

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

SPECIAL MEETING

July 27, 2010

APPROVED

1 **Supervisors Present:** Bill Knutsen, Board of Supervisors Chair, Bob Vos, Board of Supervisors
2 Vice-Chair, Scott Wallace, Supervisor, Max Prinsen, Board of Supervisors Treasurer

3 **Supervisors Absent:** Preston Drew, Supervisor

4 **Associate Supervisors Present:** The District currently has no Associate Supervisors serving on
5 the board.

6 **Staff Present:** Sara Hemphill, Jason Chambers (Clerk), Joshua Monaghan

7 **Guests Present:** Brad Gaolach, Washington State University, Michael Gaffney, Washington
8 State University - Division of Governmental Studies and Services (DGSS), Christina Sanders,
9 Washington State University - DGSS

10 Chair Knutsen called the meeting to order at 6:01 pm. A quorum was present.

11 Introductions were made and the agenda was reviewed.

12 **Wallace Moved; Prinsen Seconded, Passed unanimously a motion to approve the meeting**
13 **agenda. (4 ayes, 0 nays)**

14 NO CONSENT AGENDA

15 NO PUBLIC COMMENT:

16 PRESENTATIONS:

17 Josh Monaghan introduced Michael Gaffney, WSU-DGSS, who provided the board with a
18 presentation regarding the customer survey the DGSS performed on behalf of King CD. Gaffney
19 gave a brief overview of the type of work DGSS does and explained the purpose of the King CD
20 survey: a status check for a benchmark to follow up on later.

21 Gaffney discussed the methodology with the board, including demographics of the respondents
22 and principal areas of inquiry, which included communication and awareness, services obtained,
23 customer service and satisfaction, issues and priorities. The questions were a mix of open and
24 closed ended. Eighty percent of respondents are willing to do a follow up survey.

25 ITEMS 6, 7 AND 8 CANCELLED FOR SPECIAL BOARD OF SUPERVISORS MEETING

26 NEW BUSINESS:

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

27 August 1st Annual Report Submission

28 Sara Hemphill gave the board a brief overview of where staff was with the annual report to be
29 submitted to the Metropolitan King County Council and Metropolitan King County Executive by
30 August 1st. Hemphill also outlined a couple of minor changes in the report from the 2009
31 version. The board recommended a few minor changes as well.

32 **Wallace Moved; Vos Seconded, Passed unanimously a motion to approve the changes to**
33 **the Annual Report document recommended by the Board of Supervisors. (4 ayes, 0 nays)**

34 District Attorney Utilization

35 Scott Wallace pointed out to the board that everyone should contact Bill Knutsen or Sara
36 Hemphill before using the District's attorney, because attorney fees are becoming a concern. Bill
37 Knutsen requested that Hemphill prepare a resolution for the next supervisors meeting that sets a
38 policy that either the board chair or executive director must sign off on conversations with the
39 District's attorney.

40 Knutsen's two resolutions to present to Washington Association of Conservation Districts
41 (WACD)

42 Bill Knutsen discussed two potential resolutions he would like to board to consider at a future
43 meeting. The first is titled "Inform before implementing" and regards a request from King CD
44 and Snohomish CD that NRCS notify neighbors when they are implementing resource activities
45 in a neighborhood.

46 The second resolution, titled "Restore NRCS funding to drainage maintenance" is a request to
47 restore more funding from NRCS to drainage maintenance in the District.

48 Knutsen adjourned the meeting at 7:46 pm.

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52 _____
Authorized Signature

_____ Date

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Summary of Motions

56 **Wallace Moved; Prinsen Seconded, Passed unanimously a motion to approve the meeting**
57 **agenda. (4 ayes, 0 nays)**

58 **Wallace Moved; Vos Seconded, Passed unanimously a motion to approve the changes to**
59 **the Annual Report document recommended by the Board of Supervisors. (4 ayes, 0 nays)**

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