

KING CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

Regular Meeting

January 13, 2014

FINAL

Supervisors Present: Bill Knutsen-Chair, Jeanette McKague-Vice Chair, Max Prinsen- Auditor,
Kit Ledbetter towards end of meeting Interim Supervisor Dick Ryon

Associate Supervisors Present: None

Staff Present: Sara Hemphill, Ava Souza - Clerk, Brandy Reed, Jessica Saavedra, Deirdre
Grace, Rachel Konrady

Guests Present:

Chair Knutsen called the meeting to order at 6:00 p.m.

Introductions were made and the agenda was reviewed - additions to agenda such as - NW Area
Director and Executive Session for a Real Estate Matter.

**Ledbetter Moved; Prinsen Seconded passed unanimously a motion to approve the
additions to the agenda (4 ayes 0 nays)**

PULLED CONSENT AGENDA ITEMS:

**Prinsen Moved; McKague Seconded passed unanimously a motion to approve the consent
agenda (4 ayes and 0 nays)**

PUBLIC COMMENT

Doug Lapchis commented that he and Tina Wolford came to make comment on the Lake Marcel
project. He stated that the community club did not uphold their agreement. He relayed his
concern that if the community club was not going to be held responsible for their actions on the
project of mis-spending funds, then tax payers should not be responsible. He stated that to his
knowledge three thousand dollars for planting was allocated to the project but only \$480 for
planting was done, he stated that costs need to be carefully looked at and reviewed.

Knutsen commented that he has looked into the matter and at this point King County recognized
that it will not be fully funded for the project as there were many things that were not done to the
satisfaction of the grant criteria. Tina then stated that the half the plants went on Board members
properties and not on public lands. Knutsen commented that KCD is trying its best to get the
issue resolved. Tina commented that the private landowner lived across the street and the trees
got planted on their personal land. She asked that Mr. Knutsen please consider all avenues on
this project, Knutsen stated that KCD awarded the money to KC we will do our best to resolve
the issue and we will let you know and keep you posted

30 FINANCE:

31 AI 14-002 A motion to approve check numbers 15891 through 16016 for \$588,256.10, non
32 payroll EFT's for \$16,889.12, and December payroll for \$122,259.39.

33 **McKague Moved; Prinsen Seconded passed unanimously a motion to approve AI 14-002**
34 **A motion to approve check numbers 15891 through 16016 for \$588,256.10, non payroll**
35 **EFT's for \$16,889.12, and December payroll for \$122,259.39 (4aves 0 nays)**

36 PRESENTATIONS

37 Totem Lake Master Plan- Jenny Schroeder

38 Schroeder presented the master plan and hopes that it will help in the transfer of the land. Cogle
39 gave a presentation on the master plan and goals. They described their park program which
40 included a loop trail and interpretive signage, and multi -mobile uses. Estimated costs to move
41 forward with the project are approximately \$11-12 million and they would like to work the KCD
42 as the property owner to if approved

43 Ledbetter commented that he asks the question what is the value of the wetland and he feels as
44 though KCD should support the City of Kirkland. How can KCD get value in non monetary
45 ways for this project perhaps in recognition.

46 Prinsen asked the question what is the predominant species on the land. Reed then commented
47 on the planting and typical species on the wetland. Knutsen then thanked the City for their time
48 and presentation.

49 INTERVIEWS FOR- INTERIM BOARD OF SUPERVISORS

50 Joan McGilton – gave an intro about herself and her interest in the KCD position and then was
51 interviewed by the Board

52 Richard Ryon -- gave an intro about himself and his interest in the KCD position and then was
53 interviewed by the Board

54 James Haack- gave an intro about himself and his interest in the KCD position and then was
55 interviewed by the Board

56 EXECUTIVE SESSION

57 Interim Supervisor Decision 7:33-7:58

58 Session started back at 8:00 p.m.

Knutsen then announced that Dick Ryon was chosen as the Interim Board Supervisor. He then went on to thank all the candidates for their time and interest; he then stated that this was one of the best running groups of candidates he had seen.

Dick Ryon then thanked the Board and his fellow candidates and then joined the Board at the table.

Prinsen Moved; Ledbetter Seconded, passed unanimously a motion to work with the City of Kirkland to get an appraisal and that the City of Kirkland would partner with the KCD as well as be the responsible financially for the appraisal (4 ayes, 0 nays)

UNFINISHED BUSINESS

Outreach – Hemphill / Grace

Hemphill commented that she will be giving an update on the Task Force and Advisory Committee. In summary she made the request that we will more than likely need more funds to handle Outreach than stated earlier in the year.

Prinsen requested more information on the timeline and a detailed list of actions needed to move forward on the AC committee . Grace then commented that first AC meeting will be February 26th, 2014. Prinsen commented that she should send this out as a calendar invite. Grace then detailed the next steps on the Advisory Committee plan. Ledbetter asked that Outreach simplify the work plan with reasonable action steps and check off dates. Knutsen then commented on the meeting with Joan Lee and next steps going forward.

Grace then gave an update on Legislative Days as well as the SCC tour and the work that she and Mark have been doing. The Board then reviewed the list of meetings that have been scheduled for Legislative Days that Grace handed out. Knutsen then asked the Board to try and be available for Legislative Days.

Office Space Update- Souza/ Ledbetter

Souza then updated the Board on the current lease, she stated the lease on the current space will be due in June of 2014, she is working with building management on a proposal, as well as Mike Ewing a broker recommended by Ledbetter, to get a sense of market values and what is available in the area in order to have market analysis as a tool to negotiate the current lease or possibly move. Souza commented that she will share information with the BOS.

Ledbetter then commented on the spaces that Ava is looking at as well as the fact that a move will only be interim until we purchase our own space. He then stated that as soon the weather gets better he will take the Board on tour of the sites on a weekend.

NEW BUSINESS

92 Election – Knutsen/ Souza

93 Souza then gave an update on the Election and the deadlines as a reminder to the Board.

94 Annual Meeting Date Proposal-Souza

95 Souza then told the Board that the Double Tree is the location for the BOS meeting, she then
96 proposed potential days. The Board chose February 24th a Monday for the final date.

97 Good Governance Policy- Knutsen

98 Bill briefly reviewed the Good Governance policy and asked the Board to be prepared at the
99 March meeting to discuss in detail.

100 AI 14-003 Inslee Best Contract- Hemphill

101 Hemphill then covered the Inslee Best contract and asked the Board if they wished to sign a new
102 contract with the new rates.

103 **Prinsen Moved; McKague Seconded a motion to sign a 1 year contract with Inslee Best and**
104 **that at mid- year KCD will evaluate services and investigate other attorneys (4 ayes, 0 nays)**

105 NW AREA MEETING

106 The KCD will host the NW area meeting.

107 Knutsen adjourned the meeting at 9:10 p.m.

108 William M. Knutsen 2-10 2014

109 Authorized Signature

Date

110 **Summary of Motions**

111 **Ledbetter Moved; Prinsen Seconded passed unanimously a motion to approve the**
112 **additions to the agenda (4 ayes 0 nays)**

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