

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

July 11, 2011

APPROVED

1 **Supervisors Present:** Bill Knutsen - Chair, Jeanette McKague, Preston Drew, Max Prinsen, Eric
2 Nelson

3 **Associate Supervisors Present:** None currently on the board.

4 **Staff Present:** Sara Hemphill, Susan Wermus - Clerk, Brandy Reed, Marcie Myers, RobRoy
5 Erickson, Jessica Saavedra

6 **Guests Present:** Clay Halman – Nature Vision, Perry Falcone – WRIA 7, Jean White – WRIA 8

7 Chair Knutsen called the meeting to order at 6:00 pm. McKague was en route when the meeting
8 convened.

9 Introductions were made and the agenda was reviewed. Two changes were made to the agenda:
10 addition of a presentation from King CD staff member Jessica Saavedra regarding the recent
11 grant survey results and removal of most regularly scheduled items in order to allow for more
12 time to spend on strategic planning.

13 **Prinsen Moved; Nelson Seconded, Passed unanimously a motion to approve the meeting**
14 **agenda. (4 ayes, 0 nays)**

15 CONSENT AGENDA:

16 Drew requested that the following action items be pulled from the consent agenda for discussion:
17 AI 11-056, AI 11-058, AI 11-059, and AI 11-062.

18 **Prinsen Moved; Drew Seconded, Passed unanimously a motion to approve the consent**
19 **agenda. (4 ayes, 0 nays) [AI 11-055: ratification of King Conservation District Checks**
20 **13915 - 13982 in totaling \$351,692.12, KCD LIP Applications AI 11-061 and AI 11-063 – AI**
21 **11-066, Member Jurisdiction and WRIA Forum Grant Applications [AI 11-057 and AI 11-**
22 **059], and WSCC Grant Addenda FY 2012 [AI 11-060].**

23 PULLED CONSENT AGENDA ITEMS:

24 Mid Sound – Longfellow Creek Enhancement Project at 24th Ave SW Application [AI 11-056]

25 Saavedra summarized that this application requests City of Seattle member jurisdiction grant
26 funds for culvert replacement at 24th Ave SW, planting native vegetation and overall drainage
27 improvement on Longfellow Creek. Board question: number of lineal feet? Response: unsure
28 yet because this grant involves the design and feasibility phase. Board question: why spend the

29 funding in order to study the situation? Response: the project resides in an urbanized area plus
30 the landowners want to feel comfortable with the project plans. Landowners may contribute to
31 the construction costs. Board question: number of landowners involved? Response: 16
32 landowners are currently getting flooded out.

33 **Drew Moved; McKague Seconded, Passed unanimously a motion to approve the Seattle**
34 **Member Jurisdiction grant application for \$77,000 from Seattle 2010-2011 Assessments for**
35 **the Mid Sound Fisheries Enhancement Group Longfellow Creek Enhancement Project at**
36 **24th Ave SW. (4 ayes, 0 nays) [AI 11-056]**

37 Partnership for Rural King County – Snoqualmie River Waste Reduction [AI 11-058]

38 Board comment: don't believe that providing Sani-cans is within the King CD mission.
39 Response: project includes temporarily addressing the waste issue along the river with future
40 plans for permanent facilities. The majority of project funds would support educational signage
41 and volunteer time. Board comment: this is a King County Solid Waste Division issue.
42 Response: WRIA had some concerns with this application also but it was submitted on behalf of
43 the Fall City residents. Other funding sources have been found but the total project cost is not
44 yet completed covered. The Sani-can cost can be removed from the application if the board
45 wishes. Board comment: King CD would be happy to write a letter of support to Solid Waste.

46 **Prinsen Moved; No Second, motion approve the Snoqualmie Forum grant application for**
47 **\$9,710 from 2011 Assessments for the Partnership for Rural King County Snoqualmie**
48 **River Waste Reduction project fails due to lack of a second. [AI 11-058]**

49 Nature Vision – 2011-13 Snoqualmie Valley Watershed Education & Stewardship [AI 11-059]

50 Board comment: balance between the altered built environment and conservation efforts is the
51 key message. Response: the education approach here is one of presenting the facts and
52 background of the issues and talking about how humans interact in their environment.

53 **Prinsen Moved; Drew Seconded, Passed unanimously a motion to approve the Snoqualmie**
54 **Watershed Forum grant application for \$10,000 from Snoqualmie Forum Returned Funds**
55 **for the Nature Vision for the 2011-13 Snoqualmie Valley Watershed Education and**
56 **Stewardship Project. (4 ayes, 0 nays) [AI 11-059]**

57 Waste Storage Facility – Hollinger [AI 11-062]

58 Board question: please summarize the project. Response: installation of a manure bin and
59 confinement area. The manure bin is smaller than amount of waste because they have less than
60 two acres for the affected area. The cost is due to the fact that the affected area is small but
61 several animals live on the property.

62 **Nelson Moved; Prinsen Seconded, Passed unanimously a motion to approve the King**
63 **Conservation District Landowner Incentive Program cost-share application for \$4,320**
64 **from the 2011 budget for contract number 2011-17 (Hollinger, S). (4 ayes, 0 nays) [AI 11-**
65 **062]**

66 PUBLIC COMMENT:

67 In the interest of full disclosure, Nelson informed the board that he no longer is the operator of
68 the Cherry Valley Dairy. This information was brought to his attention after he gave the oath of
69 office. The change was a surprise to him and he hopes to continue being involved in agriculture
70 and natural resources.

71 PRESENTATIONS:

72 Saavedra provided the board with a detailed report of the grants program survey results. She
73 reported that 447 strategically targeted email addresses were sent the survey on June 16th. King
74 CD received 145 responses or 32%. The survey closed on July 8th and survey recipients were
75 sent reminder emails on June 28th and July 6th. Saavedra reviewed the detailed results of each
76 survey question with the board. Board question: what is the staff's plan from this point?
77 Response: Outreach Subcommittee will talk with respondents who want additional contact from
78 King CD staff regarding their survey responses. Board comment: respondents are reasonably
79 satisfied with the grants program and some great ideas came out of the survey for improvements.

80 Knutsen called for a break at 7:00 pm and reconvened the meeting at 7:07 pm.

81 UNFINISHED BUSINESS:

82 2011 – 2015 Strategic Plan

83 Wermus made real time changes to the draft strategic plan during board discussion. Board
84 comments related to language changes, overall approach, realistic staff support, inclusion of
85 specific partners, and realistic evaluation measures.

86 Board Retreat Scheduling

87 The board feels it best timing to conduct a retreat during the rainy season, preferably October, in
88 the evening during the week. The retreat would focus on the board getting on the same page
89 regarding vision and priorities.

90 NEW BUSINESS:

91 Proposed Program of Work & Assessment Appropriations Budget

92 The Proposed Program of Work and Assessment Appropriations Budget are due to the King
93 County Executive's Office by August 1st. The final is due by December 1st. Last year we added

94 outreach as a focus area in the final submission. A final draft will be provided to the board for
95 approval at a July 25th special board meeting.

96 REGULARLY SCHEDULED ITEMS:

97 Finance Report – Erickson

98 Erickson provided the board with regular balance sheet and profit and loss statements. He
99 pointed out that assessment funds were transferred to King CD in April and May with more
100 coming in November of this year. Board question: why are their bank fee expenses? Response:
101 cost of credit authorization processing for the annual plant sale. He also provided the board with
102 budget vs. expense analysis for 2009, 2010 and 2011. He pointed out that if we continue
103 spending at our current rate we will reach our expected budget for the year. He added that staff
104 salary expenditures are on track for the year. The state required schedule 22 is complete.
105 Erickson informed that board the state, via this revised form, is working to filter out those
106 entities that don't need operations audits and they are targeting risk management. The completed
107 form includes explanations and action plans.

108 Implementation Report – Reed

109 WSCC grants are now closed out for the last fiscal year. The deadline for Opportunity Fund
110 applications is July 18th. Recently, Reed and Monaghan visited Whatcom County to see the long
111 term results of agricultural ditch drainage buffers. Reed is working on finding funding, including
112 possible Centennial grants, for ADAP projects with a focus on the Snoqualmie River. Reed was
113 encouraged by the successful results in Whatcom with approximately ten foot hedgerow buffers
114 with significant canopy ten years after planting and their positive affects for fish on channel
115 temperatures and velocity, especially given that King CD is taking a very similar approach to
116 Whatcom CD's approach.

117 Knutsen adjourned the meeting at 9:15 pm.

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121 _____
Authorized Signature

_____ Date

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123

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125 **Summary of Motions**

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