

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

October 14, 2013

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague –Vice Chair, Max Prinsen Auditor,
2 Eric Nelson, Kit Ledbetter

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Sarah Huillet, Jessica
5 Saavedra, Deirdre Grace,

6 **Guests Present:** Shawn Bunney, Karen Bergeron, John Taylor, Jason Wilkinson, Steve Roemel,
7 Hope Gibson

8 Chair Knutsen called the meeting to order at 6:00 p.m.

9 Introductions were made and the agenda was reviewed

10 The Board stated they would like to hear from Kit on the space project.

11 **Nelson Moved; McKague Seconded Passed unanimously a motion to add Kit Space project**
12 **under Unfinished Business on the agenda (5ayes, 0 nays)**

13 PULLED CONSENT AGENDA ITEMS: AI 13-049 and AI 13-047

14 **Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve the consent**
15 **agenda except for pulled items AI 13-049 and AI 13-047 (5ayes, 0 nays)**

16 Conversation about AI 13-049 ensued Jason Wilkinson gave details on the project to the Board.

17 **Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve AI 13-049 (5**
18 **ayes, 0 nays)**

19 Conversation about AI 13-047 Karen Bergman spoke about the project giving more details to the
20 Board

21 **Prinsen Moved; Nelson Seconded Passed unanimously a motion to approve AI-13-047**
22 **(5ayes, 0 nays)**

23 PUBLIC COMMENT: None

24

25

26 Finance Report:

27 Huillet reviewed the finances for the month and reported on grant revenue and reported that the
28 expenditures are under budget and we may break even and not have to spend down the reserve
29 she then spoke about the Rates and Charges budget as well as the HCA reconciliation and
30 indicated that we received a check from King County.

31 **Nelson Moved; McKague Seconded Passed AI 13-043 A motion to approve check numbers**
32 **15706 through 15756 for a total of \$115,324.10, non-payroll EFT's totaling \$17,290.57 and**
33 **September payroll for \$123,620.28 (5 ayes, 0 nays)**

34 PRESENTATIONS: None

35 UNFINISHED BUSINESS:

36 Task Force- Hemphill, Grace, Bunney

37 Nelson spoke about the last meeting and spoke about the agreed outcomes. Prinsen spoke about
38 how the meeting was collaborative. Nelson spoke about the commitment from the Board to work
39 out any outstanding issues with the AC committee going forward and that it was a great
40 collaborative meeting. Nelson also talked about the new budget document that Jessica will use
41 for the grants.

42 Bunney commented that in the discussion there were a dozen reviews of the policies that did not
43 come out in the meetings that should be then reviewed by the Advisory Committee. Bunney
44 commented that the policies should be the first order of business in the January Board meeting.

45 Hemphill commented that this will take time and we need to find the time, she is concerned
46 about finding the time with the annual Budget and Elections and other tasks that need to be
47 completed.

48 John commented that at the last meeting they spoke about ILA's and that it would be more of a
49 black hole and that the existing jurisdictional grant program would be better to focus on.

50 Bunney commented that the purpose of the jurisdictions would be to create a coalition with folks
51 and outcomes, as the vehicle to communicate with the council.

52 Nelson also spoke about the indemnification of KCD and also between the counties and KCD.
53 Ledbetter stated that this is something he would like to work on next year.

54 McKague commented that she would like more info about feedback section of the policy
55 documents. Jessica then went through the section for the Board.

56

Nelson Moved; Prinsen Seconded Passed unanimously a motion to approve the adoption of the draft pilot grant program application as modified by legal and have it ready for February 2014 (5 ayes, 0 nays)

Grace commented that there was already an existing application that contained good criteria for electing members for the committee. John commented that the white paper already had a charter for the criteria and that it is important to adopt the white paper as this will build trust. Things need to settle down and move smoothly. King County wants the process to end and move on from here.

Knusten asked who is the person responsible for the white paper for the grant application. John commented that all the white papers have been written and are already considered a final. King County is on the hook to submit the final report with the white papers and the areas for focus.

Office Space Project.

Two sites have offered space for a building and the Board should plan for visit in November and December to tour the North Bend and Auburn site. Things are moving forward.

Ava spoke about the Eco Charette and updated the Board on how the meeting went with staff.

Break 7:32-7:43

NEW BUSINESS:

AI 13-051 Review/Approval of Fire wise Community Grant -Reed

Reed gave a report on the Fire wise grant and is asking for the Chair to sign the agreement. The work would need to be done and the money needs to be spent and billed by December 31st, 2013.

McKague Moved; Ledbetter Seconded Passed unanimously a motion to apprpve AI 13-051 Review/Approval of Fire wise Community Grant (5 ayes, 0 nays)

Reed reported that she hired an Americore IP person named Nikki Marschke, she is running the Americore KCD education program. Reed also reported that she attended the Forum meeting at the Salish Sea Forum for agencies and nonprofit reps on marine shore land programs.

NW Area Meeting Update-Reed/ Knutsen-

Knusten stated that the thing that was the most important was that they took care of business on the front end he then spoke about the details of the Area meeting. He also stated that the Jefferson meeting did a stunning job.

86 Knusten commented that last Friday he went to the tour on the Bear Creek project and spoke
87 about the project details.

88 Hemphill commented that Jay went to Vashon for the AG meeting and the they loved his report.
89 There also was an urban tour on water quality that KCD staff ran that went great.

90 Annual Meeting Date Change- Souza/ Knutsen

91 Souza stated that she spoke with Stu and that the meeting can be moved. The Board then stated
92 that as soon as she had a date they would make the motion to accept the new date.

93 Exec Session regarding Executive Director Review from 8:13 8:20 and then extended from
94 8:20-8:27p.m.

95 Knutsen adjourned the meeting at p.m. 8:45

96

97 William M. Knutsen 11-12-13

98 Authorized Signature Date

99 **Summary of Motions**

100 Nelson Moved; McKague Seconded Passed unanimously a motion to add Kit Space project
101 under Unfinished Business on the agenda (5 ayes, 0 nays)

102 Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve the consent
103 agenda except for pulled items AI 13-049 and AI 13-047 (5 ayes, 0 nays)

104 Nelson Moved; Ledbetter Seconded Passed unanimously a motion to approve AI 13-049 (5
105 ayes, 0 nays)

106 Prinsen Moved; Nelson Seconded Passed unanimously a motion to approve AI-13-047
107 (5 ayes, 0 nays)

108 Nelson Moved; McKague Seconded Passed AI 13-043 A motion to approve check numbers
109 15706 through 15756 for a total of \$115,324.10, non-payroll EFT's totaling \$17,290.57 and
110 September payroll for \$123,620.28 (5 ayes, 0 nays)

111 Nelson Moved; Prinsen Seconded Passed unanimously a motion to approve the adoption of
112 the draft pilot grant program application as modified by legal and have it ready for
113 February 2014 (5 ayes, 0 nays)

- 114 **McKague Moved; Ledbetter Seconded Passed unanimously a motion to apprpve AI 13-051**
115 **Review/Approval of Fire wise Community Grant (5 ayes, 0 nays)**
116