

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

August 13, 2012

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Kit Ledbetter, Eric
2 Nelson by phone

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Josh Monaghan by phone,
5 Jessica Saavedra,

6 **Guests Present:** Steve Runner

7 Chair Knutsen called the meeting to order at 6:00 p.m.

8 Introductions were made and the agenda was reviewed

9 **McKague Moved; Ledbetter Seconded, Passed unanimously a motion to approve moving**
10 **New Business and the Executive Director report up on the agenda and Hemphill mentioned**
11 **adding a discussion on requesting action from the Board on good standing practices. (4**
12 **aves, 0 nays)**

13 CONSENT AGENDA:

14 **Ledbetter Moved; Nelson Seconded Passed unanimously a motion to approve the agenda**
15 **with the exception of AI 12-044 (4 ayes, 0 nays)**

16 PUBLIC COMMENT: None

17 PULLED CONSENT AGENDA ITEMS:

18 **AI 12-044 Member Jurisdiction Grant Application; City of Burien – Seahurst Park Trail**
19 **Restoration Project**

20 Knutsen asked Steve Runner questions about planting on the site which he then answered.
21 Discussion about the project ensued, at which point the Board felt it had received the answers
22 they deemed satisfactory.

23 **Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve AI 12-044**
24 **Member Jurisdiction Grant Application; City of Burien – Seahurst Park Trail Restoration**
25 **Project (4 ayes, 0 nays)**

26 NEW BUSINESS:

27 **Possible WACD Resolutions- Hemphill, Reed**

*“Promoting sustainable uses of natural resources
through responsible stewardship”*

28 Reed stated the WACD is having an area meeting in October which is when we will present our
29 resolutions for approval. Reed then went on to cover the resolutions and discuss aquatic projects.

30 Nelson commented that he supports the issues that Brandy commented on but there is a lack of
31 funds. He stated that we need to address the cost share on these aquatic projects. Knutsen
32 commented that he feels that it is two separate resolutions.

33 Hemphill asked was the aquatic area enhancement issue a Westside issue or an Eastside issue,
34 Reed answered no it was not. Hemphill commented CD's are there to make sure landowner stay
35 engaged in conservation. The CD's need to step up and make that point, it is key to the essence
36 of who we are and what we do.

37 McKague commented that a meeting with both sides would be best. Knutson commented that he
38 has been thinking very strategically about the resolutions the KCD will present at the WACD
39 meetings and that there are three key resolutions in his mind:

- 40 1- Since KCD has shifted to rates and charges a resolution that deals with funding
- 41 2- Good standing and reporting processes
- 42 3- Puget Sound Caucus submittals and asking the Commission to recognize Caucus funding
- 43 for participation
- 44

45 Hemphill stated that there seems to be concern about adding the Conservation District
46 Supervisors on the general ballot. Hemphill then went on to review an ordinance that covers
47 details on District Supervisors on the general ballot. Nelson commented that he would like to see
48 the ceiling raised and on the reporting requirements he would like to see assistance from other
49 CD's. He feels that the CD's should hold their own elections. Nelson then referred back to
50 Prinsen's resolution from last year's WACD on allowing individuals to volunteer to pay on the
51 tax bill. Knutsen requested that Nelson help draft the resolutions. Hemphill stated that she will
52 work with Nelson.

53 Hemphill commented that Ava had created a system that worked well with the Department of
54 Ecology and Commerce's requirements and that she had relayed this in her conversation with Stu
55 Trefry. Trefry sent over a report with good standing requirements for the KCD going forward
56 that Hemphill would like the Board to adopt.

57 **McKague Moved; Ledbetter Seconded Passed unanimously a motion to authorize the**
58 **Washington State Conservation Commission FY12 Good Standing Checklist (4 ayes, 0**
59 **nays)**

60 Executive Director Report:

61 Sara stated that the KCD has submitted the proposal and has not yet heard anything at this time.
62 Hemphill stated that she is working on a new grant program and the deadline is November 19th
63 for applications. Knutsen asked Jessica Saavedra if she is comfortable with this deadline.
64 Saavedra stated that she was, Ledbetter commented that the current KCD grant program is
65 cumbersome and he would like to see some simplicity. Conversation then ensued about the
66 Board schedule.

67 Monaghan commented that just today our new planner accepted the offer and will officially start
68 in November. Monaghan stated that Erin has also recently gained her wetland delineation
69 certification and this has been very helpful to our landowners and saves them money.

70 Hemphill then went on to introduce our Tier two accounting consultant Dana Sanders.

71 Knutsen called for a break at 7:25pm and reconvened at 7:37pm

72 REGULARLY SCHEDULED ITEMS:

73 Advisory Committee Report:

74 Hemphill commented that she is working with Brandy, Mark and Jessica on defining a new grant
75 program. Hemphill stated that the new program will be robust and that she will talk about the
76 money and how to utilize the funds and how to do things differently. Mark Musick then
77 commented that letters to the jurisdictions have gone out with a due date of November 19th.
78 Conversation then ensued about the funds available to jurisdictions.

79 Staff and Consultant Reports:

80 Implementation & Education:

81 B. Reed reported the FY 12 Commission grants awarded to the King CD have been closed. She
82 noted that all awarded grant funds were expended. The contract for the grant award from the
83 National Fish and Wildlife Foundation for the bridge project at the Bonomi property was signed.
84 Reed provided an update on the Purple Loosestrife control work being conducted by King CD at
85 the Totem Lake wetland in early August. Follow-up spraying will take place later this month to
86 address any plants missed during the first application. The City of Kirkland has offered to
87 support the Purple Loosestrife control work, and so the District will special assessment
88 collections allocated for projects in partnership with the City. Reed indicated she will follow-up
89 on the transfer of these restricted funds. Reed reported that Peter Landry is assisting the District
90 with marine shoreline site visit reports while Lou Beck is on leave. Reed briefed the Board on
91 the July 12th Rural Forest Commission meeting. The RFC conducted a lengthy discussion
92 regarding the funding for King CD programs and services to non-industrial private forest
93 landowners. Reed indicated she will re-send a copy of the RFC letter submitted to Executive
94 Constantine that outlined support of King CD programs and services to rural forest landowners.

95 Reed briefed the Board on recent PSCD Caucus activities. After an initial delay, the PSCD
96 Caucus ILA is making the rounds to the 12 PSCDs for signature. Reed reported that the 3 grant
97 applications submitted to the Commission's Efficiencies Grant Program were not funded. Also
98 on the Commission front, their July meeting agenda included a discussion on a WSCC/PSCD
99 Caucus MOA. The Caucus will follow-up on this topic as well as address other new and
100 ongoing items at its next meeting on August 27th.

101 Finance:

102 Dana Sanders commented that she has been working mostly on getting the information input and
103 that she will be better prepared at the next meeting with a full context on the numbers on the PL
104 statements, as she has been here such a short time. Reed then reviewed the reports with the
105 Board. Sanders then asked if there was anything else that the Board wanted to see on the reports.
106 Knutsen stated he would like a report to the budget subcommittee.

107 Planning & Initiatives Report:

108 Monaghan reported that there have been 90 Planning requests, YTD77 cooperators served 27 of
109 which resulted in a plan delivered and in addition, 18 Manure Spreader loans so far. On staffing
110 he reported that the KCD is down 3 staff and that he is hesitant to hire until funding is more
111 stable. The top candidate accepted the offer today; she will start part time in Sept and full time
112 after she defends her PhD thesis; she has soil science MS, sociology BS, experience working
113 with Nutrient dairies in VT, and is currently in a Ph.D. program with Steven Jones at WSU out
114 of Mt Vernon. We are really excited to bring her into our team. Recently, a cooperator contacted
115 us as they were planning and permitting a barn with confinement areas. As part of their permit
116 application, they needed a wetland designation- they have no wetlands on their property. As it
117 happens, Erin, our farm planner, is a trained wetland delineator, with a professional wetland
118 scientist certification. When she was on site doing the inventory for the farm plan, she was able
119 to quickly evaluate the site and designate that there were no critical areas on the site. Because
120 there were no wetlands or streams, it only took her a little extra time to document her
121 observations. She discussed her work with DDES Critical Areas staff and, because of her
122 professional certifications; they accepted her findings as is. This saved the landowner hundreds
123 of dollars.

124 Monaghan then went on to add some notes about next challenges:

125 Today another cooperator is putting in a confinement area to control mud and protect water
126 quality on their small farm. When this cooperator looked into the permit (6000 sq feet of gravel
127 on a previously cleared area), DDES quoted the permit at \$3000. Do BMPs really need to cost
128 this much? Combination of CA review +\$1000 and full drainage review (sites 2000sf). We
129 have flagged this for work- can we develop a standard design that will get reduced permit fees?
130 KCD staff will explore our the options.

131 Board Subcommittee Reports:

132 All items were covered in the general meeting, Saavedra commented that we have applied for a
133 grant with the Rose Foundation Bothell. Discussion about jurisdiction's impressions of the grant
134 program ensued. Ledbetter provided his impressions as a city staff person on jurisdictional
135 perceptions about the KCD member jurisdiction funding. The group discussed outreach
136 strategies to communicate the District's intentions for the future grant program and current funds
137 now available to apply for. Ledbetter stated that he thought the King County Parks Director's
138 group would be a good audience to talk to about KCD.

139 Board Chair Report: None

140 Board Supervisors Report: None

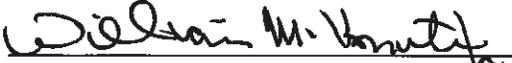
141 PRESENTATIONS: None

142 REGULARLY SCHEDULED ITEMS:

143 UNFINISHED BUSINESS: None

144 Knutsen adjourned the meeting at 8:59 p.m.

145

146  9-10-2012

147 Authorized Signature

Date

148

Summary of Motions

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160 **nays)**