

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

November 20, 2012

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Kit Ledbetter, Eric  
2 Nelson by phone, Max Prinsen- Auditor

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Josh Monaghan, Brandy Reed, Sarah Huillet,  
5 Jessica Saavedra,

6 **Guests Present:** Mark Musick, Deirdre Grace, Deb Eddy,

7 Chair Knutsen called the meeting to order at 6:00 p.m.

8 Introductions were made and the agenda was reviewed, there was a change to the agenda to  
9 include farm plan review for Josh Monaghan.

10 **Ledbetter Moved; Nelson Seconded Passed unanimously a motion to approve the agenda**  
11 **(5aves, 0 nays).**

12 PUBLIC COMMENT: None

13 **Nelson Moved; McKague, Seconded Passed unanimously a motion to approve the consent**  
14 **agenda there are no items (5 aves, 0 nays)**

15 PULLED CONSENT AGENDA ITEMS: None

16 PRESENTATIONS:

17 **AI 12-058 Cascade Grains – Lucas Patzek**

18 Patzek, gave a presentation on wheat farmers in Washington and requested funding for an  
19 upcoming conference. The board thanked him for the information and advised that would take  
20 sponsorship under consideration.

21 The agenda was amended and the ILA discussion was moved up.

22 Frimodt commented that the ILA needed to be reviewed and should the board choose to sign the  
23 ILA would they want to change any of the language.

24 Deb Eddy then commended the KCD and all of the work done on rates and charges, she then  
25 stated that the language around the ILA in regards to the task force needs to be defined. Eddy  
26 recommends a meeting with Councilmember Patterson to better understand the role of the task  
27 force.

*“Promoting sustainable uses of natural resources  
through responsible stewardship”*

28 Frimodt then recommended that the Board hold an Executive Session if they so choose.

29 Knutsen then called for an Executive Session starting at 6:50 pm which ended at 7:20pm

30 Knutsen then called for a break from 7:20pm-7:30pm

31 **Ledbetter Moved; Prinsen Seconded Passed unanimously a motion to hire Deb as a**  
32 **consultant to be a facilitator for the task force for the design and planning phase on behalf**  
33 **of the KCD upon acceptance (5 ayes, 0 nays)**

34 Conversation regarding the task force and its function then ensued by the Board and staff as well  
35 as consultant Deb Eddy.

36 REGULARLY SCHEDULED ITEMS:

37 Finance Report:

38 Huillet gave a report on the balance sheet and funds as well as the profit loss report and the  
39 check register and then a review of all the reports in the packet.

40 Implementation and Education:

41 Reed gave a report on the cost share and land owner incentive programs. Reed also reported on  
42 the Envirothon as well as her new employee Rachel Konrady who will be a temporary part time  
43 employee.

44 Planning & Initiaves

45 Monaghan gave a report on best management practices on water quality in relation to livestock.  
46 Monaghan is also moving forward on certification for dairy nutrient planners. He then went on  
47 to discuss the WACD statewide certification process for Dairy Nutrient Management Planners-  
48 the staff is working with other Districts to develop a pilot certification program. The goal is to  
49 launch certification at the WADE Conference next year. King County Farm Plan Public Rule-  
50 the County is working on code changes for this document as it relates to how the KCD Farm  
51 Plans work with Critical Areas and other KC requirements. He then reported on planning  
52 progress, since last Board report, KCD planning staff have received 12 new service requests,  
53 delivered 10 plans, and provided office and site assistance to 5 others.

54 Grants

55 Saavedra reported that the grant subcommittee approved 22 grants today and talked about the  
56 grant closeout procedure.

57 Board Chair Report

58 Knutsen reported about his experience with a few farmers and local avocado farmer.

59 Supervisor Report

60 Ledbetter reported that the rent seems very high he would like to make a motion the board  
61 agenda include a building and land site report at each meeting. The next step is to conduct a  
62 space needs analysis.

63 **Ledbetter Moved Prinsen Seconded Passed unanimously a motion that the board agenda**  
64 **include a Building and Land site report at each meeting (5 ayes, 0 nays)**

65 Prinsen reported that he conducted a letter writing campaign on behalf of the KCD and would  
66 like to thank those staff that worked on this.

67 McKague reported on senate dates and upcoming legislative days.

68 Executive Director Report

69 Hemphill commented that the Outreach team and has been working around the clock on  
70 negotiations with cooperators and partners. Hemphill thanked Mark for his help on the outreach  
71 team as well as Deirdre and then went on to thank Ava for her work on the annual meeting.

72 NEW BUSINESS:

73 AI 12-059 ILA Puget Sound Caucus:

74 Reed reported on handout that was included in the Board packet and on PSCD Caucus ILA.  
75 Reed requested that she would like the revised contract to be approved and signed at the annual  
76 meeting in Suncadia.

77 **Nelson Moved, McKague Seconded Passed unanimously a motion that board adopt AI 12-**  
78 **059 the Puget Sound Caucus (5 ayes, 0 nays)**

79 Election Resolution Draft Review

80 Souza covered the draft election resolution with the Board, the filing dates and election dates  
81 were covered and discussion about the filing deadline as well as the question about what to do if  
82 only one candidate runs was the asked. Souza stated she would add the nomination deadline to  
83 the resolution for the next meeting as well as look into the question about the possibility of not  
84 holding an election should only one person run. Prinsen shared that he would be running again.  
85 Souza clarified that the election resolution will come to the Dec 10<sup>th</sup> board meeting for adoption,  
86 this was for review only.

87 UNFINISHED BUSINESS:

88 Budget Discussion

89 Monaghan presented the budget and he and Huillet answered questions about the report and  
90 projections. Conversation about grant programs and education and merit pool were covered.  
91 Recommendations were made on the budget and Prinsen commented that it should be visited  
92 every 6 months.

93 Ledbetter Moved, McKague Seconded Passed unanimously a motion that the jurisdictional  
94 grant admin fee be held at 5% of the funds (3 ayes, 2 nays)

95 Ledbetter Moved, McKague Seconded Passed unanimously a motion to leave the merit  
96 pool at the rate projected by the budget presented for 2013. (5 ayes, 0 nays)

97 Knutsen adjourned the meeting at 9:55 p.m.

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99  \_\_\_\_\_  \_\_\_\_\_

100 Authorized Signature

Date

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**Summary of Motions**

102 Ledbetter Moved; Nelson Seconded Passed unanimously a motion to approve the agenda  
103 (5 ayes, 0 nays).

104 Nelson Moved; McKague, Seconded Passed unanimously a motion to approve the consent  
105 agenda there are no items (5 ayes, 0 nays)

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