

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

April 08, 2013

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Max Prinsen- Auditor, Eric Nelson by phone, Kit
2 Ledbetter

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza by phone - Clerk, Brandy Reed, Josh Monaghan,
5 Sarah Huillet, Jessica Saavedra,

6 **Guests Present:** Deirdre Grace, Stu Trefry, Eric Frimodt by phone

7 Chair Knutsen called the meeting to order at 6:00 p.m.

8 Introductions were made and the agenda was reviewed, Chair Knutsen called an Executive
9 Session at 7:00 pm for legal matters for 15 minutes.

10 **Ledbetter Moved; Prinsen Seconded Passed unanimously a motion to approve the**
11 **amended agenda adding an Executive Session (4aves, 0 nays)**

12 **Prinsen Moved; Ledbetter Seconded Passed unanimously a motion to approve the consent**
13 **agenda. (4 ayes 0 nays).**

14 PUBLIC COMMENT: None

15 PULLED CONSENT AGENDA ITEMS: None

16 PRESENTATIONS:

17 Green Mountain Technologies:

18 Gave a presentation on vessel composting, and answered questions from the Board about animal
19 units per compost bins.

20 Ag Hydrology and Water Quality Conference:

21 Meghan gave a report on the conference that the KCD helped fund, she gave a presentation on
22 master research and the Snoqualmie river quality with local farms and fish. She stated she loved
23 the conference and learned a lot and really appreciated all that the KCD allowed her to do.

24 Chair Knutsen called for executive session at 7:00 p.m. and concluded at 7:14

25 Chair called for a break at 7: 14 and reconvened at 7:24

26 REGULARLY SCHEDULED ITEMS:

27 Finance Report:

28 Huillet gave a report on the balance sheet and funds as well as the profit and loss report as well
29 as the check register and then a review of all the reports in the packet.

30 **Prinsen Moved; Ledbetter Seconded Passed unanimously a motion to approve check**
31 **numbers 15331-15381 for a total of \$113,669.90 including EFT's and February payroll for**
32 **\$114,016.04 (4 ayes, 0 nays)**

33 Hemphill then thanked Joan Knutsen for her kind contribution in the employee giving program
34 for KCD

35 Implementation and Education:

36 Reed then gave a report on the buffer and awards. She reported that the LIP will most likely meet
37 in March for the first meeting. Reed would like to remind the board the last two land and
38 watershed workshops will be held shortly and that there will be a farm tour on the 21st on White
39 River and tours will also start in June. Reed commented the next PSCD is Monday the 22nd all
40 day meeting.

41 Task Force

42 Conversation on the task force budget for KCD and King County was reviewed.

43 **Nelson Moved; McKague Seconded Passed unanimously a motion to approve a contract**
44 **with Rhonda Hilyer and Sean Bunney of Agreement Dynamics to an amount of \$50, 000 (4**
45 **ayes, 0 nays)**

46 **Ledbetter Moved; Nelson Seconded Passed unanimously a motion to approve Bill as a**
47 **signer of the MOU with room for edits. (4 ayes, 0 nays)**

48 Planning &

49 Monaghan reported that there are currently 42 active service requests with 13 on the waiting list
50 with a 1.5 month wait. Three Dairy plans have been drafted and are in review. He also reported
51 that he is planning to post the part time job description this week.

52 Admin Budget- none

53 Grants- None

54 Program Development Science and Engineering- None

55 Building and Land Site Report

56 Souza reported on the request for proposal in regards to the space study and needs assessment.
57 There will be an interview of 3 architects and the review committee is Jay Mirro, Ava Souza, and
58 Lou Beck for this project

59 Board Chair Report

60 Nelson commented on the local group working areas.

61 Executive Director Report

62 Hemphill commented that on Thursday we will confirm all members of the task force. There is a
63 first cut at the scheduling for the task force meetings and conservation panel meetings for the
64 Board to review. The KCD staff will now start to work with the King County staff on the ILA .
65 It has been a bit slow going but things will pick up quickly. The MOU was signed and is now
66 final. Hemphill then reported on Legislative Days and follow up meetings. Also conversation
67 regarding Totem Lake ensued by the Board.

68 Saavedra then proposed the following motion:

69 **Ledbetter Moved; Prinsen Seconded Passed unanimously a motion to utilize Newport Hills**
70 **restricted assessment funds in the amount \$1,097.13 for promotional activities related to**
71 **the Puget Sound Starts Here month of May. (4 ayes, 0 naves).**

72 UNFINISHED BUSINESS: None

73 Knutsen adjourned the meeting at 8:37p.m.

74 **Nelson Moved, Ledbetter Seconded Passed unanimously a motion that board adjourn (4**
75 **ayes, 0 nays)**

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77

78 _____
Authorized Signature

_____ Date

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Summary of Motions