

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

October 10, 2011

APPROVED

1 **Supervisors Present:** Bill Knutsen - Chair, Jeanette McKague – Vice Chair, Max Prinsen –
2 Auditor, Preston Drew, Eric Nelson

3 **Associate Supervisors Present:** None currently on the board.

4 **Staff Present:** Sara Hemphill, Ava Souza- Clerk, RobRoy Erickson, Brandy Reed, Jessica
5 Saavedra, Marcie Myers, Lou Beck, Annmarie Magnochi,

6 **Guests Present:** David Graves –City of Seattle, Parks, John Bodin- Election Trust, Josh
7 Latterell - King County, Doug Schindler – Mountains to Sound Greenway, Jason Mulvihill-
8 Kuntz- WRIA 8, King County, Terry Flatley - City of Renton, Karen Bergeron -WRIA 9, King
9 County

10 Chair Knutsen called the meeting to order at 6:00 pm.

11 Introductions were made and the agenda was reviewed. The request was made for Cherry Valley
12 Dairy to be added to new business.

13 **Prinsen Moved; Jeanette Seconded, Passed unanimously a motion to approve the amended**
14 **meeting agenda. (5 ayes, 0 nays)**

15 **CONSENT AGENDA:**

16 The following items were requested to be pulled off the consent agenda for further discussion:
17 AI 11-120, AI 11-121, AI 11-122

18 Drew requested a specific item in the September 2011 minutes be changed relating to
19 information in the presentation by Mike Mactutis from the City of Kent about the Downey
20 Farmstead Final Design grant application. Jessica Saavedra provided Preston Drew with
21 clarifying information and he decided not to request a change to the language in the September
22 2011 meeting minutes.

23 **Drew Moved; Prinsen Seconded, Passed unanimously a motion to approve the September**
24 **2011 meeting minutes (5 ayes, 0 nays)**

25 **Nelson Moved; Prinsen Seconded, Passed unanimously a motion to approve the consent**
26 **agenda. (5 ayes, 0 nays) [KCD LIP Applications AI 11-109- AI 11-115, AI 11-118, AI 11-**
27 **119 Member Jurisdiction and WRIA Forum Grant Applications AI 11-123, and**
28 **Opportunity Fund Grant Applications AI 11-130, AI 11-131, AI 11-132, and Surplus**
29 **District Equipment AI 11-132.**

30 PUBLIC COMMENT:

31 None

32 PULLED CONSENT AGENDA ITEMS:

33 King County – WRIA 9 Project Implementation 2012 [AI 11-120]

34 Board expressed concerns about this grant application related to the amount of funding requested
35 and because it is not an on-the-ground project. Prinsen stated that this is traditionally an effective
36 partnership but they would like to see more funds going directly to getting projects on the
37 ground. Nelson stated that he would like to see facilitation of small, on-the-ground projects.
38 Karen Bergeron from King County, WRIA 9 responded that the grant partially funds her salary
39 and she helps sponsors navigate the implementation process and helps leverage other grant funds
40 to pay for projects that eventually result in on-the-ground work. Drew asked that the minutes
41 show that he will vote against funding this project because there are more appropriate funding
42 sources to lower general staffing. Knutsen asked that WRIA 9 try to decrease the amount of the
43 request in the future to address the concerns that tend to continue to come up about this grant.

44 Prinsen Moved; McKague Seconded, Passed a motion to approve the King Country –
45 WRIA 9 Project Implementation (4 ayes, 1 nay = Drew) [AI 11-120]

46 City of Seattle, Parks – Andrews Bay Shoreline Improvements [AI 11-121]

47 Board concern was that this park is already funded by tax payer money. The comment was made
48 the City of Seattle could fund this with their own money instead of coming to the King
49 Conservation District (KCD). David Graves commented that the City Parks Department is
50 already strapped to run local community centers, play areas and pools. They only have 10% left
51 for restoration work and projects that don't directly serve the citizens receive less funding from
52 Seattle. That is why they are coming to the KCD. The question was raised about who performs
53 the work. The answer was that it is a mix of crews and local contractors depending on the budget
54 available. It was suggested that perhaps a volunteer program would suffice. Graves stated that
55 they use volunteers whenever possible, but in this case there are large trees being removed and
56 that would not be suitable for volunteers but the replanting of trees and shrubs would be an
57 opportunity to engage them. Knutsen stated that it is on-the-ground work.

58 Prinsen Moved; Eric Seconded, Passed a motion to approve City of Seattle, Parks –
59 Andrews Bay Shoreline Improvements, (4 ayes, 1 nay = Drew) [AI 11-121]

60 City of Renton – Landowner Collaboration for Knotweed Control on the Cedar River [AI 11-
61 122]

62 The board asked questions about how much money King County has for knotweed control. The
63 answer was none because in the case of this grant application, the work proposed is being done

inside the Renton city limits. This application extends the knotweed control work into an area previously not treated by King County and brings in the assistance of the nonprofit Friends of the Cedar River Watershed to assist with private landowner outreach for the areas not owned by the City of Renton. It was asked if the volunteers could be utilized. The answer was yes the city has its own volunteer program and they are utilizing them to bend the knotweed canes and for the follow up plantings with native plants. Drew stated that there is lots of money going for knotweed control and asked if it is effective because he sees knotweed everywhere. Reed answered that the method of control being employed is effective because they are starting at the top of the river and working down which is how the spread of knotweed has been documented. Repetitive treatments are the only known way to really get rid of it and the hope is that neighbors will see the working being done and start asking for help. Knutsen stated that there is concern that in the upland area it's getting the upper hand. Reed answered that replanting the treated areas is important to create competition in the root zone. Drew asked if there are studies about if knotweed control can be done differently. Reed answered that they know from experience what works and that she can talk with Drew in more detail at another time about this. Flately stated that King County Noxious Weed Program is tracking and coordinating all of the knotweed work.

Nelson Moved; Prinsen Seconded, Passed a motion to approve City of Renton – Landowner Collaboration for Knotweed Control on the Cedar River (5ayes, 0 nays =) [AI 11-122]

PRESENTATIONS:

Josh Latterel, Senior Ecologist, King County – Rainbow Bend Levee Removal Project Effectiveness Monitoring [AI 11-124]

Josh Latterell, Senior Ecologist, King County provided the board with a presentation detailing the reason for the grant application and how the monitoring will inform the future restoration project at the Rainbow Bend site. Details of the presentation can be found attached to the action item documents.

Nelson Moved; McKague Seconded, Passed a motion to approve the King County – Rainbow Bend Levee Removal Project Effectiveness Monitoring. (5 ayes, 0 nays) [AI 11-124]

John Bodin, Proposed 2012 King CD Supervisors Election Program [AI 11-125]

Election Trust will work with the KCD Board and staff to coordinate a "Voter Access Day" at geographically strategic libraries across both the King County and Seattle Public library systems. Approximately 45 volunteers will be targeted for training and supervision by Election Trust to become deputized election workers to staff up to 11 single library computers for up to 8 hours on a designated Saturday. The board raised a few questions about the list of libraries however Bodin confirmed that this was not a final list. Board request the voter period be moved from 30- 15 days.

Nelson Moved; McKague Seconded, Passed a motion to approve Proposed 2012 King CD Supervisors Election Program (5 ayes, 0 nays) [AI 11-125]

Knutsen called for a break at 7:25 pm and he reconvened the meeting at 7:31 pm.

Doug Schindler, Mountains to Sound Greenway Trust [AI 11-126]

Mountains to Sound_Greenway (MTSGT) presented its core mission and gave a history of its success as a coalition crafted to achieve a vision of accessible natural areas, livable communities, productive working lands and scenic beauty. MTS GT is working towards a designation of being a National Heritage Area (NHA) and would like the KCD to write a letter of recommendation for the NHA designation. Preston requested more time to review the documents before agreeing to sign a letter. McKague also agreed more time should be allowed before a collective decision to write the letter should be made.

Prinsen Moved; McKague Seconded, Passed a motion to allow each Board member to write his or her own letter of support and not send a letter from the Board to support this initiative. [AI 11-126]

NEW BUSINESS:

2012 Draft Budget Report

The 2012 Budget was presented to the Board by Robroy Erickson. The question was raised about a contingency plan which RobRoy reported was \$1.2 million in a secured account. It was asked that the amount for legal should be increased. Sara replied that legal for 2010 is about a third of what was budgeted. The Board discussed the rationale for showing a negative balance into the New Year. The recommendation was made that the budget would be reviewed at the October Advisory Committee meeting so that the Board would have comment for its action in November.

Cherry Valley Dairy [AI 11-133]

Plan to complete the stream crossing; a request was put in for an extension. Cherry Valley Dairy-approval was requested from the board to sign off on Culver crossing plan prior to receiving drawings from Lou. In regards to Cherry Valley Dairy, at the time of the board meeting, the plan is 99% complete, but is waiting on a management decision regarding a stream crossing. The stream crossing must be addressed before the plan can be submitted for certification. Due to a management transition, no decision has been made on how the dairy wants to handle the stream crossing issue. In the process of transitioning farm managers, the due date for certification came and went. KCD requested an extension for Cherry Valley Dairy from WSDA and was granted an extension expiring on 10-30-11. Because the extension due date falls before the Nov board meeting, staff is asking for the board to grant Chair Knutsen permission to sign on behalf of the board previous to plan completion.

135 **Prinsen Moved; Nelson Seconded, Passed a motion to approve Cherry Hill (5 ayes, 0 nays)**
136 **[AI 11-133]**

137 **Resolution 11-007 Agent Appointment Sara Hemphill [AI 11-127]**

138 Resolution to appoint Sara Hemphill as an agent to receive claims for damages.

139 **Nelson Moved; Prinsen Seconded, Passed a motion to approve Resolution 11-007(5 ayes, 0**
140 **nays) [AI 11-127]**

141 **Resolution 11-008 Credit Card Policy [AI-11-128]**

142 Establishing the districts credit card policy. The board asked if there has ever been an internal
143 theft. Sara answered no.

144 **Nelson Moved; Prinsen Seconded, Passed a motion to approve Resolution 11-008 (5 ayes, 0**
145 **nays) [AI 11-128]**

146 **Resolution 11-009 State Conservation Enhancement Fund [AI 11-129]**

147 Resolution that would allow residents to have the choose to donate to a conservation district
148 enhancement fund program at the \$7.00 per tax statement. The amount will be broken down as
149 follows, 78.8 percent will be distributed to the conservation, 1.2 percent will be retained by the
150 taxing authority for administrative costs and 20 percent shall go to the State Conservation
151 Commission. The board asked that the resolution be voted on at the WACD meeting in Suncadia.
152 Max Prinsen to abstain

153 **Nelson Moved; McKague Seconded, Passed a motion to approve Resolution 11-007 (4 ayes,**
154 **0 nays, 1 abstain (Prinsen) [AI 11-127]**

155 REGULARLY SCHEDULED ITEMS:

156 **Advisory Committee Report-** There was no advisory committee report as Don Fiene was out the
157 country.

158 Morgan Schinder letter for Puget Sound Partnership. Jeannette willing to help Sara to write letter,
159 big push in the CD's to have a stronger role in the public

160 **Staff and Consultant Reports**

161 FINANCE:

162 RobRoy reviewed the checks and the financials nothing out of the normal, he stated that the KCD
163 has spent 75 percent of the budget in 75 percent of the year.

164 PLANNING:

165 Josh spoke about the customer survey on farm planning. The KCD wrote 63 farm plans, provided
166 101 services over 750 acres. The KCD received high ratings, customer service ratings were up on
167 all measures since our last survey 2 years ago. Highlights include "Excellent" ratings for site
168 visits, which are the foundation of our work with private landowners, 100% of respondents
169 would recommend King CD to others.

170 Service Awards- approval to give out awards at the annual meeting, staff to make a second
171 service award nomination for our 2011 annual service rock award for Megan McPhaden. Megan
172 is a master's degree student whom has been working this year as volunteer on our water quality
173 monitoring efforts as a part of her master's thesis.

174 IMPLEMENTATION:

175 Reed offered to forgo her regularly scheduled Implementation and Education Team reports in the
176 interest of assisting of accommodating the remainder of the agenda. The Chair concurred and
177 Brandy added she would provide a report next month that included the items she originally
178 planned to present

179 **Drew Moved; McKague Seconded, Passed a motion to approve Service Awards (5 ayes, 0**
180 **nays)**

181 Board Subcommittee Reports- None

182 Executive Director Report

183 Sara highlighted from her report and said that we continue to have open communication with all
184 levels of county; she reported Joan has asked for a meeting to talk about Totem Lake and is eager
185 to work on the assessment. The state audit opens next week and staff is prepared. It should be
186 noted that the cost this year will be covered by the KCD as the legislature has cut the support.
187 Sara has noted that the initial meeting with a port commissioner identified opportunities for KCD
188 to support the Duwamish cleanup effort.

189 MEETING FEEDBACK:

190 Jeanette asked that LIP Applications have the action item number on the cover page going
191 forward and Board members expressed appreciation for the planning and implementation reports
192 and requested that they be a permanent component of board meetings

193 Josh and Brandy will regularly report at Board meetings.

194 Knutsen adjourned the meeting at 10:44 pm.

195

196 William McKinstry 12-12-2011
197 Authorized Signature Date

198

199 **Summary of Motions**

200 **Prinsen Moved; Jeanette Seconded, Passed unanimously a motion to approve the amended**
201 **meeting agenda. (5 ayes, 0 nays)**

202 **Drew Moved; Prinsen Seconded, Passed unanimously a motion to approve the September**
203 **2011 meeting minutes (5 ayes, 0 nays)**

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210 **WRIA 9 Project Implementation (4 ayes, 1 nay = Drew) [AI 11-120]**

211 **Prinsen Moved; Eric Seconded, Passed a motion to approve City of Seattle, Parks –**
212 **Andrews Bay Shoreline Improvements, (4 ayes, 1 nay = Drew) [AI 11-121]**

213 **Nelson Moved; Prinsen Seconded, Passed a motion to approve City of Renton – Landowner**
214 **Collaboration for Knotweed Control on the Cedar River (5 ayes, 0 nays =) [AI 11-122]**

215 **Nelson Moved; McKague Seconded, Passed a motion to approve the King County –**
216 **Rainbow Bend Levee Removal Project Effectiveness Monitoring. (5 ayes, 0 nays) [AI 11-**
217 **124]**

218 **Nelson Moved; McKague Seconded, Passed a motion to approve Proposed 2012 King CD**
219 **Supervisors Election Program (5 ayes, 0 nays) [AI 11-125]**

220 **Prinsen Moved; McKague Seconded, Passed a motion to allow each Board member to write**
221 **his or her own letter of support and not send a letter from the Board to support this**
222 **initiative. [AI 11-126]**

223 **Prinsen Moved; Nelson Seconded, Passed a motion to approve Cherry Hill (5 ayes, 0 nays)**
224 **[AI 11-133]**

225 **Nelson Moved; Prinsen Seconded, Passed a motion to approve Resolution 11-007(5 ayes, 0**
226 **nays) [AI 11-127]**

227 **Nelson Moved; Prinsen Seconded, Passed a motion to approve Resolution 11-008 (5 ayes, 0**
228 **nays) [AI 11-128]**

229 **Nelson Moved; McKague Seconded, Passed a motion to approve Resolution 11-007 (4 ayes,**
230 **0 nays, 1 abstain (Prinsen) [AI 11-127]**

231 **Drew Moved; McKague Seconded, Passed a motion to approve Service Awards (5 ayes, 0**
232 **nays)**