

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

August 8, 2011

APPROVED

1 **Supervisors Present:** Bill Knutsen - Chair, Jeanette McKague – Vice Chair, Max Prinsen –  
2 Auditor, Preston Drew

3 **Associate Supervisors Present:** None currently on the board.

4 **Staff Present:** Sara Hemphill, Susan Wermus - Clerk, RobRoy Erickson, Brandy Reed, Jessica  
5 Saavedra, Jessica Paige

6 **Guests Present:** Jason Mulvihill-Kuntz – WRIA 8, Joan Weiss – WSU Extension, Lauren  
7 Hallenbeck – City of Snoqualmie, Elizabeth Walker

8 Chair Knutsen called the meeting to order at 6:00 pm.

9 Introductions were made and the agenda was reviewed.

10 **Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve the meeting**  
11 **agenda. (4 ayes, 0 nays)**

12 CONSENT AGENDA:

13 The following items were requested to be pulled of the consent agenda for further discussion:  
14 Board Minutes of 06-20-11, Board Minutes of 07-11-11, Board Minutes of 07-25-11, AI 11-069  
15 and AI 11-077.

16 **Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve the consent**  
17 **agenda. (4 ayes, 0 nays) [AI 11-068: ratification of King Conservation District Checks**  
18 **13983 - 14020 in totaling \$318,980.36, KCD LIP Applications AI 11-074 - AI 11-076,**  
19 **Member Jurisdiction and WRIA Forum Grant Applications AI 11-070 - AI 11-073, and**  
20 **WACD Award Nominations AI 11-079.**

21 PUBLIC COMMENT:

22 Joan Weiss, WSU Extension, thanked the board, introduced herself and requested another year of  
23 King CD financial support for the upcoming Harvest Celebration.

24 PULLED CONSENT AGENDA ITEMS:

25 Board Minutes 06-20-11

26 Make the following changes: capitalize John Bodin's name in line 85, change private to public in  
27 line 138, change TM deal to TMDL in line 138, spell Kathy Minsch's name accurately in line  
28 152, and insert a rewritten paragraph in to lines 156-159 regarding the Stout project.

29 **Prinsen Moved; Drew Seconded, Passed unanimously a motion to approve the June 20,**  
30 **2011 board meeting minutes as amended. (4 ayes, 0 nays)**

31 Board Minutes 07-11-11 and 07-25-11

32 No changes were requested.

33 **Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve the July 11,**  
34 **2011 and July 25, 2011 board meeting minutes. (3 ayes, 0 nays, 1 abstain = Drew)**

35 Friends of the Cedar River Watershed – Cedar Salmon Journey 2012 [AI 11-069]

36 Board question: is the Grants Subcommittee satisfied with the level of funding for this grant?  
37 Response: Friends of Cedar River Watershed secured more than half of the project's funding  
38 from donations and corporate sponsorships.

39 **Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve the Lake**  
40 **Washington-Cedar-Sammamish (WRIA 8) Watershed Forum grant application for \$27,800**  
41 **for the Friends of the Cedar River Watershed 2012 Cedar River Salmon Journey program.**  
42 **(4 ayes, 0 nays) [AI 11-069]**

43 Boscola – Buffer Fencing [AI 11-077]

44 Knutsen requested that the Boscola LIP application be withdrawn. Knutsen would like to pursue  
45 a pledge of cooperation from Boscola regarding access to the property to address drainage issues  
46 before approving the requested \$20,000 for a buffer fence. The buffer fencing funding request  
47 does not relate directly to the drainage issues occurring in the Lower Green APD. Board  
48 comments were that the hope is that landowners will participate in community wide issues and  
49 that we should pursue a fuller understanding of the issues facing the Boscola property.

50 PRESENTATIONS:

51 City of Snoqualmie – Natural Resource Restoration Plan [AI 11-078]

52 Lauren Hallenbeck, City of Snoqualmie, thanked the board for their time and attention. The City  
53 of Snoqualmie is requesting member jurisdiction funding to develop a natural resource plan for  
54 the city. It is envisioned to be a stand-alone document that identifies priority conservation  
55 projects within the city focused on water quality and quantity and habitat. The project is in  
56 response to increasing levels of natural resource protection including NPDES requirements,  
57 shoreline activities, TMDL plans, and removing structures from the floodway. One deliverable  
58 for the plan would be to gain an inventory of a new land area recently annexed to the city that

59 includes a toxic pond. The city is motivated to implement projects that are identified and  
60 prioritized from this plan as soon as possible. Board comments and questions related to the true  
61 toxicity of the pond, appropriate funding and taxing sources for storm water related projects,  
62 affects of growing city population especially as it relates to NPDES requirements. Hallenbeck  
63 explained that they don't know what exactly they will find in the toxic pond and that the plan  
64 would include private and public lands.

65 **Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve the Member**  
66 **Jurisdiction application for \$10,000 from 2006-2007 Assessments for the City of**  
67 **Snoqualmie Natural Resource Restoration Plan. (4 ayes, 0 nays) [AI 11-078]**

68 King CD Brochure, Social Networking and King CD Web Site

69 Jessica Paige, King CD staff member, and Michael Sladek, Impression Media Group, presented  
70 information regarding the developing new King CD brochure, the District's possible use of social  
71 networking tools, and an update on changes to the King CD web site. Several preliminary King  
72 CD brochure examples were passed around for the group to see. These same examples were  
73 recently brought to the Outreach Subcommittee for feedback. The images and text are fluid and  
74 the hope was for the board to provide feedback on the general look of the brochure, which is  
75 based on the newsletter design. The examples are physically larger than the current brochure in  
76 use and it accommodates space for half page inserts envisioned to showcase District projects and  
77 activities in more detail. The "red boots" image was used in last year's Chinook Book  
78 advertisement and was incorporated here due to its clean and representative imagery. To print  
79 5,000 brochures it would cost \$3,000 which calculates to \$0.60 per brochure. The deadline for  
80 completion of the brochure is Salmon Days in late September / early October. Board comments  
81 and questions related to including the fact that we work in King County and the text on the back  
82 should be moved somewhere to the front due to the importance of the information.

83 The King CD web site is currently in an interim period of changes prior to a redesign effort in  
84 coming years. RobRoy Erickson has been designated as the lead for web site efforts and changes  
85 will occur throughout the remainder of this year and next year. Staff time is currently  
86 unavailable for a full redesign effort. Board questions and comments related to ensuring that  
87 social networking content remains fluid and fresh which requires someone designated as the  
88 coordinator and looking at the net return and value of social networking efforts, inclusion of  
89 cross promotion of partners and their projects. Sladek proposed that he lead, as part of his  
90 current retainer, a social networking content effort where he "fishes" for appropriate information  
91 from staff. Social networking efforts would include Facebook, which King CD currently is  
92 using, and Twitter. The board asked that an internal test of Sladek's proposal occur before  
93 posting information live.

94 REGULARLY SCHEDULED ITEMS:

95 Finance Report – Erickson

96 Erickson provided the board with regular balance sheet and profit and loss statements. July  
97 assessment dollars were received. Funds have not yet been moved into the reserve for LIP  
98 projects. The bottom line is we have \$250,000 currently for our projects and operations. We are  
99 currently under budget overall for contracted services. We are currently fully staffed now. Board  
100 comments and questions related to the transparency of the reporting layouts, a request for a run  
101 rate chart to see projections, and a request to split out subcategories for assets.

102 Implementation Report – Reed

103 Lou Beck, the new District engineer, is here and available for any questions. Review is occurring  
104 for the currently submitted seven Opportunity Fund applications which are all expected to come  
105 to the board for approval at the September meeting since adequate funding exists for all the  
106 submitted applications. All FY WSCC grants have been closed as of today. The splash page for  
107 the Puget Sound CDs is up at pugetsounded.org.

108 Harvest Celebration

109 Joan Weiss, WSU Extension, requested the board for King CD sponsorship as part of the 13<sup>th</sup>  
110 annual Harvest Celebration. Last year King CD donated \$5,000 for the event. Weiss was hired  
111 on a contract basis to coordinate the event although WSU staff has coordinated the event in the  
112 past. The audience at the event tends to rural and suburban. The event was deemed valuable by  
113 the board.

114 **Prinsen Moved; Drew Seconded, Passed unanimously a motion to sponsor the Harvest**  
115 **Celebration at the \$3500 level. (4 ayes, 0 nays)**

116 NEW BUSINESS:

117 Rock Awards – Conservation Landowner: Urban & Rural [AI 11-080]

118 Paige explained that the request is to split the Conservation Landowner Rock Award into two  
119 categories: urban and rural so as to represent and highlight the diverse range of landowners  
120 within the District.

121 **Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve a resolution**  
122 **splitting the Conservation Landowner Rock Award into two categories: Urban and Rural.**  
123 **(4 ayes, 0 nays) [AI 11-080]**

124 Rock Awards & Conservation Leader Award Recipients [AI 11-081]

125 The Awards Subcommittee recommends approval of the following awards: Service Award –  
126 Alayne Blickle, Conservation Landowner, Urban – Afia Menke, Conservation Landowner, Rural  
127 – Tom Brian, Best Partnering Organization – WA Native Plant Society, Local Government  
128 Conservation Award – Seattle Parks, and Conservation Leader – Wade Bennett.

129 **McKague Moved; Prinsen Seconded, Passed unanimously a motion to approve the**  
130 **following Rock Award and Conservation Leader recipients: Service Award-Alayne Blicke;**  
131 **Urban Conservation Landowner-Afia Menke; Rural Conservation Leader-Tom Brian;**  
132 **Best Partnering Organization-WA Native Plant Society; Local Government Conservation**  
133 **Award-Seattle Parks; and King CD Conservation Leader (Not a Rock Award)-Wade**  
134 **Bennett. (4 ayes, 0 nays) [AI 11-081]**

135 Knutsen called for a break at 8:15 pm and reconvened the meeting at 8:24 pm.

136 REGULARLY SCHEDULED ITEMS: (continued)

137 Board Subcommittee Reports

138 There was no Administration, Budget and Policy Subcommittee report.

139 There was no Grants Subcommittee report.

140 McKague and Hemphill provided the Outreach Subcommittee report. The information presented  
141 earlier in the meeting regarding the brochure, social networking and the web site represents some  
142 of what the subcommittee has been currently focusing on. The cities are on board with the idea  
143 of pooling jurisdictional monies. Board comment: someone would need to be designated as the  
144 manager of any agreements related to pooling monies. Potential “sister cities” like Seattle are  
145 willing to help smaller cities prepare grant applications for jurisdictional funding.

146 The Program Development, Science and Engineering Subcommittee report included a discussion  
147 regarding ditch maintenance issues. King CD is required through WSCC to conduct the NRM  
148 project.

149 Supervisor Reports

150 Knutsen provided his Board Chair report. WACD is requesting a contribution for their annual  
151 meeting. John Larson has resigned as the WACD Executive Director in order to become the  
152 NACD Executive Director. Knutsen will host a tour of the Snoqualmie Valley for Christie True  
153 this week. Newest Supervisor Nelson is working to open the door to Dow Constantine’s office  
154 for discussions.

155 McKague stated that tonight’s meeting has gone very well.

156 Prinsen announced the 14<sup>th</sup> annual Frog Frolick event at Shadow.

157 Drew had no report.

158 Executive Director Report

159 Hemphill reported that she met with Richard Conlin last week to tee up Food Policy Council  
160 discussions. The next Advisory Committee meeting is set for October. It is the last meeting for  
161 2011 and it will be held at Darrel Westover's farm in Maple Valley. She also met with Don  
162 Fiene regarding Advisory Committee membership as well as meeting structure and frequency.  
163 The 2012 budget planning process has begun and the board can expect a draft work plan and  
164 budget at the October board meeting. The Administrative / Executive Assistant position is being  
165 refined for advertisement.

166 Executive Session

167 Began at 9:08 pm and ended at 9:18 pm.

168 Knutsen adjourned the meeting at 9:18 pm.

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171 \_\_\_\_\_

172 Authorized Signature

\_\_\_\_\_ Date

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**Summary of Motions**

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