

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

Aug 12, 2013

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Eric Nelson, Kit  
2 Ledbetter

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Josh Monaghan, Sarah Huillet,  
5 Jessica Saavedra, Deirdre Grace, Lou Beck, Rachel Konrady,

6 **Guests Present:** Mark Musick, Paul Rogers, Shawn Bunney

7 Chair Knutsen called the meeting to order at 6:00 p.m.

8 Introductions were made and the agenda was reviewed,

9 Hemphill requested adding phase 3 of Agreement Dynamics contract for review.

10 **McKague Moved; Nelson Seconded Passed unanimously a motion to add Agreement**  
11 **Dynamics agenda under New Business (3aves, 0 nays)**

12 **McKague Moved; Ledbetter Seconded Passed unanimously a motion to approve the**  
13 **consent agenda and pull AI 13-031 (3aves, 0 nays)**

14 PULLED CONSENT AGENDA ITEMS:

15 PUBLIC COMMENT: None

16 **Nelson Moved; McKague Seconded Passed AI 13-031 A motion to approve check numbers**  
17 **15578 through 15592 and numbers 15599 through 15656 for a total of \$551,776.74 plus**  
18 **EFT's totaling \$107,307.17and July 2013 payroll for \$122,801.33 (3 ayes, 0 nays)**

19 Huillet reviewed the finances for the month and reported on grant revenue and reported that the  
20 expenditures are under budget.

21 Small Works Projects:

22 Lou gave a brief on the small works contracts and current contracts out for bid.

23 **Nelson Moved; McKague, Seconded Passed unanimously a motion to approve in**  
24 **association with the FFFPP –Bickford Aquatic Organism Passage Project, to approve the**  
25 **contractor low bid, award the small works contract designate authority to the Executive**  
26 **Director so sign the small works contract and designate authority to the District staff to**  
27 **authorize any change order ( 4 ayes, 0 nays)**

Beck then spoke about the small works roster and went through the list of bidders for the projects. They then spoke about specific bids as well as resolution 13-001 which requires the Board to award the contract for public works projects to the lowest bidder.

**Nelson Moved; McKague, Seconded Passed unanimously a motion to approve the following items in association with the FFFPP Bickford Aquatic Organism Passage Project: ( 4ayes, 0 nays)**

Determination that the responsible low bid was submitted by Pacific Bridge & Construction Inc

Award of the small Public Works Contract to Pacific Bridge & Construction Inc

Authorization for the Executive Director to sign the Small Works Contract

And Authorization for the District Staff to approve and or deny any change order(s) as recommended by the Engineer, for the duration of the contract, in a sum total amount that will not cause the KCD to exceed the FFFPP grant award.

**Nelson Moved; McKague, Seconded Passed unanimously a motion to approve the following items in association with the FFFPP Rigby Fish Passage Culvert Project ( 4ayes, 0 nays)**

Determination that the responsible low bid was submitted by Panel Suppliers Inc upon verification by the District Staff in the next 24 hours Panel Supplier Inc's intent to use an operator and / or sub- contractor with experience that meets the intent of item 2.02B in the Instructions to Bidders. A specific person / company shall be listed;

Award of the Small Public Works Contract to Panel suppliers, Inc. upon verification of the previous item;

IF verification is not submitted then: The KCD Board authorizes the verification of the low bid and award of the Small Public Works Contract to the next responsible low bidder, who in this case would be Weber Construction Inc.

Authorization for the Executive Director to sign the Small Works Contract;

And Authorization for the District Staff to approve and / or deny any change order(s) as recommended by the Engineer, for the duration of the contract.

PRESENTATIONS:

NRCS / Cooperative Contract

Paul Rogers then spoke about the different departments and the team count as well as their contracts. Rogers then spoke about office space issues and separations. He is asking the KCD to

be sensitive to the other Districts who may experience lay- offs or budgetary concerns. NRCS is asking that all square footage be split out. He then spoke about the Cooperative Working Agreement and each of the items listed with specific focus on the addendum, D E, and G. Next steps would be for the Board to process and move forward with signature. Rogers stated he would like to get this wrapped up by mid September.

UNFINISHED BUSINESS:

Task Force – LIP AI 13-033, AI 13-034, AI 13-035

Konrady discussed the request to release the remaining \$50, 000 as well as the LIP policy and the LIP exception for roof run off structure for Heiser for the Board.

**Nelson Moved; McKague, Seconded Passed unanimously a motion to approve A13-033 Request to release the remaining \$50, 000 in 2013 budget ( 4 ayes, 0 nays)**

**Nelson Moved; McKague, Seconded Passed unanimously a motion to approve A13-034, of approval of the award process ( 4 ayes, 0 nays)**

**Nelson Moved; McKague, Seconded Passed unanimously a motion to approve A13-035 for LIP exception for Roof Run off Structure: Heiser ( 4 ayes,0 nays)**

Task Force- Hemphill, Grace, Bunney

Grace passed out the working document for review. Bunney commented that letter will help weather the future questions that may come up he then spoke about the Amendments on the document, explaining that it is not all about the money and also about the election process. Grace commented that being proactive with our statement at the next meeting would be helpful. Hemphill spoke about the past Advisory committee and what did and didn't work. Conversation about the last meetings ensued as Ledbetter asked about what others thought.

Consensuses was that the letter that was written by KCD should go to the next Task Force meeting.

Grace then handed out a working document for the Board to work on and discuss she then asked if Brandy and Josh wanted to comment as they had been contributors to the document as well.

Hemphill then asked Ledbetter his opinion as a parks department person what jumps out to you? Ledbetter stated that simply there are not enough comments from cities and that the pick is an opportunity to stay on the agenda and report back.

Knusten called for a break at 8:05 and reconvened at 8:17

The list of seven priorities was reviewed by the Board and they agreed to include them all.

89 NEW BUSINESS:

90 WSCC- Knusten

91 Knusten then discussed the Conversation Commission's path forward and Ledgerwood's  
92 priorities meeting and the subsequent Wenatchee meeting. Brandy then gave a briefing on the  
93 meeting.

94 Phase 3 - Agreement Dynamics

95 Hemphill then reviewed the Phase 3 AD proposal for the Board

96 **Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve the Phase 3**  
97 **contract of Agreement Dynamics ( 4 ayes, 0 nays)**

98 Souza then reviewed upcoming the Sept 16<sup>th</sup> meeting with ARC Architects

99 Knutsen congratulated Brandy for her credit and work on the 85K

100 Knusten adjourned the meeting at p.m. 8:45.

101

102 Will von M. Knusten 9-09-2013

103 Authorized Signature

Date

104

#### Summary of Motions

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118 items in association with the FFFPP Bickford Aquatic Organism Passage Project: ( 4ayes,  
119 0 nays)

120 Nelson Moved; McKague, Seconded Passed unanimously a motion to approve the following  
121 items in association with the FFFPP Rigby Fish Passage Culvert Project ( 4ayes, 0 nays)

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123 Request to release the remaining \$50, 000 in 2013 budget ( 4 ayes, 0 nays)

124 Nelson Moved; McKague, Seconded Passed unanimously a motion to approve A13-034, of  
125 approval of the award process ( 4 ayes, 0 nays)

126 Nelson Moved; McKague, Seconded Passed unanimously a motion to approve A13-035 for  
127 LIP exception for Roof Run off Structure: Heiser ( 4 ayes,0 nays)

128 Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve the Phase 3  
129 contract of Agreement Dynamics ( 4 ayes, 0 nays)

130