

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

REGULAR MEETING

January 09, 2012

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Max Prinsen – Auditor  
2 Eric Nelson

3 **Associate Supervisors Present:** None currently on the Board.

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Josh Monaghan, Jessica  
5 Saavedra, Ann Marie Magnochi, Amy Franks.

6 **Guests Present:** David Vogel WACD Executive Director, Jennifer Bacon Seattle BOS  
7 Candidate, Kevin Zobrist Area Extension Educator, Forest Stewardship, Elizabeth Walker King  
8 CD Consultant, and Perry Falcone, King County, Snoqualmie Watershed Forum

9 Chair Knutsen called the meeting to order at 6:00 pm.

10 Introductions were made and the agenda was reviewed. Item A11-141 moved from unfinished  
11 business to presentations.

12 CONSENT AGENDA:

13 **McKague Moved; Nelson Seconded Passed unanimously a motion to approve the consent**  
14 **agenda. (4 ayes, 0 nays)**

15 PUBLIC COMMENT: Jennifer Bacon stated that the September minutes were illegible on the  
16 website and requested that the minutes be updated more timely for the public to keep up.

17 PRESENTATIONS:

18 Area Extension Educator, Forest Stewardship- Kevin W. Zobrist gave a presentation on the  
19 outcomes of the grant to WSU for the Snoqualmie Forest Stewardship program; he also  
20 mentioned that work on the WRIA 8 Forest Stewardship grant is underway. Zobrist handed out  
21 the WSU Extension Forest Stewardship 2011 WRIA 7 Accomplishments Report and  
22 summarized the intent of the program and coached planning courses. He mentioned that they  
23 were having trouble getting the online resources online but hope to have it done soon. See  
24 attached presentation and report.

25 AI 11-141 Grant application – King County - Snoqualmie Priority Fish and Passage Projects  
26 Design- At the last meeting this application was not approved because of concerns with Wild  
27 Fish Conservancy's involvement in the project. Knutsen stated that he and Hemphill had a very  
28 productive meeting with Kurt Beardsley and Jamie Glasgow and that they agreed going forward  
29 that Wild Fish would find a way to contact the King CD first should they encounter a situation  
30 that they deemed a problem. This way King CD could support finding a non-regulatory solution

31 in cooperation with the landowner before reporting the incident to enforcement agencies.  
32 Following the meeting, Knutsen wrote a letter to Beardsley stating that both the King CD and  
33 Wild Fish Conservancy would work more closely together to identify landowner needs and work  
34 towards a common goal of voluntary stewardship.

35 **Prinsen Moved; Nelson, Seconded, Passed unanimously a motion to approve AI 11-141**  
36 **Grant application – King County Snoqualmie Priority Fish and Passage Projects Design (4**  
37 **ayes, 0 nays)**

38 REGULARLY SCHEDULED ITEMS:

39 Advisory Committee Report – Elizabeth Walker

40 Walker gave a briefing on the election and status; she is currently working with John Bodin of  
41 Election Trust to promote volunteerism from Conservation Voters, League of Women Voters  
42 and C.A.P.R for the libraries as soon as logistics are settled. Walker also reported on the  
43 Advisory Committee, she met with the AC Chair and Vice – chair to develop a schedule and  
44 work plan for 2012 as well as working on a possible list of new members. The Board then had  
45 conversation about the role of the Advisory Committee and ensuring it was a productive  
46 subcommittee.

47 Finance Report – Hemphill / Frank

48 Board stated that Finance looked fine and Nelson asked Franks what “misc” meant on the check  
49 register Franks stated that this was a line designation that had been carried forward and she  
50 would look into it and let him know. The Board then asked Franks to add more of a description  
51 to the check register going forward. Knutsen asked Franks status on the auditor, Franks said she  
52 would look into it and get back to him. Prinsen then commented on the suggestion of having an  
53 Independent Internal Auditor, Hemphill stated that she agreed and was working on it.

54 Implementation & Education Report –Reed

55 Brandy Reed provided reports on activities associated with the Implementation and Education  
56 Teams. Announcement included the RFC meeting schedule change from the third to the second  
57 Thursday of the months of January, March, May, July, September and November; and that IMPL  
58 Team members are still awaiting notice regarding 3 applications submitted to fund IMPL Team  
59 activities. 2011 work plan accomplishments were highlighted, including the completion of 4  
60 CREP plans; the installation of 11 aquatic area enhancement projects, 10 of which are associated  
61 with agriculture landowners and 1 associated with the District alluvial fan processes mitigation  
62 initiative; the involvement of 873 volunteers who donated 3,015 hours of service while working  
63 on 52 District sponsored projects; the award of \$200,000 in LIP cost-share funds; and the  
64 facilitation of 8 Land and Water Stewardship workshops to 75 livestock owners and 8 farm tours  
65 to ~300 attendees. Additional work plan accomplishments will be shared in the upcoming  
66 annual report of accomplishments.

67 Planning and Initiatives Report- Monaghan

68 Planning

69 Staff is wrapping up 2011 progress reporting. Planning team is continuing to integrate admin  
70 support to planning work, most recently with help on Soil Sampling and database work for Plans.  
71 Nutrient Management-Lime Spreader is repaired and ready to loan out. Staff is considering  
72 requests to change soil testing program to cover lead and arsenic soil testing. Board input is  
73 welcomed. Water Quality-Broadening the stakeholder group for an effectiveness of narrow  
74 buffers study- January meeting with Ralph S from DOE; reaching out to NRCS.

75

76 Statewide Certification Project (General Planning)

77 Working with WACD to send out 2012 Technical Training Inventory. Continue to work with  
78 statewide Tech group to develop Proficiency Models for CD technical staff positions. Exploring  
79 next steps, which could include seeking grant funding and partnering with other state efforts.

80

81 Administration, Budget and Policy Subcommittee Report- Hemphill

82 Outreach Subcommittee – Hemphill gave her Executive Director report and noted that a number  
83 of County staff have complimented Monaghan and Knutsen on their good work with both ADAP  
84 and with DDES permitting staff. Hemphill stated that the King CD is still planning to host a  
85 special reception in February for Legislative Days in the Senate building. Vogel then stated that  
86 he would like to assist and attend. Hemphill noted that she was about to launch into the 2012 leg  
87 session and would be working with both Pierce and Spokane CD leads.

88 Knutsen called for a break at 8:10 p.m. and then reconvened at 8:20 p.m.

89 Board Chair Report – Knutsen

90 Bill Knutsen- stated that the next 2 months are very important in terms of the Interlocal  
91 Agreement.

92 UNFINISHED BUSINESS: None

93 NEW BUSINESS:

94 Message for Legislative Upcoming Session

95 Prinsen stated that we need to look at alternative funding and put a proposal together. Nelson  
96 agreed and commented that we needed to be sensitive about the districts around us. The Board  
97 then went on to strategize planning for the upcoming assessment. Draft ILA Language 2013

98 The board had an initial discussion around the language of the ILA and what direction the King  
99 CD should take going forward. Hemphill reported that a couple of CD's have responded to the  
100 litigious climate by taking care with the language in their ILAs so that there is no possibility for

101 misunderstanding who is responsible for the use of the funds. In some instances the CD has  
102 indemnified the County from legal action.

103 The Board felt it necessary to then make a change to its regular schedule and add a second Board  
104 meeting starting January 2012- March 2012 in order to have time to dedicate to the ILA and  
105 whatever would be going on in Olympia.

106 AI 12-008 Versaire Merit Performance Review


107 The Board called Kim Sklaroff on speakerphone and made introductions. Sklaroff made the  
108 proposal to develop an 18 month review for the Executive Director and develop a survey to  
109 measure results. The Board then stated they would like this project to be wrapped up by the  
110 second Board meeting in March. The Board was satisfied with this proposal and took action to  
111 accept.

112 Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve AI 12-008  
113 Versaire Merit Performance Review. (4 ayes, 0 nays)

114

115 Knutsen adjourned the meeting at 10:04 p.m.

116

117  2-13-2012

118 Authorized Signature

Date

119

120

Summary of Motions

121 McKague Moved; Nelson Seconded Passed unanimously a motion to approve the consent  
122 agenda. (4 ayes, 0 nays)

123 Prinsen Moved; Nelson, Seconded, Passed unanimously a motion to approve AI 11-141  
124 Grant application – King County- Snoqualmie Priority Fish and Passage Projects Design (4  
125 ayes, 0 nays)

126 Prinsen Moved; McKague Seconded, Passed unanimously a motion to approve AI 12-008  
127 Versaire Merit Performance Review. (4 ayes, 0 nays)

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