

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

June 20, 2011

APPROVED

1 **Supervisors Present:** Bill Knutsen - Chair, Jeanette McKague, Preston Drew, Max Prinsen, Eric
2 Nelson

3 **Associate Supervisors Present:** None currently on the board.

4 **Staff Present:** Sara Hemphill, RobRoy Erickson-Clerk, Brandy Reed, Joshua Monaghan, Marcie
5 Myers, Jessica Saavedra, Lou Beck

6 **Guests Present:** Stu Trefry – Washington State Conservation Commission, John Bodin –
7 Election Trust, Kim Sklaroff – Versaire Group, Perry Falcone – WRIA 7, Tor Bell

8 Chair Knutsen called the meeting to order at 6:03 pm.

9 Introductions were made and the agenda was reviewed. The Totem Lake Strategic Plan
10 presentation was removed from the agenda.

11 **Prinsen Moved; Nelson Seconded, Passed unanimously a motion to approve the meeting**
12 **agenda. (5 ayes, 0 nays)**

13 CONSENT AGENDA:

14 Drew requested that the following action items be pulled from the consent agenda for discussion:
15 AI 11-046, AI 11-047, AI 11-048, AI 11-049, AI 11-050, AI 11-051, and AI 11-052.

16 In the draft 5-9-11 board meeting minutes, Drew requested that in line 26 “installation” be
17 changed to “replacement.”

18 **Nelson Moved; Prinsen Seconded, Passed unanimously a motion to approve the consent**
19 **agenda. (5 ayes, 0 nays) [Board Minutes 5-9-11, AI 11-044: ratification of King**
20 **Conservation District Checks 13831 - 13900 in totaling \$173,837.13, KCD LIP Applications**
21 **AI 11-054, Member Jurisdiction and WRIA Forum Grant Applications AI 11-045.**

22 PULLED CONSENT AGENDA ITEMS:

23 Stilly-Snohomish Fisheries Enhancement Task Force – Lower Tolt River Riparian Restoration at
24 Girl Scout Camp River Ranch [AI 11-046]

25 The board was concerned that the cost of \$80,000 for knotweed control on 24 acres of land was
26 cost inefficient and the board questioned why we are not partnering with the county’s noxious
27 weed program for this project.

28 **Prinsen Moved; McKague Seconded, Passed a motion to approve the Snoqualmie**
29 **Watershed Forum grant application for \$50,000 from Snoqualmie Forum 2011 Allocations**
30 **for the Stilly Snohomish Fisheries Enhancement Group, now called Sound Salmon**
31 **Solutions (SSS) Lower Tolt River Riparian Restoration at Girl Scout Camp River Ranch**
32 **project. (3 ayes, 2 nays – Knutsen and Drew) [AI 11-046]**

33 PRESENTATIONS:

34 Supervisor Oath and Orientation

35 Stu Trefry, Washington State Conservation Commission, swore in Supervisor McKague as a
36 newly reappointed supervisor and Supervisor Nelson as a newly elected supervisor. Trefry led
37 the board in a supervisor orientation Power Point presentation.

38 PULLED CONSENT AGENDA ITEMS continued:

39 Stilly-Snohomish Fisheries Enhancement Task Force – Snoqualmie Mainstem and Cherry Creek
40 Bank Restoration [AI 11-047]

41 The board raised concern regarding installation of large woody debris in major rivers.

42 **Prinsen Moved; McKague Seconded, Passed a motion to approve the Snoqualmie**
43 **Watershed Forum grant application for \$40,000 from Snoqualmie Forum 2011 Allocations**
44 **for the Stilly Snohomish Fisheries Enhancement Group, now called Sound Salmon**
45 **Solutions (SSS) Snoqualmie Mainstem and Cherry Creek Bank Restoration project. (4**
46 **ayes, 1 nay – Drew) [AI 11-047]**

47 Stewardship Partners – Maintenance at Snoqualmie Restoration Sites 2011-2012 [AI 11-048]

48 The board was concerned that fabric had never been utilized for invasive plant control in prior
49 grant applications. Board discussion also focused on ensuring cost efficient value when
50 awarding third party contracts.

51 **Nelson Moved; Prinsen Seconded, Passed a motion to approve the Snoqualmie Watershed**
52 **Forum grant application for \$23,400 from Snoqualmie Form Returned Funds Allocations**
53 **for the Stewardship Partners Maintenance of Snoqualmie Restoration Sites 2011-12**
54 **project. (4 ayes, 1 abstain – Drew) [AI 11-048]**

55 City of Snoqualmie – Three Forks Natural Area Meadowbrook Slough Restoration Phase III [AI
56 11-049]

57 The board was concerned that King CD funds are being used to maintain a park property that is
58 already covered by a member jurisdiction taxation program.

59 **McKague Moved; Prinsen Seconded, Passed a motion to approve the Snoqualmie**
60 **Watershed Forum grant application for \$23,400 from Snoqualmie Form Returned Funds**
61 **Allocations for the Stewardship Partners Maintenance of Snoqualmie Restoration Sites**
62 **2011-12 project. (4 ayes, 1 nay – Drew) [AI 11-049]**

63 City of North Bend – Tollgate Farm E. Bookend NW Parcel Weed Control Project, Phase I [AI
64 11-050]

65 **McKague Moved; Prinsen Seconded, Passed a motion to approve the Snoqualmie**
66 **Watershed Forum grant application for \$40,000 from Snoqualmie Forum 2011 Allocations**
67 **for the City of North Bend Tollgate E Bookend NW Parcel Weed Control Project Phase 3.**
68 **(4 ayes, 1 nay – Drew) [AI 11-050]**

69 Nature Vision – 2011-13 Snoqualmie Valley Watershed Education and Stewardship Project [AI
70 11-051]

71 The board was concerned that the education portion of the application would not be provided
72 appropriately. Saavedra clarified a board request for education grant criteria showing that
73 education projects may be funded without corresponding on the ground project work.

74 No supervisors moved the motion so no motion was made; therefore, the application motion
75 failed. [AI 11-051]

76 Mountains to Sound Greenway Trust – Raging River Knotweed Control, Phase 3 [AI 11-052]

77 The board was concerned that the project timeline did not have sufficient definition.

78 **Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve the**
79 **Snoqualmie Watershed Forum grant application for \$50,000 from Snoqualmie Forum**
80 **Returned Funds for the Mountains to Sound Greenway Trust for the Raging River**
81 **Knotweed Control Project Phase 3. (5 ayes, 0 nays) [AI 11-052]**

82 PUBLIC COMMENT: None.

83 PRESENTATIONS:

84 2011 Supervisor Election Reporting & Looking to 2012 – John Bodin, Election Trust

85 Presentation by John Bodin of Election Trust regarding 2011 election and proposal for 2012
86 election. Came up with a two token process for verifying voters. The system involved an online
87 voter application portal, and a two token process for verifying voter signatures.

88 Next year. Just a one token portal that matches last name and birthdate. Also will only be using 1
89 pin instead of 2. Not emailing anything so security is solid. Ballot is accessible online, but the
90 paper Affidavit has to be signed and returned to Election Trust. Going to have a 9 digit PIN

91 number for greater security. Also they will be catalogued for future years' voting in order to build
92 loyalty ownership. In 2013, will be a 2-token portal process, but the PIN from 2012 will stay the
93 same. Will be adding a password as part of the 2-token portal process. Considering using king
94 county or the state to validate signatures next year. Discussion on Board concerns and
95 suggestions for ensuring all citizens have the opportunity to vote next year. Eric suggested
96 placing a volunteer at a number of public libraries on one or more days to help voters who decide
97 to vote at public libraries.

98 Resolution 11-005: Merit Based Compensation Plan & Salary Administration Manual – Kim
99 Sklaroff, Versaire [AI 11-053]

100 Sklaroff presented the final administration manual. Hemphill provided a brief synopsis of the
101 timeline for its creation. The board was concerned regarding the subjectivity of salary increases
102 during the current economic climate.

103 **Nelson Moved; McKague Seconded, Passed unanimously a motion to approve Resolution**
104 **11-005: Merit Based Compensation Plan and Salary Administration Manual. (5 ayes, 0**
105 **nays) [AI 11-053]**

106 REGULARLY SCHEDULED ITEMS:

107 Advisory Committee Report

108 There was no *Advisory Committee Report*. The next scheduled meeting of the Advisory
109 Committee will be Thursday, June 23rd.

110 Staff and Consultant Reports

111 Erickson provided the *Director of Administration Report*. Erickson handed out the Balance
112 Sheet and Profit & Loss Statement documents. Erickson reported that KCD is 67% under budget
113 for the period Jan-May 2011. He reported that there are no anomalies or unexplained activity on
114 May's financial statements. Assessment collections were \$2,662,550 and were deposited into the
115 LGIP. Board Supervisor Prinsen requested a salary burn report for Jan-Dec 2011 before the next
116 Board meeting.

117 Reed provided the *Implementation Lead Report*. The City of Kirkland presentation to the King
118 CD Board will be rescheduled later this summer or early fall. The presentation will focus on the
119 drainage planning and community development and recreational infrastructure strategic planning
120 processes currently underway at the City. With regard to the drainage planning process, the City
121 initially thought that seasonal flooding in the vicinity of the Totem Lake wetland, which is owned
122 by the District, might be due to a blocked culvert at the outlet of the wetland. Recent drainage
123 analysis is pointing to different locations as the source of the flooding problem. The City plans
124 to revisit this topic with the Kirkland City Council prior to presenting to the King CD Board.
125 Related to ongoing drainage planning, the City would like to install a water level gauge at Totem

126 Lake. District legal counsel has prepared a “right of entry” agreement to accommodate
127 installation and monitoring of the gauge by the City of Kirkland, and the District Executive will
128 execute the agreement on behalf of the District.

129 Board Subcommittee Reports

130 *Administration, Budget and Policy Subcommittee* had nothing to report since their last meeting in
131 April.

132 *Outreach Subcommittee* Report from Sara. Discussed KCD awards (WACD and ROCK) and
133 timeline. There was a request to have a Board supervisor present to review nominees for the
134 awards. Survey to Member Jurisdictions went out last week

135 *Grants Subcommittee Report* from Saavedra. She reported that the member jurisdiction grant
136 program stakeholder survey is in its final revision stage.

137 *Program Development and Science Engineering* report presented by Preston. Drew reported that
138 he attended a public meeting by the Department of Ecology in Carnation on the Snoqualmie
139 TMDL. There was also a general discussion regarding water temperature as a pollutant. Ed
140 Zepel and Matt Dunnahoe were investigating whether there is a temperature or oxygen change
141 before and after a ditch gets dredged. King CD is currently using an intern, Megan McFadden, to
142 develop scientific methods of measuring temperature and oxygen.

143 Board Supervisors Report

144 King CD has been involved in Cherry Creek Basin to find out how landowners feel and to share
145 that information with WDF&W. WRIA 8 was approved for a King CD grant for \$50K to do
146 some Sockeye Kokanee studies. This effort resulted in identifying some streams along the east
147 shore and in the city of Sammamish. Ebright creek has large amounts of debris and elluvial fans
148 and Zakus creek has a culvert that might possibly be removed.

149 Executive Director Report

150 Farmers market funding and the County’s budget shortfall for funding them are two hot topics
151 right now. The County asked King CD if member jurisdiction monies could be used for farmers
152 market funding. Also, Sara got a call from Kathy Minsch. Conlin had seen a draft of King CD’s
153 long-range strategic plan and wants to share thoughts on the report. The Advisory Committee
154 meets Thursday, June 23rd. John Bodin will make a presentation regarding election
155 methodology, and farmers markets issue will be discussed.

156 The proposed Wild Fish Conservancy (WFC) project for monitoring rate and timing of fish
157 return following ditch cleaning will be modified. The purpose of the research is twofold: 1) to
158 gather data following the Stout property ditch cleaning on fish return to the habitat and 2) to
159 engage private landowners in the gathering and reviewing of the data so that non-scientists can

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220 **nays) [AI 11-053]**