

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

June 14, 2010

APPROVED

Supervisors Present: Bob Vos, Board of Supervisors Vice-Chair (Acting Chair for this meeting due to Board Chair Knutsen's attendance via conference call), Scott Wallace, Supervisor, Preston Drew, Supervisor, Max Prinsen, Supervisor, Bill Knutsen, Board of Supervisors Chair (via conference call)

Associate Supervisors Present: The District currently has no Associate Supervisors serving on the board.

Staff Present: Sara Hemphill, Susan Wermus (Clerk), Jessica Saavedra, Jason Chambers, Marla Hamilton-Lucas, Matt Dunnahoe, Brandy Reed

Guests Present: Perry Falcone, Snoqualmie Watershed Forum, Micah Wait, Wild Fish Conservancy, Jeannette McKague, Advisory Committee Chair

Chair Knutsen called the meeting to order at 6:00 pm. A quorum was present.

Introductions were made and the agenda was reviewed.

Drew Moved; Wallace Seconded, Passed unanimously a motion to approve the meeting agenda. (5 ayes, 0 nays)

CONSENT AGENDA:

Drew requested that the 5-25-10 Board Minutes, AI 10-065, and AI 10-067 be removed from the consent agenda and added under Pulled Consent Agenda Items for further discussion and questions.

Board Minutes 5-25-10

Drew requested that he not be included in the vote count for the agenda or consent agenda since he was not present for those votes. Drew requested that the minutes reflect that he did not participate in the Executive Session.

Prinsen Moved; Wallace Seconded, Passed unanimously a motion to approve the 5-25-10 Board Minutes including the two amendments detailed above. (5 ayes, 0 nays)

PUBLIC COMMENT:

None.

PULLED CONSENT AGENDA ITEMS:

*"Promoting sustainable uses of natural resources
through responsible stewardship"*

28 Snoqualmie Tribe – Fall City Park Restoration Maintenance and Monitoring [AI 10-065]

29 Saavedra provided a project overview. The application requests \$30,000 to maintain and
30 monitor the work completed under the phase I grant which included restoration of 5.2 acres of
31 tree and shrub forested riparian area. The phase I grant did not include maintenance and
32 monitoring support. Maintenance and monitoring is required for areas that involved blackberry
33 and knotweed removal.

34 **Drew Moved; Wallace Seconded, Passed unanimously a motion to approve the Snoqualmie**
35 **Watershed Forum grant application for \$30,000 from 2010 Assessment Funds for the**
36 **Snoqualmie Tribe Fall City Park Habitat Restoration Maintenance and Monitoring**
37 **Project. (5 ayes, 0 nays) [AI 10-065]**

38 WSCC CREP and Implementation Grants Addenda [AI 10-067]

39 Hemphill provided an overview of AI 10-067. Washington State Conservation Commission
40 grants KCD funding for CREP and Implementation projects. This year grant monies will fund
41 similar projects as last year. This year 150% of last year's grant funding was requested in order
42 to support inclusion of forestry planning and changes in CREP buffer requirements.

43 **Wallace Moved; Prinsen Seconded, Passed unanimously a motion to approve the King**
44 **Conservation District grant addenda submittals for the FY 2011 WSCC CREP and**
45 **Implementation grants. (5 ayes, 0 nays) [AI 10-067]**

46 **Wallace Moved; Prinsen Seconded, Passed unanimously a motion to approve the consent**
47 **agenda. (5 ayes, 0 nays) [AI 10-063: LIP application, Westall], [AI 10-064: LIP application,**
48 **Harkins], [AI 10-066: MJ&WRIA application, MTS&T Raging River Knotweed Control],**
49 **and [AI 10-062: ratification of King Conservation District Checks 13022 - 13066 in totaling**
50 **\$190,360.45.]**

51 PRESENTATIONS:

52 Stillwater Restoration Project – Micah Wait, Wild Fish Conservancy

53 Wait provided the board with an overview of the Stillwater Restoration Project modeling
54 conclusions. Also, he provided background information about Wild Fish Conservancy and its
55 mission. Wild Fish Conservancy used modern technology to create models of water movement
56 implications when changes such as revetments are removed from specified river locations
57 including Chinook Bend. Board comments and questions included changes in allowable water
58 passage levels at Snoqualmie Falls, gravel dredging processes, costs of revetment removal,
59 amount of expected removed material and its handling, status of design stage, and process
60 inclusion of public hearings. The board provided several suggestions including coordination
61 with the flood control district, additional outreach to landowners, inclusion of fish recovery
62 expectations, and topping off large gravel beds to create habitat.

63 REGULARLY SCHEDULED ITEMS:

64 Finance Manager Report – Marla Hamilton-Lucas, District staff

65 Hamilton-Lucas provided the board with Profit and Loss and Balance Sheet documentation and
66 stated that KCD has spent about 42% of its expected budget for 2010. A portion of assessment
67 funds was received in May and so far we have received about half of the total assessment funds
68 for the year. No change in grant reimbursements. Interest income remains very low. Hamilton-
69 Lucas will provide the board with a mid-year report at the July 12th board meeting.

70 Implementation Lead Report – Sara Hemphill, Interim Executive Director

71 Brandy Reed, Implementation Lead, does not have a report at this time.

72 Public Information Officer Report – Jason Chambers, District staff

73 Chambers provided the board with an overview of the recent June 10th Advisory Committee
74 meeting. The committee now includes ten new members. A one hour orientation was provided
75 the same day directly prior to the meeting for new members. The committee elected a chair,
76 Jeannette McKague, and vice chair, Joan McBride. The committee accepted suggested
77 subcommittees and volunteered for one or two subcommittees. The committee is working on a
78 letter to the Metropolitan King County Council regarding an update on the positive progress of
79 the committee and its support of KCD's assessment funding. Wallace stated that the meeting
80 was very successful. Hemphill described the meeting as having a positive and energetic
81 atmosphere and she stated that subcommittee meetings are open to the public. Prinsen suggested
82 highlighting projects to external audiences as perhaps a special edition of the newsletter.
83 McKague added that District staff has been tasked with identifying financial amounts that have
84 been provided to each city jurisdiction to include in the committee's letter of support to MKCC.
85 Drew stressed the importance of the committee's thoughts and solutions related to funding and
86 drainage challenges.

87 Vos called for a break at 8:52 pm and reconvened the meeting at 8:58 pm.

88 Administration and Budget Subcommittee Report – Sara Hemphill, Interim Executive Director

89 Hemphill provided the board with handouts and an overview regarding contracting with the
90 Versaire Group on the District's compensation plan review project. The contract is written as
91 not to exceed \$10,000. Hemphill plans to have the board and the staff review the results when
92 they are ready before sending the plan to the board for final approval. Prinsen suggested that
93 flexibility be built into the plan so that staff is not put into boxes. Hemphill reported that
94 resumes are coming for the open engineer position and that the District has contracted with a
95 former NRCS engineer to work on pressing projects. The engineer's contract is written as not to
96 exceed \$20,000.

97 Grants Subcommittee Report – Bob Vos, Board Vice Chair

98 Vos reported that the Grants Subcommittee has decided to request the following new items from
99 grant applicants: description of how the grant applicant plans to utilize competitive contracts and
100 / or in house expertise for projects and an additional column of costs related to specific planned
101 project activities.

102 Strategic Planning and Stakeholder Relations Subcommittee Report – Sara Hemphill, Interim
103 Executive Director

104 Hemphill stated that Chamber's Advisory Committee report and the outreach to MKCC is the
105 main update from this subcommittee. Chambers is working on talking point for current outreach
106 efforts. Fred Jarrett, Deputy County Executive, is unable to meet with KCD at this time due to
107 potential legal implications related to a pending lawsuit involving King County and the KCD.
108 McKague added that the letter being developed by the Advisory Committee to MKCC will
109 include: the status of recent positive Advisory Committee organization and communication that
110 the Advisory Committee is acting as a communication avenue for external audiences.

111 Program Development, Science, and Engineering Subcommittee Report – Bob Vos, Board vice
112 Chair

113 Vos reported that he and District staff met regarding a recent ADAP workshop attended by
114 District staff. Kathy Lambert, King County Councilmember, also attended the recent ADAP
115 workshop. Knutsen reported that the Pickering property project is moving ahead. Board
116 questions arose regarding the NRIM project and Hemphill reported that Enumclaw and Ames
117 Creek may be utilized as new locations this year for data collection. Vos added that planned
118 ditch cleanings in the Lower Green may be good before and after examples.

119 Board Chair Report – Bill Knutsen, Board Chair

120 No report at this time.

121 Board Vice Chair Report – Bob Vos, Board Vice Chair

122 Vos reported that he and Drew met recently with Bellevue city council members.

123 Supervisor Report – Scott Wallace, Supervisor

124 Wallace reported that the CREP project on his old property is in contract stage now.

125 Supervisor Report – Preston Drew, Supervisor

126 Drew reported that he has completed a first draft of a proposed forestry program. He has
127 received feedback and is in the process of developing a second draft. The proposed program
128 incorporates a business perspective that would make the program financially self-sustaining.

129 Supervisor Report – Max Prinsen, Supervisor

130 Prinsen reported that he is reconnecting with MKCC members.

131 Executive Director Report – Sara Hemphill, Interim Executive Director

132 Hemphill provided the board with a hard copy report. She encouraged board supervisors to
133 connect with legislators before they are unavailable in August. WRIA 7 is hosting a Habitat
134 Project Tour on Wednesday, July 21st at the Preston Community Center 5:00 – 7:00 pm. There
135 is new leadership in the city of Enumclaw. The contract with NFWF is signed and a MOU is in
136 progress. The client survey conducted by WSU is complete and the full report shows positive
137 feedback regarding District services.

138 PUBLIC HEARINGS:

139 None scheduled.

140 UNFINISHED BUSINESS:

141 Executive Director Search – Bill Knutsen, Board Chair

142 Knutsen requested that the Executive Director Search update be included in the following
143 Executive Session.

144 NEW BUSINESS:

145 Executive Session – Bob Vos, Board Vice Chair

146 Vos called the first Executive Session to order at 9:15 pm for 30 minutes. The Executive
147 Session topic was a personnel matter. The first Executive Session ended at 10:00 pm.

148 **Drew Moved; Wallace Seconded, Passed unanimously a motion to modify the Interim**
149 **Executive Director's contract to increase the salary to \$120,000 yearly. (5 ayes, 0 nays) [AI**
150 **10-068]**

151 Vos called the second Executive Session to order at 10:05 pm. The Executive Session topic was
152 legal matters. Drew recused himself from the discussion. The second Executive Session ended
153 at 10:45 pm.

154 Vos adjourned the meeting at 10:45 pm.

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157 _____

158 Authorized Signature

Date

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Summary of Motions

162 **Drew Moved; Wallace Seconded, Passed unanimously a motion to approve the meeting**
163 **agenda. (5 ayes, 0 nays)**

164 **Prinsen Moved; Wallace Seconded, Passed unanimously a motion to approve the 5-25-10**
165 **Board Minutes including the two amendments detailed above. (5 ayes, 0 nays)**

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175 **Harkins], [AI 10-066: MJ&WRIA application, MTSGT Raging River Knotweed Control],**
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