.

84 UNFINISHED BUSINESS:

85 Executive Director Search

86 Knutsen informed the board that the Executive Director Screening Committee met on May 22<sup>nd</sup>  
87 to review multiple candidate resumes. Sara Hemphill, Stu Trefry, and Jerry Nicolescu were  
88 identified by the committee as the final candidates. The next step is for the board to interview  
89 the final candidates.

90 NEW BUSINESS:

91 National Fish and Wildlife Foundation 2010 Partnership

92 Hemphill explained that NFWF representatives communicated that partnership parameters are  
93 different between funding at the \$60,000 level and at the \$120,000 level. Hemphill wanted to be  
94 sure that the board was aware of those differences, which she included in a memo. Board  
95 discussion pertained to the nature of the projects, KCD's financial and programming future,  
96 bringing KCD's voice to Washington DC, and concerns about drawing down the reserves.

**Prinsen Moved; Wallace Seconded, Passed a motion to amend Resolution 10-002 to partner with the National Fish and Wildlife Foundation at the \$120,000 funding level. (3 ayes, 2 nays – Drew + Vos) [AI 10-158]**

Election of Officers

The newly re-elected Board Chair is Bill Knutsen.

**Vos Moved; Prinsen Seconded, Passed unanimously a motion to re-elect Bill Knutsen as the King Conservation District Board of Supervisors Chair. (5 ayes, 0 nays)**

The newly re-elected Board Vice-Chair is Bob Vos.

**Drew Moved; Wallace Seconded, Passed unanimously a motion to re-elect Bob Vos as the King Conservation District Board of Supervisors Vice-Chair. (5 ayes, 0 nays)**

The newly elected Treasurer is Max Prinsen.

**Wallace Moved; Vos Seconded, Passed unanimously a motion to elect Max Prinsen as the King Conservation District Board of Supervisors Treasurer. (5 ayes, 0 nays)**

Executive Session

Knutsen called for an executive session at 9:10 pm for 30 minutes to discuss legal matters. Drew not participate in the Executive session. Executive session was extended for 10 minutes at 9:40 pm. Executive session was extended again for 30 minutes at 9:50 pm. Executive session ended at 10:18 pm.

Knutsen adjourned the meeting at 10:18 pm.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Summary of Motions**

**Wallace Moved; Prinsen Seconded, Passed unanimously a motion to approve the meeting agenda. (5 ayes, 0 nays)**

**Wallace Moved; Prinsen Seconded, Passed unanimously a motion to approve the consent agenda. (5 ayes, 0 nays) [Board Minutes 05-10-10, AI 10-053, AI 10-054, AI 10-055]**

**Vos Moved; Drew Seconded, Motion to amend the current application for AI 10-056 to include a commitment letter from King County for long term maintenance on the existing project channel. (2 ayes, 3 nays – Knutsen, Wallace, Prinsen) – amendment failed**

**Prinsen Moved; Wallace Seconded, Passed a motion to approve the Green-Duwamish-CPS (WRIA 9) Watershed Forum grant application for \$109,000 from 2010 Assessment funds for the King County Big Spring Creek Final Design 2010 Project. (3 ayes, 2 nays – Drew, Vos) [AI 10-056]**

**Vos Moved; Drew Seconded, Passed unanimously a motion to amend the current application for AI 10-052 to include a paragraph under section #5 explaining why the King County in-house contracting process is most efficient. (5 ayes, 0 nays)**

**Vos Moved; Prinsen Seconded, Passed a motion to approve the Green-Duwamish-CPS (WRIA 9) Watershed Forum grant application for \$180,000 from 2010 Assessment funds for the King County Piner Point Bulkhead Removal and Restoration Project. (4 ayes, 1 nay – Drew) [AI 10-052]**

**Prinsen Moved; Wallace Seconded, Passed a motion to amend Resolution 10-002 to partner with the National Fish and Wildlife Foundation at the \$120,000 funding level. (3 ayes, 2 nays – Drew + Vos) [AI 10-158]**

**Vos Moved; Prinsen Seconded, Passed unanimously a motion to re-elect Bill Knutsen as the King Conservation District Board of Supervisors Chair. (5 ayes, 0 nays)**

**Drew Moved; Wallace Seconded, Passed unanimously a motion to re-elect Bob Vos as the King Conservation District Board of Supervisors Vice-Chair. (5 ayes, 0 nays)**

**Wallace Moved; Vos Seconded, Passed unanimously a motion to elect Max Prinsen as the King Conservation District Board of Supervisors Treasurer. (5 ayes, 0 nays)**