

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

December 09,2013

FINAL

1 **Supervisors Present:** Bill Knutsen-Chair, Jeanette McKague by phone part way –Vice Chair,
2 Max Prinsen- Auditor, Eric Nelson by phone , Kit Ledbetter

3 **Associate Supervisors Present:** None

4 **Staff Present:** Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Jessica Saavedra, Deirdre
5 Grace, Rachel Konrad

6 **Guests Present:** Rex Bond, Jennifer Reese, Ken Sriflong

7 Chair Knutsen called the meeting to order at 6:00 p.m.

8 Introductions were made and the agenda was reviewed new business was added and Saavedra
9 made a change to the AI 13-075 for a typo on the agenda

10 **Prinsen Moved; Ledbetter Seconded passed unanimously a motion to approve the changes**
11 **to the agenda 5 ayes 0 nays**

12 **Nelson Moved; Ledbetter Seconded passed unanimously a motion to approve the consent**
13 **agenda and pull AI 13-029 (5ayes, 0 nays**

14 PULLED CONSENT AGENDA ITEMS: None

15 PUBLIC COMMENT: None

16 UNFINISHED BUSINESS: None

17 PRESENTATIONS:

18 ARC

19 Bond and Reese gave a presentation on the current space and what the needs of the current space
20 would be, the efficiency the new space and the cost of the new building. Conversation with the
21 staff and the Board about the study ensued. The question Ledbetter then asked was is it the Board
22 or the staff that makes the decision of the location. The Board was the answer with staff input of
23 course. Hemphill comment that it would be key for us to partner with a City on this and she
24 thanked Kit for his work. Ledbetter and Souza for their work on this

25 **Ledbetter Moved; Prinsen Seconded passed unanimously a motion to approve AI 13-**
26 **073A motion to approve check numbers 15818 through 15890 for a total of \$252,523.17,**
27 **non-payroll EFT's totaling \$24,395.98 and November payroll for \$123,324.16 (5ayes, 0**
28 **nays)**

Hemphill then spoke about the transition in accounting. Ledbetter then made the recommendation that the Board does need the Accounting person to attend all BOS meetings as a matter of function the report is sufficient. The Board agreed. Conversation then ensued about the budget the truck and expenses being spent prior to 2014. The Board then asked the staff to have further conversation at the admin/budget subcommittee meeting.

Ledbetter Moved; Prinsen Seconded passed unanimously a motion to approve AI 13-079 Purchase Agreement Chevy Silverado (5ayes, 0 nays)

Task Force

Conversation about the draft Compilation of Primary Work Items from the Task Force ensued.

Ledbetter Moved; Prinsen Seconded passed unanimously a motion to pass the Conservation Panel set of Common Set of Recommendations (5ayes, 0 nays)

NEW BUSINESS

Conversation about infrastructure and conservation issues ensued between the Board and guest Ken Srilfong

Prinsen Moved; Nelson Seconded passed unanimously a motion to pass t AI 13-074 (5ayes, 0 nays)

Saavedra requested AI 13-075 be approved no city rep available

Neslon Moved; Prinsen Seconded passed unanimously a motion to pass AI 13-075 (5ayes, 0 nays)

Konrady spoke about the policy enactment which stated that as an Associate Supervisor you would not get access to more than \$1500 per calendar month. Chapter 89.08 .22

McKague Moved; Ledbetter Seconded passed unanimously a motion to pass AI 13-076 (5ayes, 2 nays)

Konrady spoke about the time limits of project implementation strategies

Nelson Moved; Ledbetter Seconded passed unanimously a motion to pass AI 13-077 (5ayes, 0 nays)

Konrady and Reed spoke about design reimbursable cost clarifications and permits that are not eligible. Nelson had more questions about the permit fees, which Reed answered.

Ledbetter Moved; Prinsen Seconded passed unanimously a motion to pass AI 13-078 (Sayes, 0 nays)

Reed then spoke about the professional engineering services agreement that is a biennium document that needs to be approved and signed

Nelson Moved; Ledbetter Seconded passed unanimously a motion to pass AI 13-080 (Sayes, 0 nays)

Discussion & Update of 5 year Strategic Plan

Hemphill reported on the updated vision and asked for the Board to review so that we could send with the Strategic plan. Conversation about the proposed vision statement ensued; Ledbetter then asked that the staff bring back information to the January Board meeting

Nelson then thanked everyone and resigned from the Board effective 12.09.13 due to family responsibilities. He stated that it was a wonderful opportunity and that he really enjoyed working with the staff. We have a great Board and it was great to be on it, I appreciate my time it has really been good, and I wish you all the best of luck

Knutsen thanked Nelson for all his time on the Board it's been a pleasure and a joy to work with you. You were a great contributor.

Ledbetter also thanked him and said it was great working with him.

Prinsen thanked him for his contributions, relationships and connections and hoped to work with him in the future

McKague stated they had worked together for a long time and that she really appreciated his advice and representation

Hemphill commented that she was very pleased to work with him and that he was such a soldier and a lot of what he built was still in place.

Knutsen commented that we are one short now and we can advertise and fill the spot for the next meetings until May. Conversation about the seat ensued. Knutsen stated that Dick Ryon has shown some interest in the seat. The Board decided they would like to appoint someone for the interim BOS position and asked Souza to start the process they then set a deadline week before the next BOS meeting for interviews and appointments for the January meeting.

Hemphill then informed the group on a few of the details of the SCC meeting. Knutsen stated he would like each of the supervisors to try their best to attend the SCC meeting on the 14, 15, and 16th, he then went around the room to ask Board Supervisor to check their schedules.

88 Knutsen adjourned the meeting at 8:25 p.m.

89 _____

90 Authorized Signature

Date

91 **Summary of Motions**

92 Prinsen Moved; Ledbetter Seconded passed unanimously a motion to approve the changes
93 to the agenda 5 ayes 0 nays

94 Nelson Moved; Ledbetter Seconded passed unanimously a motion to approve the consent
95 agenda and pull AI 13-029 (5ayes, 0 nays)

96 Ledbetter Moved; Prinsen Seconded passed unanimously a motion to approve AI 13-
97 073A motion to approve check numbers 15818 through 15890 for a total of \$252,523.17,
98 non-payroll EFT's totaling \$24,395.98 and November payroll for \$123,324.16 (5ayes, 0
99 nays)

100 Ledbetter Moved; Prinsen Seconded passed unanimously a motion to approve AI 13-079
101 Purchase Agreement Chevy Silverado (5ayes, 0 nays)

102 Ledbetter Moved; Prinsen Seconded passed unanimously a motion to pass the
103 Conservation Panel set of Common Set of Recommendations (5ayes, 0 nays)

104 Prinsen Moved; Nelson Seconded passed unanimously a motion to pass t AI 13-074 (5ayes,
105 0 nays)

106 Neslon Moved; Prinsen Seconded passed unanimously a motion to pass AI 13-075 (5ayes, 0
107 nays)

108 McKague Moved; Ledbetter Seconded passed unanimously a motion to pass AI 13-076
109 (5ayes, 2 nays)

110 Nelson Moved; Ledbetter Seconded passed unanimously a motion to pass AI 13-077 (5ayes,
111 0 nays)

112 Ledbetter Moved; Prinsen Seconded passed unanimously a motion to pass AI 13-078
113 (5ayes, 0 nays)

114 Nelson Moved; Ledbetter Seconded passed unanimously a motion to pass AI 13-080 (5ayes,
115 0 nays)