

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

September 10, 2012

FINAL

Supervisors Present: Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Max Prinsen- Auditor,
Kit Ledbetter, Eric Nelson

Associate Supervisors Present: None

Staff Present: Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Josh Monaghan Jessica
Saavedra, Lou Beck, Sarah Huillet

Guests Present:

Chair Knutsen called the meeting to order at 6:00 p.m.

Introductions were made and the agenda was reviewed

**Nelson Moved; Ledbetter Seconded, Passed unanimously a motion to move agenda items
AI 12-048 and AI 12-049 up on the agenda a (5 ayes, 0 nays)**

CONSENT AGENDA:

**Nelson Moved; Mckague Seconded Passed unanimously a motion to approve the agenda
with the changes above (5ayes, 0 nays)**

**Nelson Moved; Prinsen Seconded Passed unanimously a motion to approve the consent
agenda (5 ayes, 0 nays)**

PUBLIC COMMENT: None

PULLED CONSENT AGENDA ITEMS:

AI 12-048 Member Jurisdiction Grant Application - City of Kent- Green Kent Partnership Year

Nelson commented the planting in the parks were nautical and not just beautifying parks.
Conversation then ensued and the board then put forth the following motion.

**Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve AI 12-048
Member Jurisdiction Grant Application - City of Kent- Green Kent Partnership Year 3 (5
ayes, 0 nays)**

**AI 12-049 Member Jurisdiction Grant Application – White River Valley Setting the Stage to
Teach Best Management Practices**

26 Board Conversation regarding the grant application ensued and then the Board put forth the
27 following resolution.

28 **Prinsen Moved; Seconded Passed unanimously a motion to approve AI 12-049 Member**
29 **Jurisdiction Grant Application – White River Valley Setting the Stage to Teach Best**
30 **Management Practices \$22,465.00 (5 ayes, 0 nays)**

31 REGULARLY SCHEDULED ITEMS:

32 Advisory Committee Report:

33 Walker spoke about the AC report and spoke about hosting one more gathering before the end of
34 the year. Walker has been looking for locations and listed a few locations for this possibility.

35 Finance:

36 Sarah Huillet the new Bookkeeper joined the table and Knutsen explained what was in the packet
37 and gave Sarah a chance to talk about the check register, the profit and loss statement and other
38 items. Josh then went over a burn rate sheet. Discussion ensued about the totals the burn rate,
39 cost share, LIP and CREP as listed on the financials.

40 **Nelson Moved; Prinsen Seconded Passed unanimously a motion to allow the Admin and**
41 **Budget Subcommittee to approve the appropriate amount of money to the other accounts**
42 **as needed (5 ayes, 0 nays)**

43 Staff and Consultant Reports:

44 Implementation & Education:

45 Reed commented that the Caucus met on the 28th and the agenda was quite packed. Reed
46 commented that she will create a survey at the next meeting. The Puget Sound ILA is still going
47 around to get signed and is moving forward. Tony Wright has been elected as the new regional
48 director.

49 Executive Session started at 7:05 pm and ended at 7:11 p.m

50 Reed continued on to talk about CREP buffers Board Chair asked questions about the program
51 and how it differs from the current program.

52 Lou Beck then gave a report on Bonami and equipment funding and the cost share bridges. A
53 drill rig has been approved to do the geo-design. The board thanked Brandy and Lou for their
54 work on this project. Beck also reported he has been working on DNR in regards to fish passage
55 barriers.

Planning & Initiatives Report:

Monaghan reported that he is making progress on statewide technical staff training inventory and laying road map for standardizing jobs requirements for specific CD jobs across the state. We will be presenting this work at the Area Meetings and at the WACD annual meeting. Three KCD Staff have submitted conservation plans for review as part of the NRCS Conservation Planning certification process. They are Jacobus, Erin, and Lou.

PLANNING NUMBERS SNAPSHOT

105 farm planning service requests (YTD)

1665 Acres planned (YTD)

95 Cooperators assisted (Goal of 170 for year)- NOTE: working at 1/2 planner staffing

38 Plans delivered (90 was goal for year)

61 active requests (10 unassigned); this is a full load for 6 planners; we have 3

81 Follow-ups

Reviewed Conservation Practices Implemented with farm plans this year

INITIATIVES (dramatically reduced funding for 2012)

Shade Study in Whatcom underway- showed hemispherical camera images from buffers of Ag ditch compared to recent clearing

Board Chair and Supervisors Report:

Knutsen reported on the Twilight Tour and stated it was a good meeting and the combination of people was a great. Monaghan commented that Claire had done a great job organizing the attendees. Hemphill commented that she too agreed that it was a great event and she wished more people could experience it.

Ledbetter stated he would like to chair a committee that talks to the cities. He would like to start with Jurisdictions working with the KCD starting in January after the Holidays. Hemphill stated that Joan Lee from the County is here and Joan commented that there is very strong support from the County and the issue of revenue neutrality is of concern to the jurisdictions. She feels it's important to talk to the cities and talk about alternative work plans.

Executive Director Report:

Hemphill reported that conversations regarding different funding situations have forced us to look at how these different sceneries impact everyone. Conversation about the KCD and how we change certain perceptions while we send out our messaging. There is big need at the city level and in the rural community. Knutsen stated that we need to decide at the upcoming Board meetings how we plan to move forward with the funding.

Prinsen Moved; Nelson Seconded Passed unanimously a motion to allow staff to create several options and proposals to present to the board at the upcoming BOS meeting (5 ayes, 0 nays)

NEW BUSINESS:

Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve AI 12-048 Member Jurisdiction Grant Application - City of Kent- Green Kent Partnership Year (4 ayes, 0 nays)

Review / Approve Proposed 2012 LIP process

Reed reported that staff is exploring options to deploy the LIP program with the budget impacts and low staffing levels. We need to remember we have lost our in-house LIP administrator. We would like to streamline the LIP award process. Options are that the board to authorize staff to award the applications having faith that staff is making good solid decisions. Another idea is Board might delegate one or two Board members and have those two Board members have authority to authorize the awards. The last suggestion is to allow awards over \$10,000 under New Business on the agenda and anything under to be approved by staff. These processes are presented to help move the award process and not hold up the process until a Board meeting.

Nelson Moved; Ledbetter Seconded Passed unanimously a motion to amend the King Conservation District Landowner Incentive Program cost – share award procedures through December 31, 2012 to include authorizing staff to approve all cost-share applications for practices included in approved District farm management plans or other technical assistance plans and which request less than \$10, 000 in cost- share per practice up to a maximum of \$122, 000 in additional 2012-cost share awards. (5 ayes, 0 nays)

Manure Spreader / Soil Samples- Hemphill

Hemphill commented that if have a use fee we will have a state tax and it will take staff time to process this, it might make more sense to request a donation instead of charging for services.

Nelson Moved; Ledbetter Seconded Passed unanimously a motion to move forward with this memorandum and remove the word fee and amend the last paragraph with a \$50 or more per use donation (5 ayes, 0 nays)


Offer of Parcel Donation – Hemphill, Borne

Paul Borne presented to the BOS a request from a landowner wanting to donate to the KCD a wetland donation. Prinsen mentioned that we need to review the property and make sure there are no pitfalls in taking the land. There is zoning to look at as well as covenants they would want on the land. Monaghan asked the question as why would we want the land. The Board reached

consensus that we will call the landowner and thank her however the KCD will pass on this for now.

UNFINISHED BUSINESS: None

Knutsen adjourned the meeting at 9:32 p.m.



1-15-2013

Authorized Signature

Date

Summary of Motions

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Nelson Moved; Mckague Seconded Passed unanimously a motion to approve the agenda with the changes above (5 ayes, 0 nays)

Nelson Moved; Prinsen Seconded Passed unanimously a motion to approve the consent agenda (5 ayes, 0 nays)

Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve AI 12-048 Member Jurisdiction Grant Application - City of Kent- Green Kent Partnership Year 3 (5 ayes, 0 nays)

Prinsen Moved; Seconded Passed unanimously a motion to approve AI 12-049 Member Jurisdiction Grant Application – White River Valley Setting the Stage to Teach Best Management Practices \$22,465.00 (5 ayes, 0 nays)

Nelson Moved; Prinsen Seconded Passed unanimously a motion to allow the Admin and Budget Subcommittee to approve the appropriate amount of money to the other accounts as needed (5 ayes, 0 nays)

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155 Conservation District Landowner Incentive Program cost – share award procedures
156 through December 31, 2012 to include authorizing staff to approve all cost-share
157 applications for practices included in approved District farm management plans or other
158 technical assistance plans and which request less than \$10, 000 in cost- share per practice
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