

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

January 15, 2013

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Max Prinsen- Auditor,
2 Eric Nelson, Kit Ledbetter

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Josh Monaghan, Sarah Huillet, Jessica
5 Saavedra, Lou Beck,

6 **Guests Present:** Mark Musick, Deirdre Grace, Stu Trefry, Carolyn Hojaboom,

7 Chair Knutsen called the meeting to order at 6:31 p.m.

8 Introductions were made and the agenda was reviewed

9 **Prinsen Moved; McKague Seconded Passed unanimously a motion to approve the amended**
10 **agenda to add a presentation for Farmland Trust (5ayes, 0 nays).**

11 **Prinsen Moved; McKague, Seconded Passed unanimously a motion to approve the consent**
12 **agenda (5ayes, 0 nays)**

13 PUBLIC COMMENT: Stu Trefry congratulated Kit Ledbetter and presented him the certificate
14 for Conservation Supervisor.

15 PULLED CONSENT AGENDA ITEMS: None

16 PRESENTATIONS:

17 Carolyn Hojaboom KCD Auditor gave a report on her CV and what her contribution to the KCD
18 has been, questions were asked about how many hours and specifically what her role would be
19 going forward. Carolyn talked about the two tier system and her coaching role for the
20 Bookkeeper on Board presentations.

21 Ledbetter reported on the City of SeaTac budget and what he would like to see presented to the
22 Board regarding budget reporting for the district. Conversation then ensued about the
23 information, which was actually already part of the accounting package, however Huillet agreed
24 to change the formatting to make the information clearer

25 Lindsay Fromme reported on the technical support for the rezone and to garner support for their
26 mission. Fromme requested a letter of support for the South Lake Union project from the KCD.
27 The Board decided that Prinsen and Nelson would work together on the letter and address any
28 concerns.

29 **Nelson Moved; McKague Seconded Passed unanimously a motion to approve the Farmland**
30 **Preservation Funding Proposal by writing a letter of support to the City of Seattle for the**
31 **TDR project (5 ayes, 0 nays)**

32 Knutsen then reported that we now have two new farm planners on the team, we would like to
33 congratulate Lou Beck and Jacobus Saperstein for passing the test.

34 REGULARLY SCHEDULED ITEMS:

35 Finance Report:

36 Huillet gave a report on the balance sheet and funds as well as the profit and loss report as well
37 as the check register and then a review of all the reports in the packet. The Board asked
38 questions about the reports. Conversation regarding the balance sheets then ensued in which
39 Carolyn gave some clarification. Huillet then talked about the assessments deposits and rates and
40 charges.

41 Implementation and Education:

42 Beck gave a report and stated that one or two Board members would like to be a part of the LIP
43 committee and that they should contact Reed for confirmation. The rural commission is
44 interested in supporting the KCD on the task force. Hemphill commented that she agreed we
45 might want to bring a rural landowner to the task force.

46 Borne is moving ahead with the Envirothon. Beck also commented that he has been working
47 with the FFFPP and also a grants project which will require signature. Knutsen commented that
48 the Board has signed and approved. Beck then reported on Bonami, Knutsen commented that
49 Lou has done a great job of getting the letters out to NRCS.

50 Planning & Initiatives:

51 Monaghan reported on the 3 D report and 3 D conference call, Stu jumped in on the conversation
52 and commented on the advisory team (which Josh was a part of) and commented that Josh was
53 critical and his help was great- he was calm and reported very factually and he wanted the Board
54 to know that he commended Josh for the point he made, that he did a really great job. Josh then
55 went on to talk about Dairy Nutrient Management certification and 2012 planning work done by
56 his group and follow ups.

57 Knutsen called for a break at 7:23 and reconvened at 7:33

58 Grants

59 Prinsen talked about the grant process and that there was a new grant process in place and that
60 there might be another request from Beaconsfield. Saavedra talked about grant policy revisions
61 and what will happen with the jurisdictional grant program.

62 Admin & Budget Policy

63 Hemphill reported that the committee met today and we have moved forward with a FSA plan
64 for staff. The TPA administrator came in today and gave a presentation on the up coming
65 program to the staff.

66 Building and Land Site Report

67 Ledbetter reported that this is moving forward that there is nothing new to share at this time.

68 Outreach

69 Grace and Musick reported on the newsletter as well as also partnering with the library system to
70 distribute the newsletter. Prinsen commented that there is a way to get the newsletter to a
71 specific zip codes for a minimal cost, which may be worth looking at. They also spoke about the
72 upcoming native plant sale

73 Board Chair Report

74 Knutsen reported about public information requests and Board of Supervisor emails recognizing
75 that all emails are subject to public review. He then covered WACD who have requested that
76 the recently passed resolutions are to be shared at the Board meeting, which were shared.

77 Executive Director Report

78 Hemphill commented that she has a new Executive Director report layout for the Board and that
79 would explain why it looks different. She then went on to cover the task force, Deb Eddy, the
80 second tier accounting support and the importance of community relations.

81 UNFINISHED BUSINESS:

82 Task Force

83 The Board then had conversation regarding the task force and identifying candidates and
84 engaging them.

85 NEW BUSINESS:

86 AI 13-007 Resolution 13-001 Adoption of Small Public Works Process-

113 **Nelson Moved; McKague Seconded Passed unanimously a motion to approve the Farmland**
114 **Preservation Funding Proposal by writing a letter of support to the City of Seattle for the**
115 **TDR project (5 ayes, 0 nays)**

116 **Nelson Moved Prinsen Seconded to amend Resolution 13-001 Adoption of Small Public**
117 **Works Process- to give the Executive Director the authority to approve small works**
118 **projects up to 15K. (5 ayes, 0 nays)**

119 **Ledbetter Moved, Nelson Seconded Passed unanimously a motion to pass Resolution 13-**
120 **001 Adoption of Small Public Works Process (5ayes, 0 nays)**

121 **Nelson Moved, Prinsen Seconded Passed unanimously a motion that board support**
122 **Meghan and underwrite the cost of the trip to \$1000 (5 ayes, 0 nays)**

123 **Nelson Moved, McKague Seconded Passed unanimously a motion that board adjourn5**
124 **ayes, 0 nays)**