

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

June 10, 2013

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Max Prinsen- Auditor,  
2 Eric Nelson, Kit Ledbetter, Eric Nelson (phone)

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Michael Jones -Clerk, Josh Monaghan, Sarah Huillet, Jessica  
5 Saavedra, Deirdre Grace, Rachel Konrady, Paul Borne, Brandy Reed

6 **Guests Present:** John Greenwood, Karen Bergeron

7 Chair Knutsen called the meeting to order at 6:03 p.m.

8 Introductions were made and the agenda was reviewed.

9 *Nelson suggested that Election New Business moved to number 1 in New Business*

10 **Prinsen moved McKague seconded passed unanimously a motion to approve the agenda as**  
11 **revised (5 ayes, 0 nays).**

12 *Consent Agenda approval*

13 **Nelson moved McKague seconded passed unanimously a motion to approve consent agenda**  
14 **(5 ayes, 0 nays).**

15 PULLED CONSENT AGENDA ITEMS:

16 **Prinsen Moved; Nelson Seconded Passed unanimously a motion to approve the consent**  
17 **agenda which includes approval of check numbers 15455-15509 for a total of \$123,464.42,**  
18 **plus EFT's totaling \$24,401.66 and May payroll for \$120,578.08 (5 ayes, 0 nays).**

19 Max asked to add area to grants for potential KCD services

20 PRESENTATIONS:

21 *AI 13-024 Member Jurisdiction Grant Application - City of Normandy Park-Beaconsfield on the*  
22 *Sound*

23 John Greenwood gave a presentation on the City of Normandy Park-Beaconsfield on the Sound  
24 grant application. This is an updated BOTS project and Normandy Park displayed via slide  
25 show. 10 Parcels still not owned by city in primary area. Purchase of property is where KCD  
26 funds will be spent.

Knutsen asked about study that was to be completed on beach nourishment and long range plan regarding augmentation of materials. Nelson asked about bulkhead removal issue and lawsuit and potential for future lawsuits and indemnification of KCD. They answered this by noting that they don't plan to pursue bulkhead removal. Ledbetter asked about location of Marine View Park and public access to area. Prinsen asked about funding coming from Flood District WRIA funds. Greenwood responded that they haven't looked into that possibility. Bergeron from WRIA 9 was asked and responded that WRIA 9 was in favor of using KCD WRIA funds for this project. Saavedra expressed concern over NP's ability to handle administrative needs of KCD grant. Normandy Park plans to bring in additional administrative help. McKague commented that this is an important project and with some concerns she still believes it is important to move forward with this. The application is much better presented than previous attempts. Prinsen expressed concern over previous failures and potential future difficulties. Knutsen agreed that grant application was much cleaner.

**Nelson moved and Kit seconded passed unanimously a motion that KCD fund the Normandy Park Beaconsfield on the Sound grant application using WRIA funds (5 ayes, 0 nays).**

UNFINISHED BUSINESS:

Task Force- Hemphill provided progress report on the Task Force. There have been 2 meetings thus far. Meeting on 29<sup>th</sup> of May was to contain "KCD-Who We Are" presentation but meeting was cancelled. There has been concern over ability to complete in 6 weeks. They extended the deadline but county wanted Oct 15<sup>th</sup> deadline for reporting. The next meeting is set for June 12<sup>th</sup>. In second meeting cities expressed their individual conservation concerns. The June 19<sup>th</sup> meeting was cancelled by the County. A new schedule has been published with meetings in August. Knutsen asked about June 12<sup>th</sup> meeting. The agenda was then provided to the group. Ledbetter commented to thank Nelson for his efforts on Task Force. He also is not available for the 24<sup>th</sup>. He wants to make sure we know the importance of getting the cities behind if we're to keep County approval. Knutsen asked Ledbetter about feeling he gets from his contacts in the cities. Ledbetter responded that the Task Force being mostly elected officials gives a different feel than what you get from employees. Knutsen & Ledbetter brought up the question "Can we change the cities MJ funds grants without losing support?" Nelson commented on need for session on 89.08 to be involved in future Task Force meeting. The election process was also a problem brought up at Task Force meeting. He wants to address that it is required by law. Prinsen was concerned about how the message comes across. Knutsen acknowledged that it has to be addressed but is unsure of timing. Hemphill said that the general opinion is that it is too soon to discuss this. Hemphill brought up R&C discussion that 3<sup>rd</sup> party bringing this topic up as part of R&C discussion. Prinsen mentioned idea of letting cities bring it up as part of a goal selection process. Ledbetter was concerned that we must keep it concise. Nelson has concerns that information must get to the elected officials. Ledbetter mentioned and all agreed that Deanna Dawson is very important. They started discussion of June 12<sup>th</sup> agenda. They also handed out a proposed system for ranking priorities. Nelson commented that the agenda is too

67 large and couldn't possibly be completed in one meeting. They also discussed the climate of the  
68 task force and the need to get the cities on board. The Caucus meeting next Wednesday at 8-  
69 10am in Leavenworth mentioned as place to start discussion.

70 *BOS Election*

71 Nelson moved and Max seconded passed unanimously a motion that Bill continue on as  
72 Chair (5 ayes, 0 nays).

73 Nelson moved and Kit seconded passed unanimously a motion that McKague remain as  
74 Vice Chair (5 ayes, 0 nays).

75 Nelson moved and Knutsen seconded passed unanimously a motion that Max remain as  
76 Auditor (5 ayes, 0 nays).

77 NEW BUSINESS

78 *AI 13-026-KCD Hosting 2014 Envirothon*

79 Borne handed out information on Envirothon cost. The cost would be around 14-15k.  
80 Historically, the WSCC has given 10k to the Envirothon via WACD. WACD may not want to  
81 continue funding the Envirothon. Nelson thinks it's a great event and we should be involved in  
82 hosting it. WADE auction money goes to send team to nationals. The budget for Envirothon  
83 will come from the Education program. Reed commented that staff is maxed out on FTE and  
84 would need additional help to do this or tradeoffs would be needed. AmeriCorp position has been  
85 requested.

86 Nelson moved and Kit seconded passed unanimously a motion that KCD host the 2014  
87 Statewide Envirothon (5 ayes, 0 nays).

88 A discussion of Agreement Dynamics cost commenced. They are currently already at the cap on  
89 the contract.

90 Finance Report given by Huillet. R&C for May a little over 339k a drop of 60k from previous  
91 averages. Expenditures are 4.4% under budget. 2014 budget process has started.

92 *AI 13-027-Cost Share Resolution for WSCC grants-*

93 Reed presented resolution for WSCC grants where CD's can choose their own cost share ratios.  
94 The resolution mirrors the LIP program. Labor rates are prescribed. She included the possibility  
95 of 100% ratio for demonstration projects.

96 Prinsen moved Ledbetter seconded passed unanimously a motion to accept proposed cost  
97 share resolution for WSCC grants (5 ayes, 0 nays).

98 *AI 13-028-Approve WSCC Master Grant Contract-*

99 Reed presented the Master contract that sets the relationship between the WSCC and the CD's.  
100 It covers all but category 3 grants. WSCC may be changing from biennium to fiscal year  
101 contract. The numbers are speculative. Nelson asked a question about the probable decreases in  
102 funding.

103 **Ledbetter moved McKague seconded passed unanimously a motion to accept proposed**  
104 **Master Grant contract (5 ayes, 0 nays).**

105 *Board Agenda & Meeting Times-*

106 Ledbetter commented that staff reports should be moved up to earlier in meeting. Also wants  
107 more succinct staff reports and staff reports can be given only in written form. Hemphill asked  
108 about the use of subcommittees to shorten the meeting. Nelson commented that major issues  
109 need to get addressed early while the Board is fresh. McKague commented that the agenda isn't  
110 helpful.

111 REGULARLY SCHEDULED ITEMS

112 *Implementation Team Report-*

113 Reed- WSCC sent out supplemental funding request. King County got extra 8.5 for AAEP cost  
114 share.

115 PSCD Caucus submitted a request to assist with the marketing portfolio. They received 10k to  
116 use by end of June.

117 Reed & Monaghan-All district meeting- 3 director's talks with Dept of Ecology. 4 committees  
118 were formed for districts to come together on priority issues: Communications; Strategic  
119 Planning; Technical Leadership; Policies & Funding. The idea is to get a unified policy for CDs.

120 There was a general level of discontent with the 3 Director's process. Next step will be a  
121 stakeholder outreach.

122 Letter affirming Max's re-election has arrived.

123 Monaghan-presented draft of letter to NRCS for Tech Note 2014-about NRCS standards

124 Ledbetter-Building report- Souza is still negotiating with consultants about contract. Auburn &  
125 North Bend showed interest in providing locations.

126 Prinsen asked about meeting with Ken Walker. Hemphill discussed his presentation on how we  
127 market ourselves.

128 *Planning & Initiatives*

129 Ledbetter moved and Nelson seconded passed unanimously a motion to dismiss the meeting  
130 (5 ayes, 0 nays).

131 Knutsen adjourned the meeting at 9:05p.m.

132

133

134 William M. Knutsen July 8, 2013

135 Authorized Signature

Date

136

#### Summary of Motions

137

138 Prinsen moved McKague seconded passed unanimously a motion to approve the agenda as  
139 revised (5 ayes, 0 nays).

140 Nelson moved McKague seconded passed unanimously a motion to approve consent agenda  
141 (5 ayes, 0 nays).

142 Prinsen moved Nelson Seconded passed unanimously a motion to approve the consent  
143 agenda which includes approval of check numbers 15455-15509 for a total of \$123,464.42,  
144 plus EFT's totaling \$24,401.66 and May payroll for \$120,578.08 (5 ayes, 0 nays).

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146 Normandy Park Beaconsfield on the Sound grant application using WRIA funds (5 ayes, 0  
147 nays).

148 Nelson moved and Max seconded passed unanimously a motion that Bill continue on as  
149 chair (5 ayes, 0 nays).

150 Nelson moved and Kit seconded passed unanimously a motion that McKague remain as  
151 vice chair (5 ayes, 0 nays).

152 Nelson moved and Knutsen seconded passed unanimously a motion that Max remain as  
153 auditor (5 ayes, 0 nays).

154 Nelson moved and Kit seconded passed unanimously a motion that KCD host the 2014  
155 Statewide Envirothon (5 ayes, 0 nays).

156 Prinsen moved Ledbetter seconded passed unanimously a motion to accept proposed cost  
157 share resolution for WSCC grants (5 ayes, 0 nays).

158 Ledbetter moved MacKague seconded passed unanimously a motion to accept proposed  
159 Master Grant contract (5 ayes, 0 nays).

160 Ledbetter moved and Nelson seconded passed unanimously a motion to dismiss the meeting  
161 (5 ayes, 0 nays).

162